SURANA COLLEGE (AUTONOMOUS)

AFFILIATED TO BANGALORE UNIVERSITY

(A UNIT OF GDA FOUNDATION) ®

No-16, South End Road
Bengaluru, Karnataka-560004
Phone: 080-26642292 | 26541095
No CA-17, Tumkur Mysore Ring Road
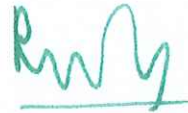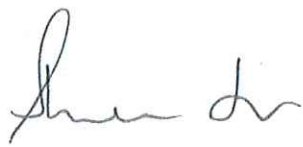Bengaluru, Karnataka-560060
Phone: 080-28486372 | 28486382

MINUTES OF THE 4th GOVERNING BODY MEETING

held on 05th Jun 2024
at Surana College, South End Campus

Proceedings of the Fourth Governing Council Meeting of Surana College held on 05th June 2024

Members Present:

SL. NO	NAME AND DESIGNATION	STATUS IN THE BOG	SIGNATURE
1	**Dr.Dilip Surana,** Chairman, GDA Foundation & Surana Educational Institutions	Chairman	
2	**Dr.Archana Surana,** Managing Trustee, GDA Foundation & Surana Educational Institutions	Member	
3	**Sri.Anand Surana,** Trustee, GDA Foundation & Surana Educational Institutions	Member	
4	**Sri.Shailesh Siroya,** Trustee, GDA Foundation & Surana Educational Institutions	Member	
5	**Diya Surana,** Special Invitee from GDA Foundation & Surana Educational Institutions	Member	
6	**Prof. Rajiv Chopra,** Principal, Delhi College of Arts & Commerce, Netaji Nagar, New Delhi, 110023 [UGC Nominee]	Member	

7	**Dr. V. Sudesh,** Principal, Chairman and Dean, University Law College, Bangalore University [University Nominee]	Member	– AB –
8	**Dr.Gururaj Karajagi,** Director, Academy for Creative Teaching	Member	
9	**Lt. Gen. A. Arun,** General Officer Commanding, GOC Dakshin Bharat Area	Member	– AB –
10	**Dr. Jayappa. M** Professor, Govt. Nominee	Member	
11	**Tarun Mehta,** Co-Founder & CEO, Ather Energy	Member	
12	**Dr. Anil Subbarao Paila,** Vice Chancellor IMS Unison University Uttarakhand	Member	Virtual.
13	**Nitesh Surana,** Proprietor, Sterling Lab	Member	
14	**Dr.Punith Cariappa** Group Director, Surana Educational Institutions	Member	

15	**Dr.Srinivas.A,** Director-Learning & Development, Surana Educational Institutions & Director, PG Department of Studies in Computer Applications	Member	—AB—
16	**Dr.Ranga Raju.M.S,** Director-MBA Programme, Surana College, Post Graduate Dept	Member	
17	**Sri.S.Nagaraju,** Deputy Secretary to Government (Retd.)	Member	S. Nagaraju
18	**Girish.G,** Chief Administrative Officer, Surana Educational Institutions	Member	
19	**Karunashekhara Reddy,** Chief Accounts Officer, Surana Educational Institutions	Member	
20	**Dr.Veena. K N** Principal, Surana College (Autonomous)	Member-Secretary	

20	JAYANTILAL SURANA	Special Invitee	
21		Special Invitee	
22		Special Invitee	
23		Special Invitee	
24		Special Invitee	
25		Special Invitee	

Minutes of the 4ᵗʰ Governing Body Meeting of Surana College-Autonomous held on 05ᵗʰ June 2023 at 10.30 am at Surana College-Autonomous , No-16, south End Road, Bangalore-560004.

4.1. Dr. Veena. KN Member Secretary on checking & confirming the quorum for the meeting, requested Dr. Dilip Surana, The Chairman of Governing body to initiate the Meeting.

- Total Strength of the governing body   :   20
- Members Present   :   18
- Total No of Members required for Quorum   :   11

After obtaining formal permission by the Chairman, Dr. Dilip Surana, Dr. Punith Cariappa, Group director of SEI & Member of the Governing Body welcomed all the participating members of the Governing Body for the 4ᵗʰ meeting. Also introduced the new principal Dr. Veena. KN & newly appointed Bangalore University Nominee BUB. Dr. V Sudhesh to the Governing Council.

Later Dr. Punith Cariappa requested Dr. Veena KN, Member Secretary to takeover the rest of the proceedings.

4.2. Review and Conformation of the 3rd Governing Council Meeting held on 31ˢᵗ October 2023.

Member Secretary discussed the minutes of the 3ʳᵈ Governing body Meeting held on 31ˢᵗ October 2023.

Resolution:

All the members present online & offline consented to the presentation and the minutes of the 3ʳᵈ Governing Body meeting were confirmed.

4.3 Review and Approval of 5ᵗʰ Academic Council Minutes - Meeting held on March 27, 2024 (including its Addendum)

Member Secretary highlighted the functioning & key points discussed in the 5ᵗʰ Academic Council Meeting held on 27ᵗʰ March 2024. This review specially highlights all the key decisions from the Academic Council meetings, particularly Focus on Launch of New Program from the upcoming academic year 2024-25

a. **Master of Arts (M.A.) in Media Studies (Intake: 40):** This program equips graduates with critical thinking, research, and communication skills in the dynamic field of media studies.

b. **Master of Science (M.Sc.) in Psychological Counselling (Intake: 40):** This program provides advanced training in psychological assessment, intervention techniques, and ethical considerations in counselling.

1

c. **Master of Business Administration (M.B.A.) for Working Professionals (Under Supernumerary Quota) (With AICTE Approval) (Intake: 60):** Subject to AICTE approval, this program caters to working professionals seeking an MBA while managing their careers.

d. **Fellow Program in Management (F.P.M.) (With AICTE Approval) (Intake: 10):** Subject to AICTE approval, this doctoral-level program focuses on advanced management research.

e. **Master of Science (M.Sc.) in Analytical Chemistry (Intake: 30):** This program provides in-depth knowledge and practical skills in analytical chemistry techniques and applications.

Suggestions:

Prof. Rajiv Chopra Suggested these new programs undergo a formal approval process by the designated authorities to ensure compliance with existing regulations.

Dr. Archana Surana elaborated that the team will be actively working to secure all necessary approvals from the relevant authorities. She also acknowledged the need for approvals and clarified that her team will navigate the process to obtain them from the appropriate authorities.

Resolution:

Resolved That the Minutes of the 5th academic meeting held on March 27, 2024, be approved.

That the Governing Body hereby grants approval for the establishment of the following new academic programs commencing in the 2024-2025 academic year:

1. Master of Arts (M.A.) in Media Studies
2. Master of Science (M.Sc.) in Psychological Counselling
3. Master of Business Administration (M.B.A.) for Working Professionals (Under Supernumerary Quota) (Subject to AICTE Approval)
4. Fellow Program in Management (F.P.M.) (Subject to AICTE Approval)
5. Master of Science (M.Sc.) in Analytical Chemistry (Intake: 30 students)

4.4. Review & approval of the matters arising in the 4ᵗʰ Finance Committee meeting held on 04-06-2024,

That Mr. Karunasekara Reddy, Chief Accounts Officer, presented the financial statements for the previous year (2022-2023) and the proposed budget for the upcoming year (2024-2025) to the Governing Body during the meeting.

Resolution: -

Resolved

1. That the Governing Body acknowledges the presentation of the financial statements for the accounting year 2022-2023 by the Chief Accounts Officer.
2. That the Governing Body, following a detailed review and deliberation, hereby approves the financial statements for the accounting year 2022-2023.
3. That the Governing Body approves the proposed budget for the accounting year 2024-2025.

4.5. Progress Report

The Member Secretary provided an overview of the academic programs offered, student intake capacity, and admissions process for the academic years 2023-2024 and 2024-2025 (with admissions currently underway for the latter).

a. Also, admissions made under different categories was explained.

EXISTING PROGRAMS	Intake	Admissions in progress 24-25
1. BA-JOPsy	120	35
2. B.Sc-CBBt	130	22
3. B.Com	300	141
4. BBA	140	76
5. BCA	120	90
6. MBA	240	-
7. MCA	120	-
8. M.Com	40	-
9. M.Sc-Psychology	60	-
10. M.Sc-Chemistry Org	30	-
Total	1300	372

b. Student intake & Admissions 2023-24.

SL NO	PROGRAMME	SANCTIONED INTAKE	I YEAR	II YEAR	III YEAR	Grand Total
1	BA	120	92	55	79	226
2	B.Sc	130	74	46	54	174
3	B.Com	300	300	210	276	786
4	BBA	140	123	90	122	335
5	BCA	120	120	114	115	349
6	M.Com	40	30	6	-	36
7	MBA	240	233	120	-	353
8	MCA	120	112	60	-	172
9	M.Sc- Psychology	60	19	27	-	46
10	MSc- Chemistry	30	21	9	-	30
	TOTAL		**1124**	**737**	**646**	**2507**

c. **Caste wise admission statistics - 2023-24**

SL NO	COURSE YEAR	GM	OBC	SC-ST	GRAND TOTAL
1	I YEAR	154	475	80	709
2	II YEAR	121	342	52	515
3	III YEAR	143	428	75	646
4	PG	112	459	65	636
Total		530	1704	272	2506

Deliberations:

Admissions Timeline:
- Prof. Rajiv Chopra (UGC Nominee) enquired about the current year's admissions timeline.

- Mr. Naveen Jaiswal (Admissions Head) presented the admission statistics as on 4th June and addressed the eligibility criteria for M.Sc-Psychology as a challenge in attracting interested students.

Low Enrolment in Specific Programs:
- Prof. Gururaja Karajagi (Veteran Academician) expressed concern about declining enrolment in BA, B.Sc., and M.Sc. Psychology programs and suggested to add Value Addition Courses to attract students.

M.Sc. Psychology Admissions:
- Mr. Naveen Jaiswal explained that stricter eligibility criteria set by the affiliating university for M.Sc. Psychology pose a significant hurdle.

Challenges in B.Sc. & M.Sc. Psychology:
- Dr. Archana Surana highlighted additional challenges in B.Sc admissions due to competition from engineering colleges.
- She further elaborated on the nomenclature difference between BA and B.Sc. Psychology, creating confusion among students and parents who perceive B.Sc. as the superior option.

Comparative Eligibility Criteria:
- Prof. Jayappa (Government Nominee) proposed gathering eligibility criteria from other universities to present to Bangalore University as a precedent for potential liberalization of our own criteria.

Enhancing Program Attractiveness:
- Prof. Gururaja Karajagi suggested incorporating unique and engaging content into the curriculum to attract students. Appreciated addition of proposed new programs while checking on the approval requirements from BU & AICTE.

That the Member Secretary presented a request for approval of student admissions made during the academic years 2023-2024 and 2024-2025 (ongoing admissions).

Resolution: -

Resolved That the Governing Council hereby approves the aforementioned student admissions for the academic years 2023-2024 and 2024-2025.

d. Faculty recruitment/replacement.

PARTICULARS	2023-24 as of Oct	2024-25 as of Jun
Teaching Staff	116	122
Admin, Technical & other staff	71	93

PARTICULARS	Total no of Recruitments from 30th Oct 2023 to 04th Jun 2024	Replaced Positions	New Positions
Teaching Staff	29	11	18
Admin, Technical & other staff	23	03	20

The HR-Head presented the following for the Governing Council's consideration:

- **Approval for Recruitment of Listed Positions:** The Governing Council's approval is sought for the recruitment of the aforesaid positions:

- **Authorization for Ongoing Recruitment Needs:** The Governing Council is further requested to authorize the ongoing recruitment of faculty members, administrative staff, technical staff, and other support staff as required throughout the academic year.

Resolution:

That the Governing Council, having reviewed the staff recruitment requirements presented by the HR-Head, hereby:

- **Approves the Recruitment of Listed Positions:** Approves the recruitment of the aforesaid positions, as detailed in the attached document:
- **Authorizes Ongoing Recruitment:** Authorizes the administration to conduct ongoing recruitment of faculty members, administrative staff, technical staff, and other support staff as deemed necessary to meet the operational needs of the institution throughout the academic year.

e. Curriculum development and innovation.

    a. Introducing new courses or specializations in emerging fields.
    b. Integrating industry-relevant skills and practical learning experiences.
    c. Adopting innovative teaching methodologies and assessment strategies.
    d. Promoting interdisciplinary and collaborative learning.
    e. Enhanced Student Learning through Emphasizing the improved student learning outcomes achieved through a dynamic and relevant curriculum, preparing them for future success.
    f. Faculty Development: Opportunities for faculty to actively participate in curriculum development and stay updated in their fields.
    g. Reputation: Positioning the college as a leader in educational innovation, attracting talented students and faculty.

Deliberations: -

- Dr. Meena Kumari presented the aforesaid & current practices in curriculum development and innovation.

- Prof. Gururaja Karajagi enquired about:
  o Frequency of FDPs.
  o Need for specialized training for new faculty members on induction, teaching methods, and research methodology.
  o Suggested conducting orientation for new faculty.
- Dr.Vanishree.M.R clarified the existing practices and plans for faculty development in the upcoming semesters.
- Dr. Anil Rao Paila enquired about the existing mentorship program and emphasise on the importance of mentoring.
- Dr. Meena Kumari explained the current practices.
- Dr. Rajiv Chopra suggested implementing a formal mentor-mentee system.
- The Principal confirmed the existing system with psychology department acting as a mentor.
- Prof. Gururaja Karajagi proposed:
  o A mentor-mentee ratio system.
  o Clear guidelines on the mentor's role.
  o Establishing a helpline for mentees.
  o Conducting orientation on Mentoring for faculty

- Dr. Anil Rao Paila enquired about options for fast learners to pursue additional value-added courses.
- The Principal provided details on the existing value-added programs offered.

- Dr. Anil Rao Paila enquired about facilities for interdisciplinary learning.
- The Principal acknowledged the aspirations of the institution on interdisciplinary learning, and explained the challenges due to the implementation of the State Education Policy in Karnataka.

6

Approval Request:

- Following the deliberations, the Member Secretary requested the Governing Council's approval for the presented curriculum development and faculty development initiatives.

Resolution: -

The Governing Council extends its appreciation to the institution for its commendable efforts on **Curriculum development and innovation**. Following a thorough review, the Council has granted its approval."

f. **Implementation of New SEP from 2024-25**
   a. Karnataka government scrapped the NEP (National Education Policy) 2020 with four-year degree programme in public universities and affiliated colleges, and has reintroduced the three-year degree programme under State Education Policy 2024 (SEP with no option of a fourth year) for the academic year 2024-25.
   b. Surana College, as an autonomous institution, recognizes the importance of aligning its curriculum with the guidelines outlined in the Karnataka State SEP 2024.

The Member Secretary briefed to The Governing Council on the Karnataka State Education Policy (SEP) 2024. The SEP is slated for implementation by the State Government from the academic year 2024-25. The Member Secretary formally sought the Council's guidance and support in adopting and implementing the regulations outlined in the SEP.

Resolution:

Following the presentation on the Karnataka State Education Policy 2024, the Governing Council unanimously approved its implementation as per the State Government's guidelines.

g. **Teaching-learning methodologies and student performance.**

The Principal and Member Secretary presented on the institution's teaching-learning methodologies and their impact on student performance, as detailed below.

Surana College utilizes a diverse range of teaching-learning methodologies to enhance student performance, progression, and achieve optimal results.
- **Interactive Learning:** Lectures are complemented by collaborative activities like group discussions, case studies, and problem-solving exercises. This fosters active participation, critical thinking, and deeper understanding.
- **Technology Integration:** The college leverages technology effectively through virtual learning platforms, digital resources, and multimedia tools. This enriches the learning experience, promotes accessibility, and allows for personalized learning.

- **Student-Centric Approach:** The focus is on student engagement and active learning. Instructors use various methods like flipped classrooms, where students prepare beforehand and class time is used for discussion and application.
- **Assessment and Feedback:** Regular assessments and timely feedback are provided to students. This allows them to identify areas of strength and weakness, track progress, and make informed adjustments to their learning strategies.
- **Mentorship and Support:** The college offers dedicated mentorship programs and academic support services. This provides students with guidance, personalized assistance, and resources to overcome challenges and excel in their studies.

By implementing these diverse methodologies, Suran College fosters a dynamic learning environment that caters to individual needs and empowers students to achieve their full potential & resulting best outcome.

The Member Secretary formally sought the Council's suggestions & approval on this.

Resolution: -

The Governing Council commended the College's ongoing efforts in developing effective teaching-learning methodologies, resulting in demonstrably improved student performance. The Council formally approved the continuation of these practices.

h. Research activities and publications.

Dr. Vanishree M R, Dean of Research & Consultancy, presented an update on research activities and publications undertaken during the year 2023-24. She also provided the Governing Council members with relevant statistics on publications, book and grants.

1. Registration for Ph.D by Surana faculty members has increased. Around 24 faculty members have registered for Ph. D and 28 faculty members have completed their doctoral degrees from various premier universities. Constant support and guidance for Ph.D registration is provided by R&C Cell.

2. Under Research Publications and IPR:
   a. Totally 32 Scopus Indexed/WOS/ABDC published with highest impact factor of 9.4. Publications towards Scopus Indexed Journal were contributed from different disciplines including management, library sciences and humanities.
   b. 20 UGC Care listed research publications, 3 books (reference books), 13 book chapters, 29 textbooks (Bangalore University) and 33 research papers were presented in International and National conferences by faculty members.
   c. Received 4 patent approvals from Indian patent office. Contributors Dr. B G Lakshmi, Mrs. Prakruthi N Udupa, Mr. Gururaj F Duragannavar and Dr. Farzana Tasneem MI. Dr. B G Lakshmi & team got approved a copyright titled "Employment Benefits in Foreign Education Vs. Indian Education: A Comparative Study" Copyright Office, Government of India.

d. Our faculty members are actively contributing as Editorial members (15 Journals) International and National; external Ph. D examiners and expert session resource persons at various forums.

e. R&C Cell is providing requisite information and support for faculty members to take up Post Doctoral Fellowship / International Fellowship opportunities.

3. Under External Research Funded Projects/ Grants following progress were done:
   a. Completed: ICSSR, New Delhi Sponsored National Seminar "Rebuilding Bharat Through Indigenous and Innovative Practices: A Way Forward to Vishwa Guru" and published 38 research papers in edited book with ISBN number. Grant Amount Rs. 3,50,000/-.

   b. Completed: Collaborative Grant to host a Lecture Series on title "National Reconstruction on the light of Swami Vivekananda's Cultural and Philosophical Thoughts: Present and Futuristic Perspectives" was hosted by Department of Hindi, Sanskrit and Research & Consultancy Cell. Grant Amount Rs. 40,000/-.

   c. In – Progress : Dr. Sudharshan H L have received research project grant (2-years) on Compiling Indian Concepts on Mental Wellbeing from NIVS, New Delhi. Grant Amount Rs. 2,10,000/- .

   d. Faculty members upskilled with relevant training and support to apply for external research proposals such ICSSR Collaborative Proposal – Viksit Bharat@2047, VGST and other private funding agencies based on their interest and expertise.

4. Under Capacity Building Training/ Conference:
   a. Completed – 8 FDP/Workshop (Offline & Online). FDP on "Teaching, Learning and Research Excellence" received a lot of appreciation from the participants. Amount Generated: Rs. 29,400/- through registration fee.

   b. Completed – Student Research Conference on "Gig Economy and India: Prospectus, Challenges and Way Forward Strategies". 62 research papers from students and scholars across India and received tremendous appreciations from all the participants. Amount Generated: Rs. 1,89,800/- through sponsorship and registration fee.

   c. To nurture and strengthen research ecosystem among faculty members and students, R&C Cell initiated Seed Grant Scheme and Student Research Fellowship. Dr. Pooja R received Seed Grant scheme. 4 UG Students and 8 PG Students have awarded with Student Research Fellowship for year 2023-24.

   d. All requisite monitoring and evaluation framework are in place to ensure research quality deliverables by the SEI.

5. Surana Well Being Center (Consultancy Servies) Head by Dr. Sudharshan and Team successfully completed various assignment- training on Counselling Skills for Yoga Teachers, Research Consultation at St. John's Research Institute (funded by Gates Foundation) and Academic Consultation on IKS at M S Ramaiah University. Clinical

Consultation for General Public and In-house is regularly done. Surana Well Being Centre has generated revenue worth of Rs. 2,84,000/-.

6. Corporate Consultancy on Data Visualization for Executives and Mid-level Manager for L& T Technologies Pvt. Ltd (Mysore & Bangalore) generated revenue of Rs. 70,000/-.

7. Consultancy Service and Training Policy amended with revenue sharing proportion and approved by the concerned officials.

8. R& C Cell is looking forward for more of International and Industry Collaborations to enhance its research deliverables both for academic and industry stakeholders.

Following Dr. Vanishree's comprehensive presentation on research activities and publications, the Governing Council appreciated Research & Consultancy Cell efforts and considerable progress.

- **Suggestions:**
    - Dr. Chopra suggested that we have our own institutional journal and the same was agreed, Dr. Vanishree briefed on work in-progress towards the institutional journal.

    - Dr. Karajagi emphasized the importance of research publications by Ph.D. holders. He commended the publication of 28 textbooks but recommended authorising reference books. Additionally, he suggested collaborations with "NIMHANS" to leverage expertise for both Well-being Center and its students.

    - Dr. Karajagi suggested for creating help line number for emergency counselling for students and public, which will be taken by trained counsellors.

    - Dr. Anil Rao Paila inquired about the ABDC rating, which Dr. Vanishree reported as "C." Dr. Paila expressed his appreciation and suggested implementing student research evaluations. He also enquired about case studies, to which Dr. Meena Kumari (Dean of Academics) clarified that they are in the development stage.

Resolution: -

The Governing Council reviewed the activities and publications undertaken by the Research & Consultancy Cell during its recent meeting. The Council expressed its great appreciation for the R&C Cell efforts. They acknowledged the R&C Cell achievements and offered valuable suggestions for further strengthening its research endeavours. Specifically, the Council members recommended strategies to enhance the department's robustness. Following a productive discussion, the Governing Council unanimously approved the continuation of the Research & Consultancy Cell current initiatives, along with the implementation of the new proposals.

i. **Infrastructure development and resource management.**

The Governing Council reviewed the significant infrastructure enhancements undertaken during the session, as presented by the Member Secretary. These improvements, including additional classrooms, laboratories, research facilities, expanded learning resources, digital displays, a canteen, a dedicated examination unit, and an admissions office, were acknowledged as greatly improving the learning environment for Surana College students.

Resolution:

The Council expressed its appreciation for these advancements in infrastructure and resource management, recognizing their positive impact on the student community. Following the review, the Council formally ratified and approved the budget allocated for these essential requirements.

j. **Student Placement statistics.**
   a. No of Placement activities conducted : 51
   b. No of students called & appeared for interview : 310
   c. No of students placed. : 123 Students
   d. Highest package in PG : 8 LPA
   e. Highest package in UG : 6.1 LPA

Discussion: -

During the Governing Council meeting, Mr. Kiran, the Placement Officer, presented a report on placement activities for the session. Dr. Jayappa suggested that the placement section prioritize programs like B.Com, B.Sc., and BA, given the abundance of opportunities in BBA and BCA programs. Dr. Gururaja Karajagi inquired about the placement percentage, which Mr. Kiran reported as 40%. Dr. Anil Rao Paila offered several recommendations for improvement:

- Establish Memoranda of Understanding (MoUs) with corporations to create stronger industry connections.

- Segregate placement data for undergraduate and postgraduate programs for better analysis of trends.

- Collect student feedback on salary and company satisfaction to identify areas for improvement in future placements.

- Form an alumni team to leverage their experience and networks in strengthening the placement process.

The Governing Council's discussion aimed to find ways to enhance the placement opportunities for all students.

k. Student Support

The Principal informed the Governing Council about the various government and management scholarships available to students during the current academic year. These scholarships are facilitated through both the State Scholarship Portal (SSP) and the National Scholarship Portal (NSP). The application process for these scholarships is still ongoing. It is important to note that the information displayed on both portals may not yet reflect the complete list of available scholarships, as the approval process is still underway.

a. **Government Scholarships**

SSP Scholarship: During 2023-2024, out of 338 students applied, 124 students have received scholarship.

During 2022-23, out of 500 students applied, 366 students have received scholarship.

b. **Institutional Scholarship:** Financial assistance provided to 357 Degree and 107 PG Students during 2023-24.

Resolution: -

Th Governing Council members appreciated the institution for helping a good proportion of students with scholarship and efforts in helping students get Government scholarship.

"Dr. Gururaja Karajagi emphasized the importance of recognizing the management's generous scholarship program, providing significant financial support to students. They recommended documenting this appreciation in the meeting minutes."

The Governing Council commended the College's efforts in facilitating student access to scholarships. They appreciated the management for establishing diverse scholarship programs, thereby providing crucial financial support that empowers students in their academic pursuits.

l. Alumni engagement activities.

Alumni Engagement Activities:
Mr. Muralidhar, HoD of Management, presented a report on the department's successful alumni engagement initiatives. The highlights included:
- Collaboration with alumni on approximately 14 activities throughout the year.
- Establishment of a Rs. 1,50,000 endowment fund in memory of BBA alumnus Sandesh (2009-2012 batch) to recognize and reward academic excellence among current BBA students.
- Upcoming Alumni Meet during August, 2024.

Discussion:

- Dr. Karajagi enquired about the number of alumni on record, to which Mr. Muralidhar responded that there are approximately 6,500.
- Dr. Anil enquired about the registration status of the alumni association and strategies for fostering continuous student-alumni connections. Mr. Muralidhar confirmed that the Surana College Alumni Association is registered as per regulations and assured the Council of ongoing efforts to further strengthen alumni engagement activities.

Resolution:

The Governing Council commended the department's achievements in alumni engagement and expressed its approval for the continuation of these valuable initiatives.

4.6. Review of Autonomous Functioning

"The Member Secretary led a discussion on the potential advantages and challenges associated with achieving autonomous status, along with considerations for implementing an effective curriculum design and delivery model. Details are provided below."

Advantages:

- **Increased Academic Freedom:** Surana College has gained greater autonomy in designing its curriculum, allowing for a more tailored and relevant educational experience for its students.
- **Enhanced Specialization:** The college can now focus on specific areas of expertise and offer unique programs that cater to niche interests and industry demands.
- **Improved Infrastructure and Resources:** With greater control over its budget, Surana College can invest in improving infrastructure, acquiring new equipment, and expanding its library resources.
- **Faculty Development:** The college can prioritize faculty development programs and attract highly qualified professors by offering competitive salaries and benefits.
- **Direct Interaction with Industry:** Surana College can forge closer ties with industry partners, leading to internship opportunities, guest lectures, and collaborative research projects.

Challenges:

- **Industry Alignment:** Ensuring that the curriculum remains aligned with the latest industry trends and employer expectations.
- **Faculty Training:** Providing training for faculty on new teaching methodologies and curriculum enhancement.
- **Student Feedback:** Regularly collecting and analyzing student feedback to identify areas for improvement in the curriculum and delivery.

- **Assessment and Evaluation:** Implementing effective assessment methods to measure student learning outcomes and program effectiveness.
- **Resource Allocation:** Ensuring that adequate resources are allocated to support the implementation of the curriculum, including technology, facilities, and learning materials.
- **Outcomes Based Education:** Implementing appropriate methods to evaluate Learning Outcomes.

Overall, Surana College's transition to autonomy presents both opportunities and challenges. By focusing on its strengths and addressing the challenges effectively, the college will continue to improve its curriculum design and delivery, providing students with a high-quality market relevant education.

Discussion:

- Dr. Gururaja Karajagi raised concerns about the limitations of Surana College's current autonomous status. He highlighted the lack of full autonomy, requiring constant university approval. Additionally, he pointed out the absence of autonomous colleges' student performance data in university rankings, leading to reduced visibility.
- Dr. Karajagi emphasized the importance of faculty commitment and a growth mindset. He recommended implementing weekly academic meetings and evaluation systems focused on quality education improvement, distinct from the university system. He also stressed the need for robust department-level activities.
- Dr. Archana Surana responded by mentioning her efforts to bridge the gap between junior and senior faculty through student feedback analysis. She assured the council of continued progress in this area.

Resolution:

While acknowledging the limitations of the current autonomous structure, the Governing Council expressed its overall satisfaction with the functioning of autonomous procedures at Surana College.

a. Success of examination and evaluation processes.

"Dr. Harish Ugraiah, in his role as Controller of Examinations (CoE), delivered presentation on Surana College's examination results. His presentation included a detailed analysis of student performance metrics, likely incorporating factors such as pass rates, grade distributions, and comparisons to historical data or industry benchmarks. This analysis would provide valuable insights for the Governing Council to assess the college's academic effectiveness and identify areas for potential improvement."

CUMULATIVE PASS PERCENTAGE

2021	I SEM APPEAR	PASS	%	II SEM APPEAR	PASS	%	III SEM APPEAR	PASS	%	IV SEM APPEAR	PASS	%	V SEM APPEAR	PASS	%
BCOM	294	249	84.69	290	273	94.14	280	257	91.79	275	238	86.55	274	258	94.16
BBA	135	105	77.78	127	90	70.87	127	93	73.23	122	92	75.41	121	100	82.64
BCA	117	106	90.6	117	80	68.38	117	107	91.45	115	98	85.22	115	99	86.09
BSC	61	56	91.8	57	52	91.23	58	52	89.66	55	50	90.91	54	48	88.89
BA	93	65	69.89	88	54	61.36	84	60	71.43	84	61	72.62	73	61	83.56
TOTAL	700	581	83	679	549	80.85	666	569	85.44	651	539	82.8	637	566	88.85

2022	I SEM APPEAR	PASS	%	II SEM APPEAR	PASS	%	III SEM APPEAR	PASS	%
BCOM	226	190	84.07	213	184	86.38	209	187	89.47
BBA	96	75	78.13	91	74	81.32	92	65	70.65
BCA	119	106	89.08	116	104	89.66	114	101	88.6
BSC	51	42	82.35	45	39	86.67	47	38	80.85
BA	62	42	67.74	60	44	73.33	53	35	66.04
TOTAL	554	455	82.13	525	445	84.76	515	426	82.72

2023	APPEAR	PASS	%
BCOM	297	209	70.37
BBA	119	77	64.71
BCA	118	99	83.9
BSC	69	59	85.51
BA	81	26	32.1
TOTAL	684	470	68.71

PG CUMULATIVE PASS PERCENTAGE

2022	I SEM APPEAR	PASS	%	II SEM APPEAR	PASS	%	III SEM APPEAR	PASS	%
MBA	120	120	100	120	120	100	119	114	95.8
MCA	60	56	93.33	60	60	100	60	57	95
MSC-PSYCH	27	26	96.3	27	27	100	27	26	96.3
MCOM	6	6	100	6	6	100	6	6	100
MSC-CHEM	9	9	100	9	9	100	9	9	100
TOTAL	222	217	97.75	222	222	100	221	212	95.93

2023	I SEM APPEAR	PASS	%
MBA			#####
MCA			#####
MSC-PSYCH	18	17	94.44
MCOM	30	26	86.67
MSC-CHEM	21	11	52.38
TOTAL	69	54	78.26

2021	BU CONVOCATION
MBA	100
MCA	58
MSC-PSYCH	22
MCOM	27
MSC-CHEM	---
TOTAL	207

NO. OF STUDENTS PASSED IN THE YEAR 2023-24

2021	IV SEM AUG-2023			V SEM JAN-2024		
	APPEAR	PASS	%	APPEAR	PASS	%
BCOM	275	238	86.55	274	258	94.16
BBA	122	92	75.41	121	100	82.64
BCA	115	98	85.22	115	99	86.09
BSC	55	50	90.91	54	48	88.89
BA	84	61	72.62	73	61	83.56
TOTAL	651	539	82.8	637	566	88.85

2022	II SEM AUG-2023			III SEM JAN-2024		
	APPEAR	PASS	%	APPEAR	PASS	%
BCOM	213	184	86.38	209	187	89.47
BBA	91	74	81.32	92	65	70.65
BCA	116	104	89.66	114	101	88.6
BSC	45	39	86.67	47	38	80.85
BA	60	44	73.33	53	35	66.04
TOTAL	525	445	84.76	515	426	82.72

2023	I SEM JAN-2024		
	APPEAR	PASS	%
BCOM	297	209	70.37
BBA	119	77	64.71
BCA	118	99	83.9
BSC	69	59	85.51
BA	81	26	32.1
TOTAL	684	470	68.71

NO. OF STUDENTS PASSED IN THE YEAR 2023-24						
	II SEM OCT-2023			III SEM APR-MAY-2024		
2022	APPEAR	PASS	%	APPEAR	PASS	%
MBA	120	120	100	119	114	95.8
MCA	60	60	100	60	57	95
MSC-PSYCH	27	27	100	27	26	96.3
MCOM	6	6	100	6	6	100
MSC-CHEM	9	9	100	9	9	100
TOTAL	222	222	100	221	212	95.93

	I SEM APR-MAY-2024		
2023	APPEAR	PASS	%
MBA			#DIV/0!
MCA			#DIV/0!
MSC-PSYCH	18	17	94.44
MCOM	30	26	86.67
MSC-CHEM	21	11	52.38
TOTAL	69	54	78.26

2021	BU CONVOCATION
MBA	100
MCA	58
MSC-PSYCH	22
MCOM	27
MSC-CHEM	---
TOTAL	207

Discussion:
- Dr.Rajiv Chopra enquired about the reason for the decline in the I Sem. Because there has been a significant drop in student results compared to last year.
- The CoE mentioned the process being rigorous and prevents cheating, making high marks challenging to achieve.
- Mr. Nitesh Surana proposed analyzing results by faculty to pinpoint the cause of the decline.
- Mr.Tarun Mehta wanted faculty-wise results to be analysed.
- Dr. Harish Ugraiah acknowledged everyone's points and assured them that a robust system would be maintained without compromising quality or established norms.

Suggestions:
- Results to be given utmost importance and poor results to be analysed

Resolution: -

Following a thorough review process, the Governing Council has granted its final approval to the student results.

4.7. Way forward (2024-25)

"The Principal and Member Secretary took us through the proposed activities.

1. **Implementation of New Program Proposals and Curriculum Revisions**

2. **Faculty development plans and research priorities.**

   - Regular workshops and training programs
   - Faculty exchange programs
   - Incentivize research and publication

3. **Research Priorities:**
   - Focus on interdisciplinary research
   - Align research with industry needs
   - Promote open access and dissemination of research

4. **Enhancing student placements and alumni relations.**

5. **Plans for accreditation (NAAC, NBA, International) or other quality initiatives.**

   NAAC Re-accreditation:
   AQAR Submission:
   Upcoming AQAR Submission:
   IQAC Preparation:
   Re-constitution of IQAC 2023-24 & 2024-25
   NBA Accreditation for MBA & MCA Programs:

Following extensive discussions on the presented plan, the Member Secretary invited suggestions from the Governing Council.

Resolution:
   - The Governing Council recommended a stronger emphasis on research activities and publications to enhance academic standing.
   - They also advocated for a two-pronged approach of vertical and horizontal expansion, suggesting pursuing both specialization and broader program offerings.
   - Finally, the Council expressed their appreciation for the future plan and formally granted their approval for its implementation.

   ➢ Becoming the sought after university

With a resolute commitment to fostering academic excellence, the Chairman of the organization, Dr. Dilip Surana proudly announced the near-completion of land acquisition for our upcoming university. Land registration will be finalized shortly, paving the way for the next exciting chapter – the official launch of university operations. To ensure a seamless transition and maximize our impact, he invited thoughtful suggestions and formal approval from the esteemed Governing Council.

Resolution: -

The Governing Council unanimously endorsed the transformative decision to elevate the institute to university status. They lauded the management's strategic vision for growth, recognizing it as a pivotal moment in the institution's journey. This unanimous vote signifies the Council's unwavering support and collective excitement for the boundless possibilities that lie ahead as a university.

4.8. Committee Meetings:

Member secretary explained about the activities of the following committees.

- Internal Complaints Committee (ICC)
  - No off meetings held.   2
  - No of grievances received.   NIL

- SHE Cell
  - No off meetings held.   2
  - No of grievances received   NIL

- Grievance Redressal Committee
  - No off meetings held.   2
  - No of grievances received.   NIL

- Anti-Ragging Committee
  - No off meetings held.   2
  - No of grievances received.   NIL

Resolution: -

Governing Council approved the decisions taken by all the aforesaid committees.

4.9. Financial Statements and Budget Approval (2023-24 & 2024-2025)

During the meeting, Chief Accounts Officer Mr.Karunasekara Reddy presented both the provisional accounts statement for the 2023-24 academic year and the proposed financial statements for the upcoming 2024-25 year. He sought the Governing Council's careful consideration and approval for both sets of documents.

Resolution:
- The Governing Council thoroughly reviewed the presented financial statements.

- Following their review, the Governing Council granted their formal approval for both the 2023-24 provisional accounts statement and the proposed financial statements for 2024-25.

4.10. Presentation of Annual Report

The Member Secretary presented the Annual Report for the 2022-2023 academic year for the Governing Council's review. This comprehensive report detailed the college's activities, achievements, and performance, reflecting the institution's unwavering commitment to academic excellence and continuous improvement. The Member Secretary requested the Council's consideration and approval of the report, which, upon their endorsement, would be promptly submitted to all relevant statutory authorities.

Resolution: -

- The Governing Council conducted a thorough review of the 2022-2023 Annual Report.
- Following their review, the Governing Council members formally approved the Annual Report.

4.11. IQAC Highlights: 2023-2024

"To facilitate a productive discussion, the Principal and Member Secretary presented an analysis of the following key IQAC points for the Governing Council's consideration. Their goal was to leverage the Council's expertise in formulating effective strategies to address the following identified areas."

Academic Quality Assurance

- The Annual Quality Assurance Report (AQAR) for 2022-2023 was submitted and approved by the National Assessment and Accreditation Council (NAAC). The process for the 2023-2024 AQAR is underway.
- The annual report for 2022-2023 is ready for submission to the University Grants Commission (UGC).

Enhancing Student Skills

- **Add-On & Value-Added Courses:** A total of 42 courses were offered, ranging from theatre workshops to business analytics and machine learning. Collaborations with organizations like Nataka Bengaluru and Talent Avenues provided industry-relevant training.

- **Field Visits and Internships:** Students participated in 37 field visits and 523 internships. These included industry visits, research center tours, and workshops at prestigious institutions like IISc and IISC. Examples include a visit to the Press Club of Bangalore and 11 journalism internships.

Engaging Learning Environment

- **Student-Centric Approach:** A total of 111 activities fostered experiential learning. These included model making, group discussions, gamified learning, guest lectures, workshops, and demonstrations at Indian Institute of Science. Initiatives like "World Mental Health Day" celebrations promoted positive well-being.

Faculty Development

- **Faculty Development Programs (FDPs) and Quality Improvement Programs (QIPs):** Eighteen programs were conducted, covering diverse areas like subaltern literature, advanced functional materials, and outcome-based education.

Building Collaborations

- **MoUs, Collaborations, and Linkages:** Thirty-three collaborations were established, including partnerships with hospitals, colleges, government bodies like YuvaTourism Club, and industry partners like LULU Group India for internships and training.

Professional Growth for Faculty

- **Professional Development Programs:** Forty-four programs supported faculty development. These included PhD pursuits, research methodology workshops, and professional certifications in fields like ACCA (Association of Chartered Certified Accountants). Notably, five research papers were published by the HOD of the PG Chemistry department.

Community Outreach

- **Extension Activities:** Twenty-eight activities fostered social responsibility and awareness. These included guest lectures on mental health, e-waste awareness drives, and student involvement in NGO micro projects.

This summary showcases the institution's commitment to academic excellence, student skill development, and faculty growth. It also highlights the diverse learning experiences and community engagement initiatives offered.

Following the presentation, the Member Secretary requested the Governing Council's valuable suggestions and formal approval on the highlighted IQAC points.

Resolution:

- The Governing Council meticulously reviewed the presented IQAC points.
- In recognition of the college's commitment to quality education, the Governing Council endorsed the steps already taken and encouraged further exploration of the suggestions raised.

4.12. Discussion on Other Important Matters

Moving on to open discussion, the Member Secretary and Principal invited Governing Council members to raise any other items for consideration.

Members proposed several valuable initiatives:
❖ **Dr. Anil:**

- He advocated for the organization of Faculty Development Programs (FDPs) focusing on:
  - **Academic writing** to enhance faculty skills in scholarly communication.
  - **Technology integration** to equip faculty with the latest educational technology tools.

- He also suggested facilitating faculty participation in the SWAYAM platform, a national initiative for online learning resources.
- He further emphasized the importance of structuring these FDPs as workshops with follow-up sessions to ensure sustained learning and implementation.
- Additionally, he recommended establishing a mentorship system to provide ongoing support and guidance to faculty members.

❖ **Dr.Karajagi :**
- B.Ed to be introduced
- Diploma in theatre - To enhance overall learning of students, they can be introduced with Art & culture. In this regard, a course may be introduced on performing Art/Theatre

Action to be taken; Dr.Karajagi to be called for FDPs/mentoring sessions for faculty

4.13. Vote of Thanks
- The meeting concluded on a gracious note with a heartfelt vote of thanks expressed to the Chair and all Governing Council members for their invaluable contributions. The spirit of collaboration and insightful discussions were acknowledged as instrumental in propelling the college forward.

Date   : 5th June, 2024
Place   : Bengaluru

Dr.Veena.K.N
Principal
Surana College-Autonomous

Dr.Dilip Surana
Chairman, GDA Foundation &
Surana Educational Institutions