



SURANA COLLEGE (AUTONOMOUS)

Affiliated to Bangalore University
Recognised under 2(f) & 12(B) of UGC Act 1956
Reaccredited by NAAC with A+ Grade.

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MINUTES OF THE 3RD GOVERNING BODY MEETING







held on 31st October 2023
at Surana College, South End Campus



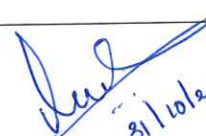

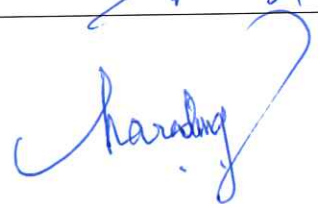
**Proceedings of the 3rd Governing Body Meeting of Surana College held on 31st October 2023****Members of Governing Council:**

S.N	NAME AND DESIGNATION	STATUS IN THE GB	SIGNATURE
1	Dr. Dilip Surana, Chairman, GDA Foundation & Surana Educational Institutions	Chairman	
2	Dr. Archana Surana, Managing Trustee, GDA Foundation & Surana Educational Institutions	Member	
3	Sri. Anand Surana, Trustee, GDA Foundation & Surana Educational Institutions	Member	
4	Sri. Shailesh Siroya, GDA Foundation & Surana Educational Institutions	Member	-
5	Ms. Diya Surana, Special Invitee from GDA Foundation & Surana Educational Institutions	Member	-
6	Prof. Rajiv Chopra, Principal, Delhi College of Arts & Commerce, Netaji Nagar, New Delhi, 110023 [UGC Nominee]	Member UGC Nominee	
7	Dr. Suresh V. Nadagoudar Professor, University Law College Bangalore University [University Nominee]	Member BUB Nominee	Virtual
8	Dr. Jayappa. M Professor, RBANMS First Grade College, Bangalore	Member GOK Nominee	-
9	Sri.S.Nagaraju, Deputy Secretary to Government (Retd.)	Member	
10	Dr.Gururaj Karajagi, Director, Academy for Creative Teaching	Member	
11	Lt. Gen. A. Arun, General Officer Commanding & GOC Dakshin Bharat Area	Member	-



12	Mr. Nitesh Surana, Proprietor, Sterling Labs	Member	
13	Mr. Tarun Mehta, Co-Founder & CEO, Ather Energy	Member	
14	Dr. Anil Rao Paila, Sr. Dean & Director - S P Mandali's Prin L.N. Welingkar Institute of Mgt Dev & Research	Member	Virtual
15	Dr. Srinivas.A, Director-L & D, Surana Educational Institutions & Director, MCA Program, Post Graduate Dept	Member	A Srinivas ✓
16	Dr. Ranga Raju.M.S, Director-MBA Programme, Surana College, Post Graduate Dept	Member	
17	Mr. Karunashekhara Reddy, Chief Accounts Officer, Surana Educational Institutions	Member	
18	Mr. Girish.G, Chief Administrative Officer, Surana Educational Institutions	Member	 31/10/23
19	Dr. Punith Cariappa Group Director (Hr Edn) Surana Edn Institutions & Principal, Surana College-Autonomous	Member Secretary	 31/10/23

Special Invitees:

1	Dr Vanishree MR Dean-Research & Consultancy Surana Educational Institutions	Special Invitee	 31/10/2023
2	Mrs. Deepa Karthik Director-Industry Institution Interaction Cell (IIIC) Surana Educational Institutions	Special Invitee	 31/10/2023
3.	Dr. Harish. G. Ugsaiah Professor & Controller of Examination.		

**Proceedings of the 3rd Governing Body Meeting of Surana College held on 30th October 2023****Minutes of 3rd Governing Body Meeting of Surana College-Autonomous held on 30th October 2023 at 11.00 am at Surana College-Autonomous, No-16, South End Road, Bangalore-560004.**

Dr. Punith Cariappa, Member Secretary on checking & confirming the quorum for the meeting, requested Dr. Dilip Surana, The Chairman of the Governing Body to initiate the meeting.

- Total Strength of the Governing Body : 22 Members
- Members Present : 17 Members
- Total No., of Members required for Quorum : 13 Members

After obtaining formal permission by The Chairman Dr. Dilip Surana, The Member Secretary welcomed all the participating members of Governing Body for the 3rd meeting.

The Governing Council congratulated Dr. Archana Surana, Managing Trustee for having conferred honorary doctorate from Karnatak University, Dharwad.

Later Member secretary requested Dr. A Srinivas, Director-Learning & Development to takeover the rest of the proceedings.

Dr. A Srinivas mentioned the achievements made by Students & Faculty members. Appreciated the accomplishments made by Sports, Cultural, NCC & NSS units. Subsequently agenda items were taken up for discussion. Thereupon, the following matters were discussed, and decision taken as follows:

3.1. CONFIRMATION OF THE PROCEEDINGS OF 2nd GOVERNING BODY MEETING.

Dr. A Srinivas discussed minutes of 2nd Governing Body meeting held on 15th May 2023.

All the members present online and offline consented to the presentation and no comments were received from any member, the minutes of 2nd Governing Body meeting were confirmed.

3.2. Review & approval of 3rd Academic Council meeting.

Dr. A Srinivas highlighted the functioning & key points discussed in the Academic Council Meeting held on 27-02-2023.

Resolution:

The Governing Body approved the Minutes of 3rd Academic Council meeting held on 27-02-2023.



3.3. Approval of matters arising in the 4th Academic Council held on 23rd September 2023

The Director L & D highlighted the matters discussed & decisions taken in the 4th Academic council. Soon after detailed deliberations he requested Governing Body for the approval of the same.

Resolution:

The Governing Body approved the Minutes of 4th Academic Council meeting held on 23rd September 2023.

3.4. Approval of the matters arising in the 3rd Finance Committee meeting held on 30th October 2023 and consideration Provisional Financial Statement for the year 2023-24

The Director L & D has explained the key aspects discussed in the 3rd Finance Committee meeting held on 30-10-2023 and requested for the approval of the Governing Body.

Resolution:

The Governing Body approved the same.

3.5. Report on progress of the autonomous functioning

- a) Dr. A Srinivas updated about the progress of autonomous & activities of the BOS & BOE of all dept/programs, Academic Council, Finance Committee, IQAC, Admission committee & Exam Committee.
- b) Decision taken in point No: 2.8 of 2nd Governing Council Dated: 15th May 2023, to enhance the intake of MBA seats from 120 to 240 & MCA seats from 60 to 120 has been executed. The approval of AICTE & Government of Karnataka have already been obtained.
- c) Explained the key aspects of the IQAC report which is approved by the External review committee.
- d) He also briefed about the submission of AQAR on-time.
- e) Requested for the suggestions on all these.

Resolution:

- a) *The Governing body approved the decisions taken by the BOS & BOE of all dept/programs, Academic Council, Finance Committee, IQAC, Admission committee & Exam Committee.*
- b) *Further Governing Council appreciated the progress of autonomous status and activities driven in the college.*



3.6. Report the research activities.

Dr. Vanishree, Dean, Research & Consultancy has explained about the “Student Research Fellowship Schemes”. She also explained the key aspects of: -

- a) Orientation for all program heads.
- b) Call for Proposal from Students
- c) Regulation document drafted for further approval.
- d) Completion of Research Project by 5 faculty members - Fund received from KSTA.
- e) 2 International webinar series and 1 International FDP.
- f) Seed Grant Scheme for faculty members and Student Research Fellowship in Progress.
- g) Research publication: during 2021-22 it was “24”. It has taken a long leap of “116” research publications during the year 2022-23.
- h) 5 External funded projects during the year 2022-23.
- i) Patent granted during the year 2022-23 are 2 numbers.

Resolution:

- a) *After taking note of the detailed discussion presented by Dr. Vanishree, Dr. Anil has appreciated the improvement of “paper presentations/publications” from 24 numbers to 116 numbers.*
- b) *Dr. Gururaja Karajagi suggested that, on an average of 2 research papers from each PhD holder/faculty member should be expected to present every year. Hence a minimum of 35-40 quality papers should be published Because, an assessment of autonomous colleges will be based on research activities only.*
- c) *Stressing on the dearth of upgrading knowledge in the educational institutions, Prof. Karajagi has given an example of Hon’ble Chief Justice MN. Vankatachalaiah & Prof. Henry for having updated their knowledge at the age of 90s about AI.*
- d) *Accepting the suggestions of Prof. Gururaja Karajagi, the Chairman, Dr. Dilip Surana has insisted the principal & dean of research & consultancy to achieve the target of 35-40 research papers every year and to work seriously towards that.*
- e) *Sri. Nagaraju. S has advised to also apply for the UGC funding projects.*
- f) *Dr. Gururaja Karajagi & Dr. Rajiv Chopra also endorsed to take-up the UGC funded projects.*

3.7. Approval of the autonomous results declared & submitted to Bangalore University

Dr. Harish Ugraiah, Controller of Examinations has briefed the results pertaining to Under-graduate & Post-graduate examinations. He mentioned that all the



examinations conducted under autonomous status have been submitted on time & he requested the council to approve the results. He also requested the approval of Governing Council for the fast-track examinations.

Suggestions:

- a) *Prof. Gururaja Karajagi has appreciated the Post graduate results & suggested for the improvements in Undergraduate examinations. Further he said that, during Covid period the writing capacity has drastically reduced among the students' community. The writing capacity of the students will have to be reinforced through mentoring, special classes. The same has been endorsed by Prof. Rajiv Chopra.*
- b) *Prof. Rajiv Chopra has suggested for credit system for sports activities under NEP system to support sports students.*
- c) *The Members Secretary, Dr. Punith Cariappa has asked for the suggestion implementation of promotion policy. For which Prof. Karajagi & Prof. Chopra has suggested to get it approved through Board of Studies.*

Resolution:

Finally, the Governing council approved the Results.

3.8. To approve/ratify Faculty and Staff Recruitment

Dr. Srinivas briefed about the recruitment made during the last session. 10 Faculty members have been recruited/replaced based on the requirements submitted by the departmental heads. 12 Administrative staff/Supporting staff members have been recruited/replaced based on requirement. Requested the Governing Body to approve the same.

Resolution:

Governing Body approved the same.

3.9. To consider and approve the recruitment of Faculty & Staff for the next academic year.

Dr. Srinivas explained to the Governing Body about the possible workload which shall arise for the next academic year. Further he explained that; based on workload expected for the next Semesters/Academic Year & probable replacement to be made, the institution will have to fill the post of teaching & non-teaching staff members. Hence an approval is requested from the Governing Body to appoint the same based on the requirements might arise time to time.



Resolution:

The Governing Body has given its consent to appoint the teaching & non-teaching staff based on the requirements might arise time to time for the next Semesters/Academic Year.

3.10. Approval of the establishment of Industry Institution Interaction Cell (IIIC)

Dr. Srinivas. A has brought to the notice of Governing Body about the establishment of Industry Institution Interaction Cell (IIIC). He also briefed the key aspects & need of IIIC as explained below: -

- a) Facilitate Internships and Placements
- b) Industry Partnerships.
- c) Skill Development.
- d) Alumni Engagement
- e) Promoting Industry-Academia Collaboration
- f) Supporting Skill Development
- g) Industry Exposure for Students
- h) Knowledge Sharing and Networking
- i) Curriculum Enrichment Certifications/Program

Further he has requested the Governing Council for the approval/ratification of the IIIC.

Suggestions:

- a) *Prof Gururaja Karajagi has suggested curricula for all the three years' be framed, as the learning capacity of students shall be different from year to year.*
- b) *It could be "Basic" for the 1st year, "Intermediate" for the 2nd year & "Intensive" for the 3rd year students.*
- c) *Dr. Rajiv Chopra has suggested to create a case study department, so that students shall work in the area of their interest viz, Finance, Marketing etc.*
- d) *Principal has suggested for department-wise student-wise profiling & their allocate courses accordingly.*
- e) *Sri. Nagaraju. S has suggested that the activities of the cell should be focused mainly on employability skills.*
- f) *Endorsing the suggestion of Prof Karjagi, Prof Anil suggested that the cell shall have the connect with the corporate houses like CII, AIMA etc.*
- g) *The Chairman, Dr. Dilip Surana suggested that IIIC should have a direct connect with industry's associations, and corporate members in the committee which helps industry-institution interactions & relationships.*
- h) *Prof Suresh Nadagowder suggested for Hands-on training in the cell.*



- i) *Dr. MS. Rangaraju has briefed about some of the practices which are already there in PG Centre, Kengeri Campus.*

Resolution:

After all the above deliberations, the Governing Body has given its consent for establishment of Industry Institution Interaction Cell (IIIC).

3.11. Approval for Admissions Policy and approve the Admission Cell

Dr. Srinivas. A has briefed about the need for the constitution of Admission Cell with its Policy by explaining its objectives as shown below.

- a) Efficient Admission Process
- b) Direct Interaction Platform for parents & Students
- c) Offer Counselling to Student and Parents
- d) Department-wise Manpower Recruitment:
- e) In-house Tele-Counselling
- f) Outreach Activity Team
- g) Digital Marketing Team
- h) Alumni Team
- i) Grievance Cell
- j) To enhance student application ratio
- k) To drive technology driven admissions to optimum the cost
- l) Introduce new value-added courses.

Further Dr. Srinivas requested for the approval of Admissions policy & establishment of Admission cell.

Discussion:

- a) *Dr. Suresh Nadagowder has asked about the fulfilment of statutory needs while implementing admission policy & cell.*
- b) *Mr. Girish. G has explained about the statutory needs observed during admissions process.*
- c) *Prof. Srinivas. A has explained about the Management scholarships extended to students' community, in detail.*

Resolution:

The Governing Body approved Admissions Policy and the Admission Cell.

3.12. To consider and approve to initiate Academic & Administrative Audit-AAA.

Dr. Srinivas. A as explained the key aspects of Academic & Administrative Audit-AAA with internal/inhouse team yearly once and with external team once in two years and requested for the approval for the same.



Suggestions:

- a) Dr. Gururaja Karajagi has advised to have AAA system at par with international rankings.
- b) The Member Secretary, Dr. Punith Cariappa has expressed her opinion that, there shall be 83 different parameters to observe AAA system successfully.

Resolution:

The Governing Body has considered & approved to initiate AAA.

3.13. Approval for Constitution of Strategic Plan Committee.

Dr. Srinivas. A has explained the need of Strategic plan committee & composition of the committee as mentioned below.

- a) Dr. M.S.Rangaraju- Director MBA,
- b) Dr. Sudarshan – HOD, M.Sc(Psy).
- c) Dr. Balaji- HOD MCA,
- d) Prof. Murali - HOD BBA
- e) Prof Mini –HOD B.Com
- f) Sri Girish G- COA

(The plan is to be prepared for one year/3 years/5 years.)

Further, he requested for the approval of the Governing Body.

Resolution:

The Governing Body approved.

3.14. To report IQAC Activities

- a) Dr. Srinivas. A has informed Governing Council on successful submission of AQAR-2021-22 & acceptance by the NAAC.
- b) AQAR of 2022-'23 is under process and it will be submitted in November month.
- c) Conducted an FDP on Team Building among teachers with Innovative Pedagogy on 18-07-2022.
- d) Conducted a workshop on personality Development and Resume Building to commerce and Management students on 20-07-22.
- e) Conducted a session on Intellectual Property Rights (IPR) ON 30—7-'22.
- f) Green Campus Initiative had been taken up by IQAC on 18-10- '22.
- g) Conducted a session on Self-Management for Professional Excellence for teaching fraternity on 13-02-23.



- h) Organized a Webinar on Overview of IPR in India in association with IPR Cell on 02-05-23.
- i) An Interpersonal Skill Workshop – Arohana was organized for Non – Teaching staff on 11-08-23.
- j) A five-day FDP called ANVAYA was organized by IQAC from 30-06-23 to 05-07-23. On various topics

Resolution:

The Governing Body has appreciated the activities of IQAC.

3.15. Approval for Proposed Activities of IQAC

Dr. Srinivas briefed about the proposed activities as shown below & requested for the approval.

- a) To initiate the Institute Journal
- b) Transforming classrooms into Smart Classrooms
- c) Focus on rigorous campus placements.
- d) External Audit to be done once in two years to assure the standards, yearly Internal Audit at institute level is mandatory.
- e) Sub-committee to be formed to investigate appraisal procedure.
- f) Sub- Committee to be formed to set questionnaire for students' feedback.
- g) Encourage the Alumni Sponsorship for research.

Resolution:

The Governing Body approved.

3.16. To consider and approve starting of Two-years PGDM Programs as recommended by Academic council and Finance Committee

Need for starting 4 New PGDM programs as shown below has been explained to Governing Body & requested for the approval.

- 1. PGDM- Business Incubation
- 2. PGDM- Healthcare Leadership & Management
- 3. PGDM- Data Analysis & Actuaries
- 4. PGDM- AI & ML

Suggestions:

- a) *Prof. Rajiv Chopra has suggested for Certificate Programs instead of PGDM.*
- b) *Prof. Anil has suggested for AI & Analytics with incubation labs. It could be with the participation of entrepreneur's participation. He also suggested for part time programs as entrepreneurs shall spend only limited time.*



- c) *Dr. Suresh Nadagowder suggested for certification programs along with PGDM.*
- d) *Dr. Punith Cariappa suggested to start with one program with different specializations.*
- e) *Smt. Deepa Karthik has suggested for Product management.*

Resolution:

The Governing Body has suggested to look into the proper due diligence then take proper decision on this.

3.17. To consider provisional Budget for the Two-year PGDM Programs

Dr. Srinivas has requested for the approval for the provisional Budget for the 2 years' PGDBM Program.

Resolution:

The Governing Body approved the provisional budget for the PGDM programs.

3.18. Any other matter with the permission of the chair

- a) *Prof. Suresh Nadagowder has expressed his gratitude to Vice Chancellor of the Affiliating University for having nominated him as University Nominee to Governing Body of Surana College-Autonomous.*
- b) *He also appreciated the exemplary work being done by Surana College & not to delay the University status.*
- c) *Member Secretary has expressed that, the plan of action of becoming University has already been started & requested for the suggestion for the category of University to become.*
- d) *Dr. Anil has congratulated the authorities of the institution & suggested for Private University.*
- e) *Dr. Gururaja Karajagi has congratulated for the great work done by the college & asked clarification from Prof. Suresh Nadagowder about the implementation of NEP or SEP in Karnataka State.*
 - *Prof. Suresh Nadagowder said that there won't be much difference between NEP & SEP.*
- f) *Prof. Karajagi has suggested rigor in academics for better performance.*
- g) *Sri. Nagaraju suggested for phased mannered implementation of PGDMs.*
- h) *CoE brought to the notice that, 1st batch of PG results should be provided to Bangalore University for the purpose of Convocation as the convocation should be issued by University.*
- i) *Prof. Suresh Nadagowder has asked Dr. Archana Surana to start Law school.*

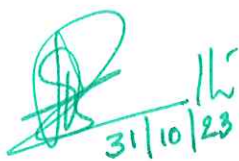


- *Dr. Archana Surana said that, as we are planning for University status, we plan to start different schools like "School of Law", School of Engineering", School of Pharmacy" etc.*

Meeting ended with a vote of thanks to the chair and other members.

Date : 31st October 2023

Place : Bengaluru



Dr. Punith Cariappa
Group Director &
Principal, Surana College-Autonomous



Dr. Dilip Surana
Chairman, GDA Foundation &
Surana Educational Institutions



Prepared by: Girish. G, Chief Admin Officer

