

Subin Sabu

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Delhi, India, 110 091

PROFESSIONAL SUMMARY

An experienced professional with a proven track record in both editorial and non-editorial roles within the publishing industry, spanning several years. Adept at contributing to various facets of publishing, including editorial tasks and research initiatives such as photo essays, translation, and transliteration. Possesses a profound passion for research in history, political science, religious studies, language translation, and English editing. Open to relocation opportunities within and outside of India to further contribute expertise and drive excellence in the field.

WORK EXPERIENCE

Associate Editor

Jul 2025 - Present

Primus Books, Ratna Sagar Pvt. Ltd. • Delhi

- Copyediting of manuscripts and rechecking of manuscripts edited by the freelance editors.
- Editing authors bio and book description.
- Selecting pictures for the book covers.
- Checking and arranging the style of index.
- Coordination with authors for the update of the manuscripts.

Editorial Assistant

Jan 2025 - Jul 2025

National Book Trust India • Delhi, India

- Proofreading and copyediting of the manuscripts before final printing, including the manuscripts of the PM-YUVA 2.0 authors.
- Assessment of manuscript proposals for further approval for book review stage.
- Assisted in proofreading of the annotations of the various titles to be launched or displayed at the New Delhi World Book Fair 2025.
- Assisted the proofreading of the directory catalogue of participant publishers for the NDWBF 2025.
- Coordinating the editorial staff and the typesetter and proofreading for the publication of Fair Daily newsletter at the WBF 2025 from 1st-9th February 2025.
- Preparing the list of the titles of various Indian languages, including English, for the release the NBWBF 2025 for book release.
- Preparing, editing, writing and proofreading of the monthly NBT Newsletter.
- Assisted in drafting and proofreading of the NBT Annual Report for the year 2023-2024.
- Drafted and prepared official documents related to the approval for honorarium for Fair Daily magazine freelance staffers, reviewers, translation fees, and so forth.
- Helped in developing panels and write-up for the Sharada exhibition at Chinar Book Fair, Srinagar from 2-10 August 2025.
- Assisted in preparing annotations and categorization of selected titles for the upcoming Abu Dhabi International Book Fair 26 April-5 May 2025.
- Vetting books for the Rashtriya E-Pustakalaya (free e-learning for below 18 group, managed

- by Ministry of Education, Government of India
- Selecting manuscripts for PM YUVA 3.0 for publication.

Acquisitions Editor

Apr 2021 - Dec 2024

Manohar Publishers and Distributors • New Delhi

- Review manuscript proposals from prospective authors, providing insights on market potential prior to scholarly peer review. Recommend academic referees for manuscript reviews.
- Engage in official meetings with professors and publishing houses to facilitate publication and co-publication sales efforts. Represented our publishing house at the 81st Indian History Congress (2022) and IAS Shimla Fellows (2023), successfully establishing connections with scholars for contributions to monographs and edited volumes. Successfully fostered partnership with Trans Pacific Press, Japan, for co-publishing and distribution in East Asia.
- Categorizing subjects for upcoming titles and reprints to enhance the company's catalogue, and utilizing Thema Subject Categories (EDItEUR) for domestic and international sales and distribution, including partnerships with Eurospan Publishers.
- Ensuring alignment between reviewers' reports and authors' revised manuscripts, confirming the incorporation of recommendations prior to the editorial process.
- Involve in copyediting, development editing and final proofreading of manuscripts, and collaborating closely with academicians and non-academicians to address editorial aspects such as accuracy and presentation. Experienced in Persian-English bilingual editing.
- Crafts, corrects, and proofread blurbs and author bios for copyright-free/reprint books and newly published titles.
- Suggested captivating titles, subtitles, and topics for forthcoming manuscripts and copyright-free books.
- Coordinating with editorial and production managers to address editorial elements before press submission, ensuring typographical accuracy and factual precision.
- Selecting compelling titles on South Asian topics published by prestigious international publishers (e.g., Chicago, Yale, Cornell, Brill) for reprinting in South Asian edition.

Executive-Stocks

Oct 2019 - Apr 2021

Tulika Books • New Delhi

- Managed the stock of new and existing books, overseeing distribution to partner publishers and distributors, including IPDA, Leftword, Columbia University Press, and Atlantic Publishers.
- Tracked monthly sales, generated invoices, and maintained master copies. Handled data entry for new books, reprints, distribution, review copies, and royalties.
- Managed dispatch and correspondence for review copies to journals, newspapers, magazines, and scholars. Compiled mailing lists of distributors, journalists, editors, and universities for promotional materials.
- Oversaw LinkedIn and Instagram accounts for promotional and outreach activities, creating engaging promotional posters for social media using Canva.
- Nurtured relationships with professors, librarians, and distributors for subscription renewals of the Review of Agrarian Studies.
- Developed a database for the annual sales analysis of distributors' performance.
- Organized book release events at institutions like IIC.
- Assisted the editorial team in preparing monthly newsletters and promotional offers using Mailchimp.

Research Assistant and Consultant

Aug 2019 - Sep 2019

Sahapedia • New Delhi

Engaged in the “Mapping Bhakti-Sufi Traditions” project, funded by Bajaj Autos Pvt. Ltd and guided by the Head of Research Projects and the Lead of the Bhakti Project, I focused on documenting cultural traditions in Karnataka and Tamil Nadu. My key responsibilities included:

- Translating Sufi texts from Urdu to English and transliterating them into Devanagari script, which enriched video documentaries and photo essays.
- Selecting videos and images of notable Bhakti-Sufi shrines in North Karnataka for documentation, enhancing the Sahapedia team’s collection.
- Using InqScribe software for accurate transcription and subtitling of Tamil interviews of interviewees, mainly from the religious classes.
- Gathering insights from priests, literati, and bards in Tamil Nadu, which were pivotal in shaping a 2020 documentary series on the rise of Shaivism.
- Crafting concise descriptions for selected photos of Lingayat and Sufi shrines in Northern Karnataka, which were featured on the company website to engage both academic and general audiences.

EDUCATION

MPhil History

University of Delhi • Delhi

Oct 2014 - Sep 2017

Title of Dissertation: “Yogis, Bhaktas and Sufis, Religious Traditions in Medieval North India, c.1000 - 1400.”

MA History

St. Stephen’s College, University of Delhi • Delhi

Sep 2012 - Jun 2014

Specialization in Medieval and Early Modern Indian history

BA Hons. History

St. Stephen’s College, University of Delhi • Delhi

Aug 2009 - Jul 2012

Specialization in Indian History

VOLUNTEER WORK

Research Auditor

University of Toronto • Mississauga

Apr 2020 - Apr 2021

An integral member of Prof. Shafique Virani of South Asian Studies’ esteemed ‘Virani Dream Team,’ specializing in proofreading, translation, and transliteration of the excerpts from the Hindi textbook “Hindi Bhasha ki Itihaas” by a renowned Hindi linguist Bholanath Tiwari.

LANGUAGE SKILLS AND CERTIFICATIONS

- Certificate Language Course in French (A1 Level), Modern Persian (Intermediate Level), and Sanskrit.
- Certificate Course in Records Management from National Archives of India, New Delhi.

PAPER PRESENTATIONS

Paper Presentation at Research Scholars Conference organized by the Department of History, Delhi University on 13th March 2018 and at ARSD College, New Delhi on 8th-9th February 2024, titled, "Nathpanthis and the Hindu Devotional Tradition, c.1000-1400".

PUBLICATIONS

"Yogis, Bhaktas and Sufis, Religious Traditions in Medieval North India, c.1000 - 1450.", Motilal Banarsidass Publishing House (2025)