



SURANA COLLEGE

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Accredited by NAAC with “A” Grade

Annual Quality Assurance Report (AQAR) of Internal Quality Assurance Cell (IQAC) of the Institution for the year 2017 –‘18

Submitted to



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

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Part – A

Details of the Institution



SURANA COLLEGE
BANGALORE
Accredited by NAAC with “A” Grade
An ISO 9001:2015 Certified Institution

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

PART – A

1. Details of the Institution

1.1 Name of the Institution	SURANA COLLEGE
1.2 Address Line 1	No: 16, South End Road
Address Line 2	Basavanagudi
City/Town	Bangalore
State	Karnataka
Pin Code	560004
Institution e-mail address	ugprincipal@suranacollege.edu.in
Contact Nos.	91-080-26642292, 22446141
Name of the Head of the Institution:	Dr. Sakuntala Samuelson
Tel. No. with STD Code:	91-080-26642292, 22446141
Mobile:	91 - 9480742574
Name of the IQAC Co-ordinator:	Dr. A. Srinivas
Mobile:	91 - 9341241249
IQAC e-mail address:	iqac@suranacollege.edu.in
1.3 NAAC Track ID	15408
(For ex. MHCOGN 18879)	
1.4 NAAC Executive Committee No. & Date:	EC/66/A&A/023 Dated: 21-02-2014

1.5 Website address:

www.suranacollege.edu.in

Web-link of the AQAR:

<http://www.suranacollege.edu.in/images/naac/15408-suranacollege-aqar-2017-18.pdf>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	3.44	2014	5 Years

1.7 Date of Establishment of IQAC:

05-08-2009

1.8 AQAR for the year

2017-'18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2014-15 submitted to NAAC on 28-02-2015*)

i) AQAR (2014-'15) SUBMITTED ON: 27-07-2015

ii) AQAR (2015-'16) SUBMITTED ON: 20-08-2016

iii) AQAR (2016-'17) SUBMITTED ON: 26-06-2017

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(Eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women
 Urban Rural Tribal
 Financial Status Grant-in-aid UGC 2(f) UGC 12(b)
 Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phy. Edu)
 TEI (Edu) Engineering Health Science Management
 Others (Specify)

1.12 Name of the Affiliating University

Bangalore University

(For the Colleges)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University	<input type="text" value="-"/>		
University with Potential for Excellence	<input type="text" value="-"/>	UGC-CPE	<input type="text" value="-"/>
DST Star Scheme	<input type="text" value="-"/>	UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="-"/>	any other (Specify)	<input checked="" type="checkbox"/>
UGC-COP Programmes	<input type="text" value="-"/>		

2. IQAC Composition and Activities

- 2.1 No. of Teachers
- 2.2 No. of Administrative/Technical staff
- 2.3 No. of students
- 2.4 No. of Management representatives
- 2.5 No. of Alumni
- 2.6 No. of any other stakeholder and
Community representatives
- 2.7 No. of Employers/ Industrialists
- 2.8 No. of other External Experts
- 2.9 Total No. of members
- 2.10 No. of IQAC meetings held
- 2.11 No. of meetings with various stakeholders: Faculty /College Committees
Non-Teaching Staff Students Alumni Others
- 2.12 Has IQAC received any funding from UGC during the year?
Yes No
If yes, mention the amount
- 2.13 Seminars and Conferences (only quality related)
- (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC
Total Nos. International National State Institution Level
- (ii) **Themes**
1. National level conference on REACHING THE UN REACHED THROUGH THE SCIENCE & TECHNOLOGY in collaboration with Indian Science Congress Association on 6th & 7th October 2017.

2. Conducted a workshop on MEDICAL SCIENCE & INFORMATION TECHNOLOGY in collaboration with Karnataka Science & Technology academy on 5th JULY 2017.
3. Conducted Achievers appreciation program for 175 students as an IQAC initiative on 28th March 2018 & 30th March 2017.
4. Faculty Development program on 17th Jan. 2018 on Understanding of Cos & POs by Sri.Sandeep Pai, as an IQAC initiative.
5. Conducted Symposium on INTELLECTUAL PROPERTY RIGHTS MANAGEMENT PATENTS & COPYRIGHTS on 2nd March 2018.
6. Conducted two day National workshop on STATISTICAL TOOLS FOR RESEARCH IN SOCIAL SCIENCES ON 6TH & 7TH of April 2018.
7. Conducted a workshop on INNOVATIVE TEACHING & OUTCOME BASED EDUCATION on 5th March 2018 at PG centre by Dr. Arun Bharadwaj of Happiness Technologies, Bangalore.

2.14 Significant Activities and contributions made by IQAC

- Special methodology to encourage slow learners to perform better have been extensively taken up.
- A program called “**Achievers Appreciation**” was initiated and observed on 30th March 2017 & on 28th March 2018
- Promotion of Research Activity among staff & constituted a separate committee with a coordinator.
- Steps are taken to bring out Journals from college in Science & Technology, Commerce & Management areas.
- Efforts towards Consultancy has been accelerated
- Initiated the process of starting Innovation skill development Centre in the Institution
- Promoted Virtual class Room TLE Activity through A-VIEW Program
- Increase in Usage of ICT infrastructure
- Meticulous execution of the activities as per the academic calendar in compliance with ISO 9001: 2015 STD.
- Systematic review and assessment of students’ progress and corrective measures are in place.
- Consciousness of ISR has increased.
- Regular meetings of various committees and deliberations on quality enhancement practices

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> • To enhance ICT infrastructure • To get permanent affiliation from Bangalore University from 2014 academic year onwards. • To submit a proposal for sanction of M.Com course from Bangalore University from 2014 academic year onwards as the demand is more for the same. • To conduct faculty development programme to strengthen Academia – Industry link • Initiatives to get 12 (B) status. • Travel Grants under 12(B) were applied 	<ul style="list-style-type: none"> • Plug & play facility is provided to 20 class rooms • Got permanent affiliation from the academic year 2014 onwards. • Got the permission to start M.Com for the academic year 2014 -15. • FDPs were conducted. • 12(B) was granted • Travel Grants under 12(B) were granted for conference to attend

** Attach the Academic Calendar of the year as Annexure.*

Provide the details of the action taken

- It was decided by the IQAC to CONDUCT A NATIONAL LEVEL CONFERENCE IN COLLABORATION WITH INDIAN SCIENCE CONGRESS IN THE MONTH OF SEP. 2017.
- To conduct QIP department wise before the beginning of academic year.
- To promote research culture in the institution.
- To lay on emphasis on improving consultancy practices and student projects.
- To organise conferences on quality practices and various academic areas of current developments on regular basis.
- To focus on student seminars and paper presentations.

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate any other body GC

Criterion I

Part – B

CURRICULUR ASPECTS

Criterion – I (2017-18)

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	04			02
UG	05			14
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				PG-08 UG-20
Others				
Total	09			44
Interdisciplinary				
Innovative				

Interdisciplinary Subject:

I Sem BCA:	Environment and Public health
III Sem BCA:	Accounting and Financial Accounting
III Sem BCA:	Culture and Diversity
V Sem BCA:	Banking and finance
II Sem BCA:	Constitution of India and Human rights
IV Sem BCA:	Personality Development
VI Sem BCA:	Entrepreneurship and Innovation
I Sem BA:	Environment and Public health
III Sem BA:	Science and Society
V Sem BA:	Banking and finance
II Sem BA:	Constitution of India and Human rights
IV Sem BA:	Personality Development
VI Sem BA:	Entrepreneurship and Innovation
I Sem BSc:	Environment and Public health
III Sem BSc:	Culture and Diversity
V Sem BSc:	Banking and finance
II Sem BSc:	Constitution of India and Human rights
IV Sem BSc:	Science and Society
V Sem BSc:	Banking and finance

VI Sem BSc:	Entrepreneurship and Innovation
I Sem B.Com & B.B.A:	Constitution of India and Human rights
II Sem B.Com& B.B.A:	Environment and Public health
III Sem B.Com& B.B.A:	Science and Society
IV Sem B.Com& B.B.A:	Personality Development
V Sem B.Com& B.B.A:	Culture and Diversity
VI Sem B.Com& B.B.A:	Creativity and Innovation

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	No. of Programmes
Semester	Yes
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Accounts V semester –GST completely new syllabus
Finance V semester –GST completely new syllabus
VI semester- Performance management completely new syllabus

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion II

Part – B

Teaching, Learning and Evaluation

CRITERION- II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	74	54	08	03	09

2.2 No. of permanent faculty with Ph.D. 09

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	19	-	-	-	01	-	01	-	22	-

2.4 No. of Guest and Visiting faculty and Temporary faculty 39 10 01

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	11	38	14
Presented	17	35	06
Resource Persons	02	05	06

2.6 Innovative processes adopted by the institution in Teaching and Learning:

BBM

- Open book test
- Report writing
- Online trading demo

B.Com

- Use of PPT
- Chart making system for quick revision
- Role Play
- Notes sent through mail and Case study

BCA

- Digital Drive
- A-View
- E-learning material for all subjects

- Power Point Presentations
- Seminars
- Online exams
- TED talks
- Topic wise Videos
- Quiz
- Group Discussions
- Paper Presentations

Science (CBBT/PMCS)

- Field Visit to Lalbagh Botanical garden
- Field visit to IISc Bangalore
- PPT presentations
- Usage of Charts and Pictorial Material for Concept comprehension

Languages (English/ Kannada/ Sanskrit / Hindi)

- Wall Magazine
- Language forums
- Power Point Presentations & student seminars
- Movie screening,
- Literary Quiz (Based on syllabus Units)
- Debates , skit, Group discussions, role plays
- Theatre Visits to experience the genre
- Meeting the author
- Departmental compactions
- Newspaper reading
- Reaching out to specially challenged students

Humanities

- Use of ICT in teaching
- Presentation and Interactive sessions of students
- Guest Lectures
- Soft skill training programs
- News analysis
- Mock elections
- Karnataka State Legislature visit
- Exhibitions by students
- Mobile App “**Sapna**” for students to refer notes instantly

M.Com

- Add on Courses in Stock Markets
- SPSS

M.Sc. Psychology

- Concept Classes
- Case Study Method
- Business Simulations
- Mini projects

MBA

- Concept Classes
- Problem based Learning
- Case Studies
- Projects

MCA

- TED Talks
- Online Exams
- Seminars
- Projects
- E-Learning

2.7 Total No. of actual teaching days

During this academic year

180(EACH SEM 90)

2.8 Examination/ Evaluation Reforms initiated by the Institution

(for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

BBM

- Remedial Class Test
- Preparatory exams conducted.
- Open book test
- Internal Test

B.Com

- Weekly/monthly test are in place

BCA

- Open Book Examination,
- Online Multiple choice questions

Sciences

- Open Book Test
- Preparatory

Languages

- Open Book Test
- Unit Test
- Double Valuation

Humanities

- Open Book Test

M.Sc. Psychology

- Peer review of internal question paper
- Journal review
- Surprise Test
- Book review
- Open book test

MCA

- Online Tests

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development

19	01	01
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as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

BCA	75% & Above
BCOM	80%
BBA	75% & Above
PHYSICS	85%
BOTONY	95%
CHEMISTRY	96%
MATHS	95%
BIOTECH	95%
PSYCHOLOGY	90% & Above
POLITICAL SCIENCE	75% & Above
ENGLISH	75% & Above

KANNADA	75% & Above
HINDI	80%
SANSKRIT	80%
HISTORY	75% & Above
TOURISM	95% & Above
JOURNALISM	90% & Above
ECOMOMICS	75% & Above
MSC PSYCHOLOGY	75% & Above
MBA	75% & Above
MCA	75% & Above
M.Com	75% & Above

2.11 Course/Programme wise distribution of pass percentage:

BBM

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
I SEM BBA Nov 2017	126	37	25	22	03	49%
II SEM BBA June 2017	126	26	26	06	-	46%
III SEM BBA Nov 2017	124	32	24	08	01	52%
IV SEM BBA June 2017	88	33	27	03	03	75%
V SEM BBA Nov 2017						
VI SEM BBA June 2017	71	53	12	-	-	94.36

B.Com

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
I SEM BCom Nov 2017	199	22	21	03	-	46

II SEM BCom June 2017	197	27	16	05	-	49
III SEM Nov 2017 BCom	181	22	19	01	-	41
IV SEM BCom June 2017	190	30	26	05	03	61
V SEM BCom Nov 2017	169	35	23	04	-	66
VI SEM BCom June 2017	172	32	30	04	05	70

BCA

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
I SEM BCA Nov 2017	117	49.5%	17.1%	2%	0%	69%
II SEM BCA June 2017	115	46.1%	21.7%	2.6%	0%	70%
III SEM BCA Nov 2017	117	60.7%	18.8%	4.3%	0%	84%
IV SEM BCA June 2017	110	55.4%	16.3%	2.7%	0%	75%
V SEM BCA Nov 2017	106	51.8%	18.8%	1%	0%	72%
VI SEM BCA June 2017	86	75.5%	10.4%	1.1%	1%	88.3%

SCIENCE

Mathematics

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
I BSc	23	03(13%)	01(4.3%)	06(26.08%)	-	43.47%
IV Bsc	15	04(27%)	01(6%)	04(27%)	-	60%

V BSc(Paper V)	14	09(64.28%)	04(28.66%)	-		93.3%
V BSc (Paper VI)	14	08(57.14)	05 (35.76%)	-		93.3%
II BCA	118	40(33.89%)	26 (22.03%)	43(36.44%)	-	92.37

Physics

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc(I)	23	17%(4)	17%(4)	4%(1)	-----	39%
B.sc (III)	16	25%(4)	44%(7)	13%(2)	-----	81%
B.Sc(V)Paper-5	14	57%(8)	29%(4)	7%(1)	-----	93%
B.Sc(V)Paper-6	14	50%(7)	14%(2)	-----	-----	64%

Chemistry

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BSc-CBBT Semester-1	17	01	06	06	01	82
*Semester-3	11	03	02	04	01	100
Semester-5 (Paper-5)	11	04	03	02	01	91
(Paper-6)	11	03	04	01	-	73

Languages

English

Result Analysis – 2017-18 for <u>General English</u>			
Title of the Programme	Total no. of students appeared	Total Pass	Pass %

I SEM B.Com Nov 2017	197	195	99%
II SEM B.Com May 2017	199	197	98.99%
III SEM B.Com Nov 2017	190	189	99%
IV SEM B.Com May 2017	178	169	94.94%
I SEM BCA Nov 2017	117	117	100%
II SEM BCA May 2017	115	115	100%
III SEM BCA Nov 2017	117	116	99%
IV SEM BCA May 2017	110	101	91.82%
I SEM BBA Nov 2017	125	123	98%
II BBA May 2017	125	123	98.40%
I SEM BA Nov 2017	45	45	100%
II SEM BA May 2017	36	34	99.44%
III SEM BA Nov 2017	41	40	98%
IV SEM BA May 2017	36	24	66.67%
I SEM B.Sc Nov 2017	40	38	95%
II SEM B.Sc May 2017	28	28	100%
III SEM B.Sc Nov 2017	27	27	100%
IV SEM B.Sc May 2017	22	20	90.01%

Result Analysis – 2017-18 for <u>Optional English</u>			
Title of the Programme	Total no. of students appeared	Total Pass	Pass %
I SEM BA- JOPy Nov 2017	22	20	91%
II SEM BA- JOPy May 2017	17	17	100%
III SEM BA- JOPy Nov 2017	12	12	100%
IV SEM BA- JOPy May 2017	08	07	87.50%
V SEM BA- JOPy PAPER- V Nov 2017	07	07	100%
V SEM BA- JOPy PAPER- VI Nov 2017	07	07	100%
VI SEM BA- JOPy PAPER- VII May 2017	12	11	91.67%
VI SEM BA- JOPy PAPER- VIII May 2017	11	11	100%

Kannada

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
I SEM B.Com Nov 2017	111	29	54	-	-	93
II SEM B Com June 2017	124	09	15	-	-	89.58
III SEM B.Com Nov 2017	123	27	45	-	-	95
IV SEM B Com June 2017	108	28	35	-	-	90.74
I SEM BCA Nov 2017	67	20	21	-	-	92.54
II SEM BCA June 2017	74	20	28	-	-	91.89

III SEM BCA Nov 2017	78	32	25	-	-	96
IV SEM BCA June 2017	64	24	19	-	-	96.88
I SEM BBA Nov 2017	66	07	19	-	-	74
II SEM BBA June 2017	48	09	15	-	-	89.58
III SEM BBA Nov 2017	50	09	16	-	-	76
IV SEM BBA June 2017	36	05	14	-	-	70.27
I SEM BA Nov 2017	27	04	10	-	-	92.59
II SEM B.A June 2017	21	08	05	-	-	80.95
III SEM BA Nov 2017	23	03	06	-	-	65
IV SEM B.A June 2017	28	Nil	06	-	-	61.54
I SEM B.Sc Nov 2017	29	15	08	-	-	97
II SEM B.Sc June 2017	19	10	07	-	-	100
III SEM B.Sc Nov 2017	19	12	03	-	-	95
IV SEM B.Sc June 2017	14	02	07	-	-	92.86

Hindi

Result Analysis – 2017-18			
Title of the Programme	Total no. of students appeared	Total Pass	Pass %
I SEM B.Com Nov 2017	55	47	85%

II SEM B.Com May 2017	39	39	100%
III SEM B.Com Nov 2017	35	35	100%
IV SEM B.Com May 2017	45	43	95.56%
I SEM BCA Nov 2017	30	30	100%
II SEM BCA May 2017	19	19	100%
III SEM BCA Nov 2017	19	19	100%
IV SEM BCA May 2017	26	25	96.15%
I SEM BBA Nov 2017	46	38	83%
II BBA May 2017	56	39	69.64%
III SEM BBA Nov 2017	52	48	92%
IV SEM BBA Nov 2017	29	29	100%
I SEM BA Nov 2017	14	10	71.43%
II SEM BA May 2017	12	10	83.33%
III SEM BA Nov 2017	11	09	82%
IV SEM BA May 2017	06	06	100%
I SEM B.Sc Nov 2017	06	06	100%
II SEM B.Sc May 2017	05	05	100%
III SEM B.Sc Nov 2017	05	05	100%
IV SEM B.Sc May 2017	05	05	100%

Sanskrit

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
I SEM B.Com Nov 2017	27	26 %	55.5 %	14.8%	3.7 %	100%
III B.Com Nov 2017	28	46.5%	39.3 %	7.1 %	7.1%	100%
I SEM BCA Nov 2017	15	53.3 %	40 %	6.7 %	--	100%
III SEM BCA Nov 2017	15	66.6 %	33.4 %	--	--	100%
I SEM BBA Nov 2017	14	28.5 %	57.2 %	7.2%	7.1%	100%
III SEM BBA Nov 2017	15	20 %	33.4%	13.4%	26.7%	93.5 %
I SEM BA Nov 2017	2	--	50%	50%	--	100%
I SEM B.Sc Nov 2017	5	100%	--	--	--	100%
III SEM B.Sc Nov 2017	2	100%	--	--	--	100%

Humanities

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
I SEM BA (HEP)	13	02	03			38
II SEM BA (HEP)						
III SEM BA (HEP)	17	04	03	01	-	47
IV SEM BA (HEP)	14	01	02	-	-	21
V SEM BA (HEP)	13	01	05	01	-	54
VI SEM BA (HEP)	15	04	06	-	-	76.92

I SEM BA (HTJ)	10	02	02	01	-	50
II SEM BA (HTJ)						
III SEM BA (HTJ)	13	04	04	-	-	62
IV SEM BA (HTJ)	14	02	06	-	-	57
V SEM BA (HTJ)	12	02	04	-	-	50
VI SEM BA (HTJ)	08	03	-	-	-	50
I SEM BA (JOPy)	22	08	06			64
II SEM BA (JOPy)						
III SEM BA (JOPy)	12	07	02	-	-	75
IV SEM BA (JOPy)	08	-	04	01	-	63
V SEM BA (JOPy)	07	01	04	01	01	100
VI SEM BA (JOPy)	13	06	04	-	-	91.67

PG DEPARTMENTS

MBA

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
I SEM MBA	15	20	67	06	--	93
II SEM MBA	60	14	70	13	--	97
III SEM MBA	60	33	67	--	--	100
IV SEM MBA	71	11	77	04	--	92

MSc (Psychology)

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %

I SEM MSc	25	-	10	01	-	92%
II SEM MSc	23	01	11	01	-	91.30%
III SEM MSc	28	-	11	01	-	89%
IV SEM MSc	25	-	09	02	-	88%

MCA

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
I SEM MCA	15	-	-	-	-	46.66%
II SEM MCA	15	-	-	-	-	86.66%
III SEM MCA	28	-	-	-	-	64.29%
IV SEM MCA	28	-	-	-	-	82.1%
V SEM MCA	17	-	-	-	-	100%
VII SEM MCA	17	-	-	-	-	100%

MCom

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
I SEM MCom	34	28	06	-	-	100
II SEM MCom	37	25	07	-	-	94
III SEM MCom	34	31	06	-	-	100
IV SEM MCom	37	12	20	-	-	84.48

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. Consistently Moulding students with good moral values through Mentoring & Proctor system.
2. Tutorials & Bridge courses help slow and average learners to excel in their academics.
3. Continuous feedback helps to improvise results and student's behaviour.
4. E-learning contents for online learning.
5. Online exam for automatic evaluation of academic performance of student
6. Aptitude test, Soft Skills and Personality development training to equip student with necessary skill to face campus interviews.

7. Through academic audit process.
8. By means of relevant FDP & Workshops.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	nil
UGC – Faculty Improvement Programme	24
HRD Programmes	nil
Orientation Programmes	01
Faculty exchange Programme	03
Staff training conducted by the university	nil
Staff training conducted by other institutions	22
Summer / Winter schools, Workshops, etc.	09
Others	QIP By every Department 31

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	56	-	-	-
Technical Staff	05	-	-	-

Criterion III

Part – B

Research, Consultancy and Extension

Criterion – III

3. Research, Consultancy and Extension

Staff improvement programme on Empowerment of Educational Professionals on 4th March 2017 in house symposium

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Participation of staff and students in national and international conferences, publishing papers in Journals.
2. Conduction and Enrichment courses in collaboration with other HTG and KWEC.
3. Conduction of Workshops and Guest lectures for students by Alumni and Experienced IT professionals under Forums & Clubs of the Department.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		NIL		
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		BT 01		
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	BBA 07, MCA-07 Chem 02		
Non-Peer Review Journals	BT 03		
e-Journals	BT 01 MCOM 01		
Conference proceedings	MCOM01 TOURISM 01		

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects		NIL		
Minor Projects		NIL		
Interdisciplinary Projects		NIL		
Industry sponsored		NIL		
Projects sponsored by the University/ College	BT 2017-2018	College	10,000	YES
Students research projects (other than compulsory by the University)	BT 2 months	college		
Any other(Specify)	CHEMISTRY	college	10,000	YES
Total				

3.7 No. of books published

i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIR CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organised by the Institution

Level	International	National	State	University	College
Number		01			01

Sponsoring agencies		National science congress 2018 Economics 01 TOURISM01 Chem -02 kKSTA funded			
---------------------	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised <input type="text" value="RT"/>	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the Institute in the year:

Total	International	National	State	University	Dist	College
		JOURNALISM 01				

3.18 No. of faculty from the Institution

who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level National level International level

3.22 No. of students participated in NCC events:

University level State level National level International level

3.23 No. of Awards won in NSS:

University level State level National level International level

3.24 No. of Awards won in NCC:

University level State level National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Dept. of Sciences organized 50th year of Khorana Day
- Dept. of Sciences National Science day
- Computer Science Department is proud to share that WE-Care initiative which started 7 years back by 2011-12 BCA batch has continued and happening every year successfully. On 07-04-2018 final year BCA students visited an orphanage named “**COURTESY FOUNDATION, Kengeri, Bangalore**”. From the funds raised from the students and management contribution, a LCD projector and other stationery items were donated to the orphanage.
- MCom department organized a Guest Lecture on ‘Waste Management’ in association with ITC Limited – PSPD on 24th November 2017.
- Psychological Tests awareness program was held on 6th April 2017
- International Day of world peace and development awareness program was organized on 6th April 2017
- International Suicide Prevention Awareness Program was held on 10th September 2017
- Youth wing of Rotary Club is in its place
- 7 days special village Camp was organised in Haragadhe Grama. Anekal Taluk from 26th to 1st April 2018.
- An Organ Donation camp was organized by M.Com Dept. in collaboration with YRC.

Criterion IV

Part – B

Infrastructure and Learning Resources

Criterion – IV - Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Campus	Existing	Newly created	Source of Fund	Total
Campus area	UG	2699.264 Sq. Mt.	0	-	2699.264 Sq. Mt.
	PG	2108.421 Sq. Mt.	0	-	2108.421 Sq. Mt.
	Total	4807.685 Sq. Mt.	0	-	4807.685 Sq. Mt.
Class rooms	UG	44	0	-	44
	PG	17	0	-	17
	Total	61	0	-	61
Laboratories	UG	11	0	-	11
	PG	4	0	-	4
	Total	15	0	-	15
Seminar Halls	UG	1	0	-	1
	PG	1+1 (Auditorium)	0	-	2
	Total	3	0	-	3
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Air Conditions, Computers, Furniture & Fixtures, Public Address System, Pump Set and Library Books			College	
Value of the equipment purchased during the year (Rs. in Lakhs)			45.08	45.08	
Others		Printer	2	Mgt.	
		Print Server	1		
		Scanner	2		
		Presenter	1		
		OHP	1		
		Modem	3		
		Switch 48 ports	3		
		LCD Projector	12		

4.2 Computerization of administration and library

- | |
|---|
| <ul style="list-style-type: none"> • EasyLib Web OPAC 602 • Bar Coding • OPAC • CAS • Digital Library / DELNET / INFLIBNET |
|---|

4.3 Library services

South End Campus

	Existing		Newly added (2017-18)		Total	
	No.	Value	No.	Value	No.	Value
Text Books	9464	1481237	597	91484.12	10061	1572721
Gen/Ref Books (UG)	12935	2371670	35	10077	12970	2381747
TOTAL (UG)	22399	3852907	632	101561	23031	3954468
M.Com. Books	535	214759	46	12436	581	227195
Ref Books (M.Com)	0	0	8	2774	8	2774
TOTAL (M.Com.)	535	214759	54	15210	589	229969
GRAND TOTAL	22934	4067666	686	116771	23620	4184437
e-Books	71+Subscribed to Nlist-Inflibnet (Over 31.5 Lakh e-books)		769+Subscribed to British Council Library		840+Subscribed to Nlist-Inflibnet (Over 31.5 Lakh e-books)+Subscribed to British Council Library	
Journals (Print)	30	66123	0	237	30	66360
e-Journals	INFLIBNET Subscription (3717 e-Journals)		0		INFLIBNET Subscription (Over 6000 e-Journals)	
Digital Database						
CD & Video	289	63989	0	0	289	63989
Others (specify) (Braille)	233	-	0	0	233	0

Kengeri Campus

	Existing		Newly Added (2017-2018)		Total	
	No.	Value	No.	Value	No.	Value
Gen/Ref Books	461	58632.00	77	20,785	538	79,417
MBA Books	7002	1850571.00	684	3,67,579	7686	22,18,150
MCA Books	5930	1327419.00	854	4,35,359	6784	17,62,778
MSc .(Psy)	571	361756.00	--	--	571	3,61,756
e-books	Subscribed to N-List INFLIBNET					
Journals (Print)	92	322248.00	94	3,93,102.00	94	3,93,102.00
e-Journals	DELNET & INFLIBNET e-journals 37847, thesis and dissertation 81,074 e-books 300, open access journals 4000					
CD and Video	830		52		882	
others	-----					

4.4 Technology Up-gradation (Over all)

BCA

	Total Computers	Comp Labs	Internet	Browsing Centres	Comp Centre	Office	Departments	Others
Existing	Server- 3 Desktop- 95 Laptop- 5	03	10+200 mbps Broadband connection with Wi-Fi connectivity 2. Licemsed agreement with Microsoft. 22 Licensed Software 3. Antivirus K7 4. Firewall Internal Security 5. Online UPS	1. Library has 1 Browsing centre with 4 computers 2. All computers in the Computer lab are with internet facility	All the 3 Labs are used as computer centres		BCA and all other Depts.	
Added	Upgraded Systems	-						
Total	Server- 3 Desktop- 95 Laptop- 5	03						

B.Com.

	Total Computers	Computer Labs	Internet	Browsing Centres	Comp Centre	Office	Departments	Others
Existing	01		YES					
Added	03							
Total	04							

B.B.A.

	Total Computers	Computer Labs	Internet	Browsing Centres	Comp Centre	Office	Departments	Others
Existing	01 Desktops 06 Laptops		YES					
Added	Printer							
Total	07							

B.Sc.

	Total Computers	Computer Labs	Internet	Browsing Centres	Comp Centre	Office	Departments	Others
Existing	01		YES					
Added								
Total	01							

B.A.

	Total Computers	Computer Labs	Internet	Browsing Centres	Comp Centre	Office	Departments	Others
Existing	01		YES					
Added								
Total	01							

PG

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	210	2	10MBPS	-	-	4	7	3
Added			200MBPS					
Total	210	2	210MBPS					

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Installed Firewall

4.6 Amount spent on maintenance in lakhs:

Sl. No.	Particulars	Amount
1	Repairs & Maintenance Expenses	1,882,296
2	Building Maintenance Expenses	1,535,854
3	Library Books	1,415,095
4	Biotechnology Lab Equipments	78,509
5	Computers	4,492,730
6	Computer Software	185,720
7	Electrical Installations	5,718,125
8	Furnitures & Fixtures	9,297,099
9	Office Equipment	721,563
10	Public Address Systems	2,991,940
11	Pump Set	49,407
12	Xerox Machine	106,315
TOTAL		28,474,653

Criterion V

Part – B

Student Support and Progression

v Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. The unique program called achievers appreciation has been initiated by the college where potential contributors and students with excellence in academics, cultural, co-curricular, sports, NSS, NCC, CII, Retract and etc., are identified and felicitated by the college every year. Students close to 300 were short listed from entire college and were taken for one day outing by the college as token appreciation for their efforts and contribution.
2. Sri. G.C Surana Endowment award for academic excellence has been in place through which university rank holders and course wise toppers are felicitated every year.
3. TA, DA are provided to student's participation in events of state and national importance.
4. Regular Parent Teachers Meeting and soft skills programs are in place
5. SC/ST/OBC Students – Scholarship and scholarship test
6. Reservation, Fees Instalments, Differently abled students admitted to various courses, Skill development program, College Magazine, Remedial Classes, Industrial Visits.

5.2 Efforts made by the institution for tracking the progression

1. Consistently Moulding students with good moral values through Mentoring
2. Bridge Course – at the beginning of every semesters
3. Remedial classes help slow and average learners to excel in their academics
4. Successful Implementation of counsellor wards system for the benefit of student's academic performance
5. Continuous feedback
6. E-learning contents for online learning
7. Online exam for automatic evaluation of academic performance of student
8. Aptitude test, Soft Skills and Personality development training to equip student with necessary skill to face campus interviews
9. Based on the performance of the students in the internal exams and understanding of students by the mentors & counsellors, the gaps are identified. To fill the gaps bridge courses, remedial classes, enrichment programmes, tutorials, special seminars are conducted
10. Nikshep of 3rd . Year B.Com & Yacoob of 3rd year B.A are international sports students supported by college. Special classes were taken to them to take the examinations with confidence.

5.3 (a) Total Number of students

5

UG	PG	Ph. D.	Others
1514	322	-	-

5.3(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	1131	61.06%		705	38.39%

Last Year 2016-17							This Year 2017-18						
General	SC	ST	OBC	Cat-1	Physically challenged	Total	General	SC	ST	OBC	Cat-1	Physically challenged	Total
568	119	26	914	62	19	1708	571	114	30	1053	68	16	1852

(Note. Physically Challenged Students count is common/included in other categories also)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. MOU with **Kapoor's Work Shop (KVEC)** on effective communications for Soft Skills and Personality development training.
2. Organized four guest lectures to equip students with upcoming technologies
3. Orientation Program conducted to understand UPSC exam pattern
4. Pre placement training provided through placement cell

No. of students beneficiaries

B.Com, BBA ,BCA,BA,,B.Sc. ,MBA,MCA,M.Com

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc. State PSC UPSC Ot

(No student qualified in the above Examinations)

5.6 Details of student counselling and career guidance

Pre-placement Training

For the final year degree student's Pre-placement training was scheduled from November 30th 2016 to December 10th 2016 covering 36 hours over a period of 9 days which covered Quantitative

Aptitude, Logical Reasoning, Verbal, Resume Building and Soft Skills. The training was extended further on December 14th 2016, January 21st and 22nd 2017 for the benefit of Students.

150 Students were benefited from the pre-placement training and were confident and excelled well during the campus recruitment drive.

5.7 Details of campus placement

On campus		
Number of Organizations Visited	Number of Students Participated	Number of Students Placed
19	446	105

5.8 Details of gender sensitization programmes

On 25-7-2017, Guest Lecture and Interaction between Dr. Neelima Sharma and Students was arranged. Topics discussed were Skin Related issues, child marriage, women empowerment and Gender Equity. About 10 Students participated.

5.9 Students Activities

(Detailed Information about Sports and cultural activities are in a separate folder)

5.9.1 No. of students participated in Sports, Games and other events (2017-18)

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	243	392300=00

Financial support from government	131	854555=00
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

Yuvanova inter-collegiate fest conducted in the year 2017-18.

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed NIL

Criterion VI

Part – B

Governance, Leadership and Management

6.1 Vision and Mission Statement

Vision:

“To be the educational institution of preferred choice by ushering Convergence of knowledge, skills and values”

Mission:

“To Mould Character and Careers”

6.2 Does the Institution has a Management Information System

Yes, The Institution has a powerful E-Governance System. OPTRA ERP solution is used for complete college solutions including admission, administration, academic and financial practices, Payroll, Library Management system and processes in the institution.

6.3 Quality improvement strategies adopted by the institution for each of the following

6.3.1 Curriculum Development

1. Number of valued-added and enrichment course for all courses of the college is increased
2. Increased facilities for slow learners and specially able students
3. Conducted intensified feedback and review
4. Vigorously implemented Curriculum plan and implementation
5. Student admission counselling and admission process was reviewed
6. Compliance with various regulatory authorities for reservation policy
7. Pharmaceutical Chemistry module II was conducted.

TOTAL NUMBER OF CERTIFICATE PROGRAMMES CONDUCTED FOR 2017-'18

Name of the Course	Number of Certificate Programmes
BCom	3
BCA	3
BBA	3
MCom	2
MBA	2
BA	2
Bsc	1
MCA	2
Total	18

List of Certificate Programmes:

M.Com	M.COM SM	Stock Market
M.C.A	M.CA PHP	PHP
M.C.A	M.CA Linux	Linux
B.C.A	B.C.A KW	KWEC
B.Com	B.Com EA	Entrepreneurship Awareness camp
B.C.A	B.C.A DN	DOTNET Programming
B.C.A	B.C.A PHP	PHP
B.B.A	B.B.A.DM	Digital Marketing
B.B.A	B.B.A EA	Entrepreneurship Awareness camp
M.Com	M.Com SE	SPSS And MS Excel course
M.B.A	M.B.A NP	NPTEL
B.Com	B.Com MK	MAHITHI TANTHRA GNANA MATHU KANNADA
B.A	B.A MK	MAHITHI TANTHRA GNANA MATHU KANNADA
B.A	B.A TW	THEATER WORKSHOP
B.B.A	B.B.A TW	THEATER WORKSHOP
B.Com	B.Com TW	THEATER WORKSHOP
B.SC	B.SC TW	THEATER WORKSHOP
B.C.A	B.C.A TW	THEATER WORKSHOP

Other Changes in Curriculum:**B.Com**

V Sem B.Com Change in Accounts elective subject from Business Taxation to GST-I

V Sem B.Com Change in Finance elective subject from International Finance to GST-I

V Sem B.Com Change in 2 units in IFRS

VI Sem B.Com Change in Accounts elective subject from Business Taxation -II to GST-II

VI Sem B.Com Change in Finance elective Subject from Advanced financial Management to GST-II

MBA

Certification courses like Digital Marketing, GST, English, Excel and KWEC are conducted for students.

M.SC PSc

Teaching plans & methodologies, Subject allocation as per specialization of teachers.

MCA/BCA

1. Tie-up with Professional bodies like HTG computers for .NET and J2EE short term courses to contribute in higher magnitude.
2. Tie-ups with corporate bodies like KWEC to enhance the students' skills/ personality

BBM

1. Arranging Industrial visits in and around Bangalore to increase real time organizational awareness in students and to supplement the curriculum aspects.
2. Certification courses like sales training, Advanced Excel and Foreign Trade were given to students

General practices of the college observed in 2017-'18

- Hindi translation workshop is held and language labs in English is conducted for all Under Graduate Courses
- Continuous feedback system for efficient learning
- Workshops for syllabus review and updating add on course details
- Guest lecturers / Seminars to supplement syllabus learning and also value added short term courses.
- Regular staff meeting with HOD for smooth functioning of the department with regard to attendance, syllabus coverage, class tests, assignments, Mid-term exams and internal assessments- Teaching and evaluation plan
- Consistently moulding students with good moral values through mentoring and counseling
- Remedial classes and tutorials help slow and average learners to perform well in their academic
- Implementation of counselor wards system for the improvement of students' academic performance
- E-learning contents for online learning
- Online exam for automatic evaluation of academic performance of students
- Aptitude tests, soft skills, quiz and Personality development training to equip students with necessary skills to face campus interviews.
- Organizing the workshops to all teaching and non-teaching staff of the college to empower and equip them better with required computer skills
- Individual coaching and attention to slow learners
- Faculty members are encouraged to participate in workshops, FDPs, Seminars and workshops and FDP programme conducted every year
- Multi-disciplinary learning through Journal club activities in all departments
- Guest lecturers and visiting faculty sessions, panel discussions, group report writing skills and case studies learning arranged to enhance the teaching and learning of staff and students.

6.3.2 Teaching and Learning

1. Increase facilities for specially-abled and academically not oriented students to excel in their academics. Tutorials and special classes were conducted for these students in all subjects.
2. Strategic plan for improving the quality of teachers based on Self Performance Appraisal and feedback from the stakeholders
3. Intensify quality improvement by conducting Faculty Development Programs, Seminars, Workshop and conferences. Extensive support is given to all staff in terms of monetary and OOD to attend staff orientation courses, FDP, International and National Conferences conducted by other colleges.
4. Review Course wise learning outcome in attainment of PO, CO and PSO by IQAC, Principal and Management
5. To review and improve Internal Assessment, University exams conduct and evaluation process
6. Successful Implementation of counselor wards system from 2002 for the benefit of student's academic performance. Orbit group system is developed to promote peer learning
7. E-learning contents for online learning. Online exam for automatic evaluation of academic performance of student
8. Aptitude test, Soft Skills and Personality development training to equip student with necessary skill to face campus interviews.
9. Students to communicate in their respective elected language in language classes
10. Well stock library and ICT facilities to promote quality teaching and learning
11. Encouraging learning in the form of Field Visits, Seminars, Ted Talks and Case study based for Post Graduate Students

6.3.3 Examination and Evaluation

1. Every week one hour is identified and included in the time table as "TEST PERIOD". Minimum two tests are conducted in each semester apart from student seminar.
2. Preparatory exam is conducted for theory and practical to prepare students for semester examination.
3. Tests, review of journal article and presentation included for internal assessment.
4. College strictly adheres to the examination schedules prepared and approved by the Bangalore University.
5. The results of the examination conducted are published through the affiliated Bangalore university website –“ www.attritech.com”
6. Faculty members are involved in university examination as BOE/ paper setter/ reviewer/ valuer every year.

6.3.4 Research and Development

1. To increase research consciousness and encourage the facilities for registration of research. 6 staff are pursuing PhD this year and 2 faculty members are awarded with Doctorate during 2017-'18

2. Seminars and workshops on research methodology and Intellectual Property Rights was conducted. Financial support was given for staff to present research papers
3. Appropriate infrastructure and seed money was provided to promote research
4. To Intensify Faculty publications by promoting Incentives. Teachers authored books were felicitated
5. Awareness about H-Index, Citation Index and other several research indices was created
6. Intensification of extension activities to create impact on the students on social values and holistic development
7. Students of BCA developed an app called BCA ASSIST and is available on play store. It is a complete solution to all BCA students for E-learning contents, Question banks , IT Updates and Announcements
8. Awareness on Swach Bharath , AIDS and “Bete Bachao Bete Padhao” was conducted
9. Linkages with other institutions of similar interests in education, services and research
10. UGC Minor Projects approved. Faculties are encouraged to take up more Minor and Major projects.

6.3.5 Library, ICT and Physical infrastructure / instrumentation

1. Laboratories and Library are updated, ICT based instruments and computers are purchased and used, 24 x 7 Internet, Wi-Fi, CC TV surveillance services.
2. PowerPoint presentation, OHP, Seminar, white board & markers, quiz, E-learning mode of teaching A-View is in place.
3. For academic year 2017-'18 643 textbooks, 1658 General/reference books, 769+ e-books subscribed to British Council Library and N-list INFLIBNET
4. Several hundreds of open access E-journals , thesis and dissertation and 52 volumes of CD and video were added to library

6.3.6 Human Resource Management

College has a strong and well-structured Human Resource Management Team. College has recruited a dedicated team of research coordinator, Career Counseling and for competitive examination training. Proper recruitment is done as required. Faculty achievements is acknowledged and awarded. Grievance redressal committee is very active.

Student feedback has been done effectively. Sufficient mentors are allocated for students.

6.3.7 Faculty and Staff recruitment

College ensures sufficient number of staff are recruited. Recruitment process starts by advertising job profile in leading newspapers. Profiles dropped in HR office is also considered.

Interview panel consists of both external experts from other Colleges and internal experts along with HOD. HR around is conducted by principal / management

6.3.8 Industry Interaction / Collaboration

Surana College organized several industrial visits and collaborations for the academic year 2017-18 like :

1. Samleen Bioengineering Collaboration
2. visit to IISc
3. Visit to Baba Atomic Research Centre
4. Visit to Microlabs
5. Sponsored Workshop on Industry Academia on PCR
6. MOUs with HTG Software solutions
7. KWEC workshop

6.3.9 Admission of students

Admission for undergraduate students is done based on

1. Merit in previous qualifying exam
2. Reservation policy of state government / University
3. College scholarship / admission test / interview / personal Counseling

Admission for Post Graduate is based on:

1. PG CET/KMAT etc. for M.Com and M.Sc. Psychology through BU
Counselling for Under Graduate programs through advertisement merit list
2. From Bangalore University Central admission Cell for MSc(Psyc),M.Com
3. Personal counselling and interview by the respective departments.

6.4 Welfare schemes for

Teaching and Non Teaching Staff

1. TEACHER'S DAY CELEBRATION

On this day every faculty of the college (teaching and non-teaching) is acknowledged by with a memento (suitcase/ kitchen appliance / Utility) of considerable value with a good lunch

2. Each employee after completing 20/15/10/5 years of service will be felicitated with cash prize and certificate
3. Gratuity is provided for Employees after completion of 5 years of service
4. Medi-claim policy for Staff with their family coverage
5. Sponsored trainings
OODs for Both Teaching and Non Teaching staff are being sent for various workshops / FDP/Seminars/ Conferences and the expenses are borne by the institution
6. Staff Tour
A tour is sponsored by the management every year for teaching and non-teaching staff
7. Fee Concession is provided for wards of the staff studying in the college
8. Personal Loans
Staff can avail personal loans through Paraspara – the Staff Club

9. Salary-in-advance can be availed by staff in need
10. EPF & ESI
11. Uniforms are provided for attenders and housekeeping Staff
12. Earned and Maternity Leave facility
13. Laptop facility
14. Data Card Facility
15. Blazers are provided to teaching and office staff
16. Mobile phone facility with corporate connection for few staff members based on job profile

Welfare schemes for Students

1. Student Group Insurance
2. G C Surana Endowment policy for Academic Excellence – scholarships are provided to rank holders and meritorious students
3. Fees subsidies for sports/ physically challenged / siblings / wards of teaching community/ economically backward students
4. Registration fees is paid for the students participating in Intercollegiate fest / Seminars/ Conferences
5. Cash awards for Sports /cultural excellence
6. Colours/ Track suit / Uniform for sports team
7. Infrastructure support for physically challenged students (wheelchair, classrooms on the ground floor, etc)
8. Lunch provided for blind students
9. Pure drinking R.O water and Canteen with hygienic and healthy food
10. Eco-friendly campus with dust free and clean and well maintained toilets

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	YES	ISO IQC PVT.LTD	yes	Principal / IQAC
Administrative	YES	ISO IQC PVT.LTD	yes	Principal / IQAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes **No**

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms? Keeping in mind the interest of the students, university valuations are restructured to complete the valuation on time to announce the results.

- CBCS introduced
- Keeping in mind the interest of the students, university valuation process has been restructured to complete the valuation on time to announce the results.
- Students can avail photocopy of their answer booklet and even can apply for challenge valuation if needed

6.10 University amended the rules to grant autonomy to the colleges – NA

6.11 Activities and support from the Alumni Association

Surana College has a very strong alumni association. Our College has a large number of alumni who have become celebrities in different spheres of life. For the academic year 2017-'18 Alumni meet was organized on 10th March 2018. Alumni magazine **REWIND** documenting the personal achievements of our proud alumni, their professional details is developed every year. All articles in the magazine is contributed by our alumni.

- Our alumni are helping the current students in
 - Internship and
 - Projects
 - Career Guidance
 - Guests Lecturers
 - Placement Support
 - Financial Aid
- Alumni conducts frequent workshops / seminars for the present students in latest IT technologies
- Every department practices “INTERFACE” where in the Alumni come forward to interact with the present students and discuss regarding the expectation from the corporate and how to cope up oneself to the current corporate needs.
- Alumni sponsor fees for needy students; they also refer the final year students for placements
- Alumni tracker helps to create local alumni chapters wherein all alumni in that region can communicate with other alumni. This software is in effective from the current year.

6.12 Activities and support from the Parent – Teacher Association

Parent – teacher meeting is held once in a semester, wherein most of the parents take part actively. Mentors maintain the details of the meeting. Parents residing outside the state are communicated on telephone

Parents Teachers Association is active by way of **SAHYOG**, where in the parents actively take part in the association by offering their services by way of delivering guest lecturers, helping in getting permission for industrial visits-local and outstations

Suggestions to improve placements, discussion on results, focus on co-curricular activities are some of the key issues discussed during PTA

6.13 Development Programmes for support Staff

- One day picnic was organized for the supporting staff
- Orientation Programme on behavioural etiquettes
- Quality Improvement Programme for Staff
- National Conference and Seminars
- Workshop organized
- Faculty development programme
- Felicitation of teachers on Teacher's day

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Garbage separation is practiced vigorously. All housekeeping staff has undergone training in garbage segregation
- Rain water harvesting
- Planting trees and providing tree guards
- Solar energy lights are used in the campus. Entire campus is fixed with LED lamps for minimal energy consumption
- Energy Conservation
- Sufficient housekeeping staff is deployed throughout the day to keep campus clean and dust free
- Towards promoting green initiative and social responsibility Surana College maintains garden nearby college under BBMP limits
- Guest Lecture on Recycling of waste - by Wow team – (ITC Pvt Ltd)
- “E-waste –awareness drive” was celebrated. Students and neighbours around college were informed about the E-waste bin installed in the college. Most of the students collected E-waste from their houses, surroundings and deposited in the college bin.
- Paperless work culture is practiced by all staff of the college by using organizational communication and by saving and sharing data on the cloud

Criterion VII

Part – B

Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on functioning of the institution. Give details.

Remedial Classes and Bridge Courses are in full fledge

Workshops:

- A workshop conducted on the topic ‘Hindi is Professional Language’ to benefit students to procure the knowledge of interview.
- Workshop on Molecular biology (PCR and electrophoresis) for bio students.
- Workshop on X-ray crystallography by Prof. Nethaji IISc, Bangalore.

Mobile App named “**BCASSIST**” is developed to provide academic assistance to students. The app is developed and used by BCA students

Regular Departmental Activities conducted are as follows:

- Quiz, Debate, PPT, Lecture by Students, News Reading, Internships, guest lecture, study tour Activity based learning-quiz and chart based activity, Student Presentations, Experiential learning, Case Discussion, Group Discussion, Student Presentations, Experiential learning (WEBINARS), Field visit, Student counselling, Students seminars, Movie Screening, Paper Presentations, Guest Lectures, Psychological Testing day, Wallmag, INFIB NET EXPERIMENTAL LEARNING (ICT)
- **ACADEMIA** – corporate interface was organized to BA students
- Model making.
- TED talks, Online Assignment submission
- ICT enabled Lecture Method.
- **E-LEARNING:** Notes and learning materials are mailed to students and interaction is done through mail also.
- Tests are conducted after completion of every unit.

INDUSTRIAL VISITS

- Industrial visit to Namdari seeds factory, Bidadi was organised and students were taken to industry to see the working and organisation of the enterprise.
- Industrial visit to SALEM STEEL PLANT, Salem, was organised and students were taken to the steel plant of SAIL to gain practical knowledge about the functioning of a huge industrial set up.
- Industrial visit to Pinnacle Electrodes Pvt. Ltd, Kumbalgotu Industrial Area, Bangalore to observe the various inputs used in welding electrodes and understand the stock maintenance at optimum level.
- Industrial visit to Jo Frozen Foods (P) Ltd, Kumbalgotu Industrial Area, Bangalore to view the entire production process of ice cream and storage methods.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Bridge course was conducted to 1st Sem BCom students for one week.
- Hindi Students Conducted Interview with Dr. Ishwer chand Mishra(Asst. Director of Central translation buero ,Bangalore
- Science Students and Faculty Members Visited Sir M Vishwesharaya Museum on 16th Aug 2017, AMD Nagarabhavi on 8th March 2018 and IISc Open Day on 10th March 2018.
- Students of Computer Science Department developed lecture videos that help weak students to learn Core subjects at their convenience
- Students were given with one Assignment in Computer Science subject online. They completed and submitted the Assignment through mail.
- **ENGage** Club activities such as Film screening, Debate Society, Communication Skill Workshop as Add on certification course was conducted by all streams of students from dept of English
- Started Virtual Stock Market Trading for I Sem MCom Students
- Three certification courses such as Digital Marketing, GST, English, Excel and KWEC are conducted for students.
- Students were encouraged to learn the concepts by Case based learning. Mini project was assigned to students and guided by the faculties
- Updating current business News by English Newspaper Reading Every day by all B.A HEP students reading “The Economics Times” Newspaper
- English Department has celebrated an activity called ‘Flag Semaphore’ on 15 February 2018, where students represented the countries with their flags and the semiotics behind it’
- National -International Event Celebration, called ‘Reminiscence of Jonathan Swift’s “Gulliver’s Travels” was conducted.
- Computer science students learn through the unique technique called ‘Orbit Group’, also Workshops and Training programs are organized through various Forums and Clubs
- Post graduate Hosted Intercollegiate Management fest and sent students to participate in other colleges and won prizes.

7.3 Best Practices of the institution

BEST PRACTICES FOR THE INSTITUTION

TITLE OF THE PRACTICE

Presenting papers by faculties and students in Kannada, Hindi and English

OBJECTIVES OF THE PRACTICE: Conference papers can be a valuable way to try out new ideas in the field of research. To improve academic performance in a broad spectrum along with respecting various languages, IQAC has initiated to demonstrate greater cognitive development

in a form as a paper presentation by faculties and students in languages like Kannada, Hindi and English to increase the professional stature in their respective individual field.

THE CONTEXT: Presenting at a conference or seminars is an immense opportunity for gaining precious feedback from community of scholars to increase the professional stature in their respective field. This is in fact a way to introduce the work to colleagues and gain the knowledge. In the context of respecting international, national and local languages, a distinctive step has been taken to present papers in the above-mentioned languages.

PRACTICE: Our College has organized conferences keeping the same motto. Immense support was given by the management and was appreciated. Manual that contains collection of articles were published and distributed to the participated scholars. To motivate, Best Presentation award, was given to the participant. Here is the list of conferences held are as follows:

NAAC sponsored national conference on ‘**Quality Initiative and Benchmarking in Higher Education Institutions**’ on Sept 3rd and 4th 2015, organized by IQAC, Surana College where research and conceptual papers were invited covering the main theme and sub theme.

National conference on Digital Transformation, change, challenge, choice on 8th and 9th Sept 2016 was conducted

National conference on ‘**Reaching the unreached through science and technology**’ from 6th to 7th October 2017 was organized by The Indian science congress association in association with Surana college on the Recent advances in information technology E-commerce/ M-Commerce/ Humanities/ Management/Biological sciences.

EVIDENCE OF SUCCESS: More number of participants gathered from various places, outside our state.... A book ‘REACHING THE UNREACHED THROUGH SCIENCE AND TECHNOLOGY’- collection of Articles was released and distributed to the participants which was a proud moment for our college

FUTURE PLAN: similar programs are planned twice a year with the support of management in all respects. Our college will be a renowned for this unique practice.

BEST PRACTICE 2

TITLE: Extensive coaching for Advance and Slow learners

OBJECTIVE OF THE PRACTICE: In order to motivate students performing well in academics and getting ranks at college and University levels , college has taken decision to give extra coaching to slow learner and encourage advance learners to get ranks at university levels

THE CONTEXT: It has been the practice to evaluate a college as one of the Best College depending on the number of ranks it gets in academics and quality of teaching. Our college has by now has around 20 ranks both from UG courses and PG courses. We have students who

acquired gold medal for having first rank at Bangalore University. To continue maintaining this legacy, our college has few UNIQUE practices adopted in our teaching and learning technique.

PRACTICE:

In our teaching and learning process we had inculcated few practices such as remedial classes, e-learning materials, tests every week, counsellor and ward, bridge courses. In our time table there is a TEST hour every week. Students are benefited as they are evaluated for a small topic to know their performance and improve in the topic and clear doubts.

EVIDENCE OF SUCCESS:

It is worth mentioning here that the college invited all the rank holders from the year 2009 till 2013 and felicitated all of them at a glittering function by inviting eminent personalities of the society. We take it as a great pride to place it on record that during 2012-13, our PG centre has bagged two ranks in MCA and one rank in Psychology. So far, 23 students have secured ranks in the university examinations.

FUTURE PLAN:

It is being considered to extend the honour to the toppers of the college in different streams

7.4 Contribution to environmental awareness / protection

- Celebration of Mahaveer Jayanti, “**TERA PANTH SANGH RALLY**” for protection of mother earth and awareness towards health.
- Field visit to Mandya district to understand the importance of Organic Farming.
- ‘Waste Management awareness program’ exhibition
- Survey by Rotaract on green practices

7.5 Whether environmental audit was conducted? Yes

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS

- Management is dynamic supportive and is participative
- Well-equipped Computer Laboratories for Bca, BSc, and B.B.A. & B.Com. Courses.
- BCom Evening College facility, fashion designing course available
- Well-equipped Language Lab., Commerce Lab.
- ICT enabled class rooms, AC enabled laboratories
- e-Library with CDs, for students & staff
- Gym Hall with indoor game facilities such as table tennis, carrom
- College Office & Department of Examination are Computerized with Online payment system

- Fee waiver for student who score above 90 %, 80% in puc,players & fee installments for the needy.
- Staff members are qualified & experienced with teachers having Ph.D degree.
- Mentorship system and counselling for the students exists.
- College Canteen with hygienic food at reasonable price

WEAKNESS

- Do not have authority to change in curriculum as being an affiliated college.
- Less opportunity and scope to Government funded projects.
- Extending campus to avail Post-graduate courses in the faculty of Arts , Science, open universities and engineering is less

OPPORTUNITIES

- Becoming a leader in interdisciplinary and learning
- Opportunity to inculcate knowledge using the best practices.
- Scope for better placement

THREAT

- Not able to meet the competency-based education due non-flexibility of curriculum
- Higher education is met with distant factor that could harm the college current growth

8. PLANS OF INSTITUTION FOR NEXT YEAR

Sanskrit: Theatre work shop and Field visit

Psychology: To organize symposium and conference from the department to enhance research culture among students.

Hindi: Planned for Educational Tour (Shooting Spot), Work-Shop, Translation Certificate Course

Maths:

- Visit to research labs.
- Add on courses

Physics

- Plan to visit research lab.
- Plan to conduct guest lecture related to advanced technologies in science

Botany:

- To conduct Add on course on Medicinal plants.
- Project related to Pollen Morphology.

Computer science:

- Empowering the Computer Science Lab with Routers and Switches appropriately.
- Developing Lecture Videos for all computer science subjects and uploading in the net.

History:

- To improve the strength of BA courses
- To take the students for a Historical field visit.

English:

- Language Laboratory ,
- To continue Add-on course Phonetics
- Translation Workshop

MCom : Planned to conduct a programme on ‘Avoid Usage of Plastic’ as ‘No Straw’ in the Month of April/May 2018 in association with Arpana Foundation, NGO, Bangalore

MBA:

- Arranging industrial visits outside the country
- MOU with minimum 5 companies for internship
- To involve students in industry research and consultancy assignments.
- Making the study material available online and arranging for live online sessions.
- Improve efforts towards university ranks.

MSc Psychology

- To involve students in research.
- Making the study material available online and arranging for live online sessions.
- Improve efforts towards university ranks.

Name SARUNTALA
SAMUELSON

S. Samuelson
Signature of the Chairperson

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

PRINCIPAL
SUNSHINE COLLEGE
SOUTH END ROAD
BANGALORE - 4

Part – C

ANNEXURES

ANNEXURE-1

IQAC Members 2017-'18

1)	Dr. Sakuntala Samulson	Principal / Chairman
2)	Dr. A.Srinivas	Director/coordinator
3)	Sri. B.R.Rao	Management Representative.
4)	Sri Girish	Admin. Officer.
5)	Sri K.S.Reddy	Finance Officer.
6)	Sri. Doondeshwara Rao	Industry Representative.
7)	Smt. Maha lakshmi	Criteria -1 In charge.
8)	Smt.Medhini	Criteria-2 In charge.
9)	Smt. Farzana Tasneem	Criteria-3 In charge.
10)	Sr. Satyanarayana	Criteria-4 In charge.
11)	Sri. Vijay Narayan	Criteria-5 In charge.
12)	Smt. Geeta Vinod	Criteria-6 In charge.
13)	Smt. Padmageeta	Criteria-7 In charge.
14)	Visesh N Locharla	Student council member.
15)	Rakshitha Baskar	Student council member.
16)	Mrs. Prudhvi	Alumni Representative.

ANNEXURE – 2

College Calendar of Events 2017-'18

CALENDAR OF EVENTS ODD SEMESTER 2017-'18

CALENDAR OF EVENTS [ODD SEMESTER 2017]

Month	Date	Event
June	27th	Quality Improvement Programme
	28th	Reopening for Degree Teachers
July	I week	KWEC workshop (short term course)
	3 rd week	Forum Inauguration of Departments
	22 nd	Talents Day
	Last week	Assignments due and monthly test
August	4th	Varamahalakshmi vratha
	15th	Independence Day
	24 th	Swarna Gowri Vratha
	25 th	Ganesha Chaturthi
	Last week	Assignments due and monthly test
	31 st	YUVA NOVA (Inter collegiate degree fest)
September	1 st	YUVA NOVA Inter collegiate PU fest)
	2 nd	Bakrid
	19th	Mahalaya Amavasya
	29th	Ayudhapooja
	30th	Vijayadashami
	Last week	Assignments due and monthly test
October	2 nd	Gandhi Jayanthi
	6 th and 7 th	National level seminar
	1 st week	Preparatory exams
	5th	almiki jayanthi
	3 rd week	Second preparatory for week students
	18 th	Deepavali
	20 th	Deepavali
	Last week	Commencement of Practical exams
Last week	Assignments due	
November	1 st	Rajyotsava
	10 th	Last working day for students
	20 th	Commencement of Degree exams

CALENDAR OF EVENTS [Even SEMESTER 2018]

Month	Date	Event
	17 th Jan 2018	Faculty Development Program
January	18 th	Reopening of Colleges
	25 th Jan 2018	Republic day
	30 th Jan 2018	22 nd annual Athletic meet
February		
	10 th February	In-house Symposium
	13 th February	Maha Shivaratri
	20 th February	Blood Donation camp by Rotaract
	21 st February	Photo session with Students
	22 nd February 2018	Photo session for Degree Staff and various committees
	25 th February	VARNOTHSAVA
	28 th February	National Science day
March	1 st week	First internal exams
	5 th March 2018	Faculty Development program at PG Center on Innovative Teaching and Outcome based Education
	8 th March 2018	Women's day celebration
	10 th March 2018	LIC Visit
	19 th March 2018	Inauguration of Center for Teaching and learning
	22 nd March 2018	NCC Day
	23 rd March 2018	E –Waste Management day
	24 th to 30 th March 2018	NSS Camp
April	18 th April	Achievers day
	3 rd week of April	Graduation day
	Last week of April	PARVA
	30 th march 2018	Good Friday
	Last week	Assignments due
May	First week of May	Commencement of Practical exams
	3 rd week of May (according to University)	Last working day for Even Semester
	3 rd week of May	Commencement of Theory examinations

ANNEXURE -3

Report of Student Feedback on Teachers - 2016-17 (May)

Sl. No.	Name	Department	Samples	Success Percentage	Value on 5 point scale
1	Ramesh G	Political Science	26	93.74	4.69
2	Muralidhar V	Management	108	93.24	4.66
3	Sakuntala Samuelson	Chemistry	7	92.04	4.60
4	Marulasiddappa TR	Mathematics	121	88.91	4.45
5	Vidya A	Computer Science	80	88.45	4.42
6	Murugeshan	MCom	13	87.91	4.40
7	Harish S	MCom	34	87.35	4.37
8	Sunitha CR	Commerce	152	86.43	4.32
9	Jyothi Pradhana	Management	97	85.39	4.27
10	Shailaja N	Management	78	85.15	4.26
11	Geetha AM	Computer Science	111	84.57	4.23
12	Vatsala Mohon	Kannada	297	84.18	4.21
13	Shravani	Computer Science	95	83.74	4.19
14	Girish K	Economics	25	82.91	4.15
15	Padmageetha BG	Computer Science	102	82.82	4.14
16	Ashwini Diwakar	Computer Science	115	82.47	4.12
17	Chandrashekarappa BR	Botany	15	82.19	4.11
18	Sheethal Acharya	Management	105	82.00	4.10
19	Sushma M	Kannada	179	81.96	4.10
20	Nagarathna Hegde	Sanskrit	78	81.68	4.08
21	Mahalakskhmi AL	Commerce	134	81.55	4.08
22	Suma CV	Management	79	81.28	4.06
23	Rashmi P	Botany	23	80.81	4.04
24	Mithili Devi	Computer Science	79	80.60	4.03

25	Vinatha BR	Commerce	149	80.58	4.03
26	Reena	Management	81	80.37	4.02
27	Archana P Lokkur	English	283	80.22	4.01
28	Sree Veena	Commerce	132	80.22	4.01
29	Veena V	Mathematics	106	80.03	4.00
30	Radhika CA	Journalism	28	79.85	3.99
31	Sharmila Bissa	Hindi	103	79.65	3.98
32	Chandana	Hindi	80	79.36	3.97
33	Srinivas A	Computer Science	77	79.20	3.96
34	Meera V	Commerce	137	79.14	3.96
35	Hemalatha	Management	90	79.10	3.95
36	Vishala Varanashi	Kannada	291	76.65	3.83
37	Rashmi Eshwar	Computer Science	85	76.39	3.82
38	Medhini Prabhu	English	338	76.07	3.80
39	Narendra K	Mcom	51	75.77	3.79
40	Shubha Rani	Elective	31	75.53	3.78
41	Neepa Premodh	Tourism	15	75.24	3.76
42	Vijay S Narayan	Commerce	125	74.29	3.71
43	Roshini Sharma	Elective	49	73.27	3.66
44	Manasa G	English	288	72.86	3.64
45	Lalitha BS	Mcom	50	72.00	3.60
46	Akshaya BR	Commerce	130	71.56	3.58
47	Roopa S	Sanskrit	63	71.52	3.58
48	Preethi Maria	Management	82	70.89	3.54
49	Mini K Abraham	Commerce	149	68.90	3.44
50	Srikanth V	History	39	68.83	3.44
51	Satyanarayana R	Commerce	138	68.24	3.41
52	Simar Kohli	Elective	56	64.03	3.20
53	Sujatha	Economics	13	63.08	3.15
54	Usha PV	Chemistry	23	59.57	2.98
55	Farzana Tanseem	Bitechnology	22	56.30	2.81
56	Jalajakshi BR	Physics	28	55.46	2.77
57	Vibhashree	Mcom	51	54.90	2.75
58	Jayanti BS	Psychology	5	44.29	2.21

Institutional Average

Samples	77.32
Value (on 5 point scale)	3.87

ANNEXURE – 4

STUDENT MENTORING 2017-18

Student mentoring is a continuous process between mentors and mentee for the academics, psychological and overall development of students. In higher education institution mentoring plays a pivotal role in assisting students, especially the undergraduate to achieve academic and social success. Mentoring is essentially about helping people to develop more effectively, a relationship designed to build confidence and support the mentee so they are able to take control of their own development and work.

PLAN OF ACTION 2017-‘18

- To strengthen Mentoring process by helping students in professional and personal development
- To inculcate a strong sense of college identity and connection with other students and society among students
- To maintain proper documentation and monitor mentoring process for 2017-‘18
- To orient New faculty members about mentoring process and its significance
- To introduce mentoring manual – booklet about the details of mentoring process and share it to all mentors
- To edit proctor Performa for mentoring process by deciding the set of questionnaires to be edited in the existing Mentoring Profile.
- Deciding Mentor-Mentee ratio depending on the number of admission
- Allotting Mentors to the Mentee by the respective departments
- For the II and III Year students deciding the mentors
- All mentors to introduce themselves to parents in **SWAGATH** – an Induction programme
- Each Mentor to meet their mentees minimum once in a semester. However, depending on the mentee’s mentors can schedule more meeting depending on the nature of mentoring. Any extreme cases should be brought forward for professional help.

PROCESS

- Each department decided their convenient Mentor-Mentee ratio.
- For I year degree students the Mentors were allotted. For II and III year students some departments retained same mentors for the mentee
- For I year students need to fill Student Mentoring Profile -1. The data in this form will be used for initial process for mentoring.
- Each Mentor to conduct one meeting with their mentees in a semester. For exceptional cases more meetings have to be planned based on the requirement.
- For II and III year students progression to be reviewed.

Key Result Areas 2017-'18

Student mentoring contributes strongly to the major objective of influencing student in their professional and personal growth. Result is achieved by providing a range of benefits not only to mentees, but also to mentors and coordinating staff members. Mentoring builds a sense of community between teaching areas, particularly during the shared preparation and training program. The program also builds a sense of community within

A new Student Mentoring handbook was designed to explain the mentoring process and was shared with all faculties.

Our challenge is to large Mentor mentee ratio. This challenges is constantly worked by reducing number of Mentor and mentee ratio.

It is also noted that the number and value of Mentor programs is increasing every year. The entire process of student mentoring is religiously and successfully followed in the college.

REVIEW OF MEETING 1:

- Mentors were allotted to all students
- Mentors collected information about the students and documented in Student Mentoring Profile 1
- All Mentors had met their respective mentees

AGENDA:

- Depending on the Mentor –mentee meeting , some students were advised to meet mentors more often
- Some Parents were called by mentors to address the concerned issue of their mentees
- Mentors could identify Slow , average and Fast learners
- Problems with slow learners was discussed in detail
- Slow learners to study hard for the upcoming semester exams

List of Mentors

SURANA COLLEGE				
DEGREE STAFF LIST 2018				
Sl.No	Name	Designation	Mobile	Role
1	Dr.Sakuntala Samuelson	Principal	9480742574	Chief Mentor
	LANGUAGE			
2	Mrs.Medini Prabhu	Lecturer	9620828666	Mentor
3	Ms.Navyashree R M	Assistant Professor	9538547055	Mentor
4	Dr.Vatsala Mohan	Associate Professor	9448889669	Mentor
5	Dr.Vishala Varanashi	Associate Professor	9243112362	Mentor

6	Dr.Nagaratna Hegde	Associate Professor	9480080882	Mentor
7	Mrs.Roopa.S	Lecturer	9481394422	Mentor
8	Mrs.Sharmila Bissa	Assistant Professor	9538620044	Mentor
9	Mrs.Chandana	Lecturer	9611677717	Mentor
	PHYSICS			
10	Ms.Jalajakshi.B.R	Assistant Professor	9980850438, 9972911743	Mentor
	MATHS			
11	Sri.Marulasiddappa.T.R	Associate Professor	9945436162	Mentor
12	Mrs.V.Veena	Assistant Professor	8880015882	Mentor
	COMPUTER SCIENCE			
13	Sri.Srinivas.A	Associate Professor	9341241249	Mentor
14	Smt. Mithili Devi	Assistant Professor	9880691240	Committee Cordinator
15	Ms.Geetha.A.M.	Assistant Professor	9886039750	Committee Cordinator
16	Ms.B.G.Padmageetha	Assistant Professor	9980516374	Mentor
17	Ms.Vidya.A	Assistant Professor	9901957701	Mentor
18	Ms.Rashmi Eshwar	Assistant Professor	9844200095	Mentor
19	Ms.Ashwini.S.Diwakar	Assistant Professor	7090616476	Mentor
20	Smt.Shravani.B	Assistant Professor	9916121115	Mentor
21	Sri.R.Sreenivas Rao	Assistant Professor	9743735173	Mentor
	BOTANY /BIOTECHNOLOGY			
22	Sri.B.R.Chandrashekarappa	Associate Professor	9972277884	Mentor
23	Mrs.Farzana Tasneem	Assistant Professor	9886664675	Mentor
24	Mrs.Rashmi P	Assistant Professor	9901013553	Mentor
	HISTORY			

25	Sri.Srikanth.V	Assistant Professor	9945350656	Mentor
	POLITICAL SCIENCE			
26	Sri.Ramesh.G	Assistant Professor	9880517634	Mentor
	ECONOMICS			
27	Sri.Girisha.K (NSS)	Assistant Professor	9341830297	Mentor
	JOURNALISM			
26	Mrs.Radhika.C.A	Assistant Professor	9945411955	Mentor
	PSYCHOLOGY			
29	Ms.Bhavana.S	Lecturer	9739543698	Mentor
	TOURSIM			
30	Neeпа Premodh	Assistant Professor	9964501630	Mentor
	COMMERCE & MGNT.			
31	Smt.Mini K.Abraham	Associate Professor	9945948487	Mentor
32	Sri.Muralidhar.V	Associate Professor	9886553161	Mentor
33	Smt.Mahalakshmi A.L	Assistant Professor	9731156225	Mentor
34	Smt.Meera.V	Assistant Professor	9481778536	Mentor
35	Smt.Vinatha B.R	Assistant Professor	9845554877	Mentor
36	Smt.Shylaja .N	Assistant Professor	9902253564	Mentor
37	Smt.C.R.Sunitha	Assistant Professor	9964296674	Mentor
38	Smt.Sheetal N.Acharya	Assistant Professor	9916590673	Mentor
39	Smt.Sree Veena.M.R	Lecturer	9900055285	Mentor
40	Mr.Sathyanarayana.R	Lecturer	9740367175	Mentor
41	Mr.Vijay S Narayan	Assistant Professor	9845632128	Mentor
42	Mrs.Akshaya B R	Assistant Professor	9945904254	Mentor
43	Mr. Shree Harsha C	Assistant Professor	8951128685	Mentor

44	Mrs. Anoor Ashwini Anand	Assistant Professor	9741556355	Mentor
45	Mrs. Chaitra S.	Assistant Professor	8147203343	Mentor
46	Mr. Kiran Anandan (NCC)	Assistant Professor	7411444841	Mentor
47	Mrs.Indu M	Assistant Professor	8147685025	Mentor
	M.Com			
48	Mr.Narendra K	Assistant Professor	9972899775	Mentor
49	Ms.Madhura Yadav	Assistant Professor	9886809749	Mentor

ANNEXURE - 5

ICT Details (UG)

Sl.No	Products	Total
1	Monitors	230
2	CPU	215
3	Printers	38
4	Scanners	6
5	Laptops	51
6	Projectors	32
7	Switches/Hub	19
8	Modems/Routers	8
9	Internet Facility	ACT (200 MBPS), BSNL (5 + 5 MBPS)

ICT Details (PG)

Sl.No	Products	Total
1	Monitors	160
2	CPU	154
3	Printers	10
4	Scanners	4
5	Laptops	17
6	Projectors	12
7	Switches/Hub	14
8	Modems/Routers	7
9	Internet Facility	ACT (200 MBPS), BSNL (5 + 5 MbPS) broadband (ICT NME) connectivity and 50Mbps OFC

ANNEXURE – 6

BEST PRACTICES for the Institution

TITLE OF THE PRACTICE

Presenting papers by faculties and students in kannada, Hindi and English

OBJECTIVES OF THE PRACTICE: Conference papers can be a valuable way to try out new ideas in the field of research. To improve academic performance in a broad spectrum along with respecting various languages, IQAC has initiated to demonstrate greater cognitive development in a form as a paper presentation by faculties and students in languages like kannada, Hindi and English to increase the professional stature in their respective individual field.

THE CONTEXT: Presenting at a conference or seminars is an immense opportunity for gaining precious feedback from community of scholars to increase the professional stature in their respective field. This is in fact a way to introduce the work to colleagues and gain the knowledge. In the context of respecting international, national and local languages, a distinctive step has been taken to present papers in the above-mentioned languages.

PRACTICE: our college has organized conferences keeping the same motto. Immense support was given by the management and was appreciated. Manual that contains collection of articles were published and distributed to the participated scholars. To motivate, Best Presentation award, was given to the participant. Here is the list of conferences held are as follows:

NAAC sponsored national conference on ‘Quality Initiative and Benchmarking in Higher Education Institutions’ on sept 3rd and 4th 2015, organized by IQAC, Surana College where research and conceptual papers were invited covering the main theme and sub theme.

National conference on Digital Transformation, change, challenge, choice on 8th and 9th Sept 2016 was conducted

National conference on ‘Reaching the unreached through science and technology’ from 6th to 7th October 2017 was organized by The Indian science congress association in association with Surana college on the Recent advances in information technology E-commerce/ M-Commerce/ Humanities/ Management/Biological sciences.

EVIDENCE OF SUCCESS: More number of participants gathered from various places, outside our state.... A book ‘REACHING THE UNREACHED THROUGH SCIENCE AND TECHNOLOGY’- collection of Articles was released and distributed to the participants which was a proud moment for our college

FUTURE PLAN: similar programs are planned twice a year with the support of management in all respects. Our college will be a renowned for this unique practice.

BEST PRACTICE 2

TITLE: Extensive coaching for Advance and Slow learners

OBJECTIVE OF THE PRACTICE: In order to motivate students performing well in academics and getting ranks at college and University levels , college has taken decision to give extra coaching to slow learner and encourage advance learners to get ranks at university levels

THE CONTEXT: It has been the practice to evaluate a college as one of the Best College depending on the number of ranks it gets in academics and quality of teaching. Our college has by now has around 20 ranks both from UG courses and PG courses. We have students who acquired gold medal for having first rank at Bangalore University. To continue maintaining this legacy, our college has few UNIQUE practices adopted in our teaching and learning technique.

PRACTICE:

In our teaching and learning process we had inculcated few practices such as remedial classes, e-learning materials, tests every week, counsellor and ward, bridge courses. In our time table there is a TEST hour every week. Students are benefited as they are evaluated for a small topic to know their performance and improve in the topic and clear doubts.

EVIDENCE OF SUCCESS:

It is worth mentioning here that the college invited all the rank holders from the year 2009 till 2013 and felicitated all of them at a glittering function by inviting eminent personalities of the society. We take it as a great pride to place it on record that during 2012-13, our PG centre has bagged two ranks in MCA and one rank in Psychology. So far, 23 students have secured ranks in the university examinations.

ANNEXURE – 7

PAPERS PRESENTED 2017-'18

SL NO	TITLE OF PAPER	NAME OF THE AUTHOR/S	DEPARTMENT OF THE TEACHER	YEAR
01	Antibacterial and antioxidant properties of benzimidazoles and their derivatives International journal of Institutional and Industrial Research ISSN: 2456-1274, Vol. 3, Issue 1, Jan-April 2018, pp.53	Dr. Sakuntala Samuelson	Chemistry	2018
02	'BasavaTathvaPrastuti', atAkkamahadeviSabhangana, Chamrajpet, B'lore. Organised by Vijaya Karnataka newspaper on occasion of BasavaJayanthi.	Dr. Vathsala Mohan	Kannada	17.04.2018
03	Desi Workshop – 'Lokakaanadaloka'- Mahilaloka Organisers: Kannada PustakaPradhikara, B'lore.	Dr. Vathsala Mohan	Kannada	05.02.2018 06.02.2018
04	Poetry Reading @ 'KaviSammelan' (1 st SahityaSammelan by Kannada SahityaParisath, Chikkapete, B'lore)	Dr. Vathsala Mohan	Kannada	February 2018
05	Jnana peeta awardee Kuvempu (Peenya Govt. School)	Dr. Vathsala Mohan	Kannada	29.12.2017
06	D. Javaregowda, T. Sunandamma Shatamanotsavasambhrama "AsthaDiggajaru"	Dr. Vathsala Mohan	Kannada	12.11.2017
07	Paper Presentation in The Department of Kannada Language and translation studies of Dravidian University Kuppam, AP, on '19ne ShatamanadaAnuvaditaNatakagalalliupabhas heyabalake' in the seminar on 'The Art of Translation'	Dr. Sushma M	Kannada	16-02-2017
08	Commentator for 'Sri Ramayana Dashanam', GamakaVachana conducted by RastrakaviKuvempuVicharaVedika.	Dr. Sushma M	Kannada	15-02- 2018

09	Commentator for ‘Sri Ramayana Dashanam’ ,GamakaVachana conducted by Surana College.	Dr. Sushma M	Kannada	04-04-2018
10	Commentator for ‘KumaravyasaBharatha’ ,GamakaVachana conducted by vagdeviGamaka Kala parishat	Dr. Sushma M	Kannada	10-03-2018
11	Commentator for ‘seetaparityaga’(JaiminiBharata) ,GamakaVachana conducted by vagdeviGamaka Kala parishat	Dr. Sushma M	Kannada	26-10-2017
12	Commentator for ‘Kiratarjuneeya’(Pampa Bharata) ,GamakaVachana.	Dr. Sushma M	Kannada	15 th November
13	National Conference on Reaching the Unreached through Science and Technology by Surana College. BEST Paper Award in Kannada Section. ➔ Tantragnaanamattu Kannada – Aagideshtu? Aagabekadenu?	Dr. Sushma M	Kannada	06.10.2017
14	Phytochemical activity of <i>Terminalia catappa</i> leaf extract Oral presentation National level conference in collaboration of National science congress,Surana college ,	Mrs.Farzana Tasneem M I	Biotechnology	06.10.2017
15	Antioxidant activity of <i>Terminalia catappa</i> leaf extract International Conference On Technology in Redefining Health	Mrs.Farzana Tasneem M I	Biotechnology	21.11.2017
16	Antimicrobial activity of <i>Terminalia catappa</i> leaf extract National conference on advances in Biotechnology	Mrs.Farzana Tasneem M I	Biotechnology	29.01.2018
17	“Analysis and Visualization of Graphs using Social Networking Bigdata “ in International Conference held at SPMVV, Tirupathi	N. Mithili	BCA	7 th & 8 th February, 2018
18	N Heterocycles in Electrical Applications in the International conference conducted by IFRP and BITS ICETEST – 18 Feb at Warangal.	Dr.Sakuntala Samuelson	Chemistry	16.02.2018

19	N Heterocycles in Electrical Applications in the International journal of Institutional and Industrial Research journal no 64757 ISSN: 24561274, Vol. 3, Issue 1, Jan-April 2018, pp.47-52	Dr.Sakuntala Samuelson	Chemistry	Jan 2018
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PAPER PUBLISHED- 2017-'18

SL NO	TITLE OF PAPER	NAME OF THE AUTHOR/S	DEPARTMENT OF THE TEACHER	NAME OF JOURNAL	YEAR OF PUBLICATION	ISBN/ISSN NUMBER
01	Antibacterial and antioxidant properties of benzimidazoles and their derivatives	Sakuntala Samuelson	Chemistry	International journal of Institutional and Industrial Research	2017	Research ISSN: 2456-1274, Vol. 3, Issue 1, Jan-April 2018, pp.53
02	N Heterocycles in Electrical Applications in the International journal of Institutional and Industrial Research	Sakuntala Samuelson	Chemistry		2017	Journal no 64757 ISSN: 24561274, Vol. 3, Issue 1, Jan-April 2018, pp.47-52
03	Bioactivity of 1, 3-benzimidazolyl benzene and its Copper Complex for published in	Sakuntala Samuelson Shubharani	Chemistry	International Journal of Research in Pharmacy and Chemistry	2018	Volume 8, Issue 2, April – June, 2018.
04	Influence of Celebrity	Narendra K	M.com	published in Online	2017	ISSN 2249-9598

	Endorsement on the consumer's purchase decision among students?			International Interdisciplinary Research Journal		
05	Proposition of a hybrid approach for sentiment analysis of travel domain data	Srinivas A	MCA	International Journal of Innovative Research in Computer and Communication Engineering (IJIRCCE)	Vol. 5, Issue 6, June 2017	ISSN(Online): 2320-9801 ISSN (Print): 2320-9798
06	Triguna and Eysenck personality dimensions	Dr Archana Bhat K	Psychology	Indian Journal of health and well being	January 2017	ISSN N-P-2229-5356
07	Comparative Analysis of Corporate Performance of the Selected HRA and Non-HRA Cement Companies in India	Prof. Shreelatha	MBA	International Research Journal of Commerce and Behavioral Science	Aug 2017	ISSN 2251-1547, Volume 6, Issue 10, Impact factor-5.632
08	Automation of Commonsense Reasoning: A Study on Feasible Knowledge Representation Techniques” in,	<u>Mr.Chandan Hegde</u>	MCA	International Journal of Advanced Research in Computer Science	November-December 2017	Volume 8, Issue 9
09	A Critical Study on the Emerging Issues in Human	Mrs .Neepa	Tourism dept	International Conference on Advanced Technologies in Engineering,	2017	ISBN 978 93-86770 -41-7

	Resource Management with Special Reference to Indian Tourism Industry			Management and Sciences		
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ANNEXURE – 8

CAREER GUIDANCE & PLACEMENT CELL- UG

Enhancing Employability

Report for the year 2017-18

Members: Mr.Muralidhar.V, Smt.Meera.V, Smt.Mithili Devi

A seminar which was conducted by Rexona Confidence Academy dated **21/08/2017** was mainly concentrating on the topics “**How to build confidence level among college girls**” The seminar was very productive that made the audience understand the various concepts such as:

- How to be confident while facing interviews?
- In what way an interviewee should present himself/herself?
- How to maintain the gestures and postures throughout the interview process?
- How to have a confident body language in order to make the right first impression?

Pre-placement training was organized for the final year students from 2nd January 2018 to 27th January 2018 covering aptitude, Logical Reasoning, Group Discussion, Resume building, E-mail writing, Interview skills, etc., 195 students of M.Com., B.Com, BBA , BCA & BSc., got benefited from the training program.

Campus recruitment for the final year degree students was organized. 100 students of M.Com, BCA, B.Com, BBM, BSC & BA students were placed in prestigious corporates like Infosys Technologies and BPO, IBM, Capgemini, SAP Labs, CONCENTRIX, ASAP -HP, SAP, TE Connectivity, CBSI Global – Goldman Sachs, Power Waterhouse Coppers, WIPRO, HGS, Cognizant etc.,

CAMPUS PLACEMENT -2017-'18 - UG

NO OF COMPANIES VISITED AND NO: OF STUDENTS PLACED IN EACH COMPANY

SL.NO	COMPANY	NO OF STUDENTS PLACED
1.	CAPGEMINI (Technologies)	07
2.	Vantage Agora	15
3.	CONCENTRIX DAKSH	40
4.	ASAP - HP	07
5.	INFOSYS TECHNOLOGIES	02
6.	INFOSYS BPO	23
7.	WIPRO - Technologies	06
TOTAL		100

Percentage of Students participated and got selected in Campus Recruitment 2016-17

SL.NO	COMPANY	NO OF STUDENTS PLACED	NO: OF STUDENTS PARTICIPATED	PERCENTAGE SELECTED (%)
1.	CAPGEMINI (Technologies)	07	30	23.33
2.	Vantage Agora	15	60	25.00
3.	CONCENTRIX DAKSH	40	94	42.55
4.	ASAP - HP	07	35	20.00
5.	INFOSYS TECHNOLOGIES	02	24	08.33
6.	INFOSYS BPO	23	75	30.66
7.	WIPRO - Technologies	06	29	20.68
TOTAL		100	347	28.81

PG DEPARTMENTS

Report for the year 2017-18

Members: Ms. Soumya. K.R and Ms. Sushma Deepak

Synergy School of Business skills conducted all India Level Talent Hunt program 2017 MBA & MCA Students. 4 students got shortlisted for the final round from MBA and MCA.

Ms. Mamatha from Surana college Secured 3rd place in synergy Talent Hunt program on all India Level which was on 2nd December 2018.

The talent Hunt program was very effective and innovative for our students, where they were given an opportunity to interact with industry experts

One day Work Shop was conducted on GST Program by young Empower India on 14th October 2017 was mainly concentrating on understanding of GST

Workshop was very productive and made the students understand various concepts on GST

Industrial Visit to Orchid Laminates was organised to MBA Students on 25th September 2017.

Industrial Visit to Unibic Biscuits was organised to MBA Students on 9th and 10th November 2017.

Industrial Visit to Hindustan Coca Cola Beverages Pvt Ltd was organised to MBA Students on 10th and 11th April 2017

Pre-placement training was organized for the final year students from 7th December 2017 to 11th January 2018 covering aptitude, Logical Reasoning, Group Discussion, Resume building, E-mail writing, Interview skills, etc., Students got benefited from the training program.

Campus recruitment for the final year degree students was organized. -- students of MBA , MCA, MSC (Psychology) students were placed in prestigious corporates like Thomson Reuters, Riversand technologies, Chaitanya school, Micro Labs, Axis Bank, Karvy Corporation, Oppo, Vivo Smart Phone , store King, Agile Point Technologies, Small Wall Technologies etc.

CAMPUS PLACEMENT -2017-18 - PG

Some of the companies visited till date for the year 2017 - 2018

SL.NO	COMPANY
1.	Nisargalaya Drug Unit
2.	Muthoot Finance Ltd
3.	Ocwen Financial
4.	Indegene
5.	Bajaj Alliance
6.	People Education Consulting
7.	Karvy Corporation
8	Eenadu
9	Religare Health Insurance
10	Eduekha
11	Clear Tax
12	Bright Jobs India
13	Agile Point Technologies
14	Riversand Technologies
15	Chaitanya School
16	LXL Ideas
17	Tikona Infinite Ltd
18	NHRD
19	Bajaj Finserve
20	Skiries Technologies
21	Systech Services
22	Curejoy.com
23	Baryons software Solutions Pvt Ltd
24	Vizury Interactive Solutions Pvt Ltd
25	Indegene pvt Ltd

No of Students Placed till date for the batch 2017 – 2018

MBA – 5 Students

MCA – 3 students

MSc Psychology – 5 Students

Percentage of Students participated and got selected in Campus Recruitment 2016-17

SL.NO	COMPANY	NO OF STUDENTS PLACED	NO: OF STUDENTS PARTICIPATED
1.	Micro Labs	01	04
2.	Ultimate Wealth Managers Pvt Ltd	01	05
3.	Trade India	02	08
4.	HDFC Bank	01	05
5.	Store King	02	05
6.	Axis Bank	04	10
7.	Thomson Reuters	02	10
8.	OPPO	01	08
9.	Karvy Corporation	04	10
10.	Digi Mark	01	01
11.	Times	01	04
12.	Test Yantra Software Solutions	01	10
13.	Muthoot Finance	02	05
14.	Flipkart	01	05
15.	Vivo Smart Phone	01	10
16.	Daily Dump	01	05
17.	Neo Growth India Pvt Ltd	01	05
18.	Nandi Toyota	03	10
19.	Peocit Software India	01	05
20.	Store King	01	03