



SURANA COLLEGE (AUTONOMOUS)

Affiliated to Bangalore University

Recognised under 2(f) & 12(B) of UGC Act 1956

Reaccredited by NAAC with A+ Grade.

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MINUTES OF THE 2ND GOVERNING BODY MEETING

held on 15th May 2023

at Surana College, South End Campus








Proceedings of the Second Meeting of Board of Governors (BOG) of Surana College held on 15th May, 2023






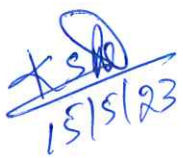
Members Present:

SL. NO.	NAME AND DESIGNATION	STATUS IN THE BOG	SIGNATURE
1	Dr.Dilip Surana, Chairman, GDA Foundation & Surana Educational Institutions	Chairman	
2	Dr.Archana Surana, Managing Trustee, GDA Foundation & Surana Educational Institutions	Member	
3	Sri.Anand Surana, Trustee, GDA Foundation & Surana Educational Institutions	Member	ABSENT
4	Sri.Shailesh Siroya, Trustee, GDA Foundation & Surana Educational Institutions	Member	ABSENT
5	Diya Surana, Special Invitee from GDA Foundation & Surana Educational Institutions	Member	
6	Prof. Rajiv Chopra, Principal, Delhi College of Arts & Commerce, Netaji Nagar, New Delhi, 110023 [UGC Nominee]	Member	



7	Dr.V.V.Suresh Babu, Dean, Faculty of Science & Professor, Dept.of Chemistry, Bangalore University [University Nominee]	Member	
8	Dr.Gururaj Karajagi, Director, Academy for Creative Teaching	Member	 15/5/23
9	Lt. Gen. A. Arun, General Officer Commanding, GOC Dakshin Bharat Area	Member	Virtual ABSENT
10	Tarun Mehta, Co-Founder & CEO, Ather Energy	Member	Virtual
11	Anil Rao Paila, Former Sr. Dean & Director - S P Mandali's Prin L.N. Welingkar Institute of Management Development & Research	Member	Virtual
12	Nitesh Surana, Proprietor, Sterling Lab	Member	ABSENT
15	B.R.Rao, Sr.Vice President(Retd.), Micro Labs	Member	ABSENT
13	Dr.D.N.S.Kumar, Principal & Academic Director, Surana College (Autonomous)	Member - Secretary	



14	Dr. Jayappa. M Professor, RBNMS First Grade College Bangalore		
16	Dr.Srinivas.A, Director-Learning & Development, Surana Educational Institutions & Director, PG Department of Studies in Computer Applications	Member	
17	Dr.Ranga Raju.M.S, Director-MBA Programme, Surana College, Post Graduate Dept	Member	
18	Sri.S.Nagaraju, Deputy Secretary to Government (Retd.)	Member	 S. Nagaraju. AB-10-2023
19	Girish.G, Chief Administrative Officer, Surana Educational Institutions	Member	 15/05/23
20	Karunashekhara Reddy, Chief Accounts Officer, Surana Educational Institutions	Member	 KSR 15/5/23
21	Dr Vanishree MR Dean-Research & Consultancy Surana Educational Institutions	Special Invitee	

**Proceedings of the 2nd Governing Body Meeting of Surana College held on 15th May 2023****Members Present:**

S.N	NAME AND DESIGNATION	STATUS IN THE GB
1	Dr.Dilip Surana, Chairman, GDA Foundation & Surana Educational Institutions	Chairman
2	Dr.Archana Surana, Managing Trustee, GDA Foundation & Surana Educational Institutions	Member
3	Diya Surana, Special Invitee from GDA Foundation & Surana Educational Institutions	Member
4	Prof. Rajiv Chopra, Principal, Delhi College of Arts & Commerce, Netaji Nagar, New Delhi, 110023 [UGC Nominee]	Member UGC Nominee
5	Dr.V.V. Suresh Babu, Dean, Faculty of Science & Professor, Dept.of Chemistry, Bangalore University [University Nominee]	Member BUB Nominee
6	Dr. Jayappa. M Professor, RBNMS First Grade College, Bangalore	Member GOK Nominee
7	Sri.S.Nagaraju, Deputy Secretary to Government (Retd.)	Member
8	Dr.Gururaj Karajagi, Director, Academy for Creative Teaching	Member
9	Tarun Mehta, Co-Founder & CEO, Ather Energy	Member
10	Dr. Anil Rao Paila, Sr. Dean & Director - S P Mandali's Prin L.N. Welingkar Institute of Management Development & Research	Member
11	Dr. Srinivas.A, Director-L & D, Surana Educational Institutions & Director, MCA Program, Post Graduate Dept	Member



12	Dr.Ranga Raju.M.S, Director-MBA Programme, Surana College, Post Graduate Dept	Member
13	Karunashekhara Reddy, Chief Accounts Officer, Surana Educational Institutions	Member
14	Girish.G, Chief Administrative Officer, Surana Educational Institutions	Member
15	Dr. DNS Kumar Principal & Academic Director, Surana College	Member -Secretary

Special Invitee:

1	Dr Vanishree MR Dean-Research & Consultancy Surana Educational Institutions	Special Invitee
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Members Absent:

S.N	NAME AND DESIGNATION	STATUS IN THE GB
1	Sir. Anand Surana, Trustee, GDA Foundation & Surana Educational Institutions	Member
2	Sri Shailesh Siroya, GDA Foundation & Surana Educational Institutions	Member
3	Lt. Gen. A. Arun, General Officer Commanding & GOC Dakshin Bharat Area	Member
4	Nitesh Surana, Proprietor, Sterling Labs	Member
5	Sri. B.R. Rao, Sr. Vice President (Retd) Micro Labs Ltd	Member



Minutes of 2nd Governing Body Meeting of Surana College-Autonomous held on 15th May 2023 at 11.00 am at Surana College-Autonomous, No-16, South End Road, Bangalore-560004.

Dr. DNS. Kumar, Member Secretary on checking & confirming the quorum for the meeting, requested Dr. Dilip Surana, The Chairman of the Governing Body to initiate the meeting.

- Total Strength of the Governing Body : 19 Members
- Members Present : 15 Members
- Total No., of Members required for Quorum : 07 Members

Dr. Dilip Surana, Chairman welcomed all the participating members of Governing Body for the 2nd meeting.

- 2.1.** Chairman spoke about the achievements & legacy of the college. The ranks secured, accomplishments in sports & cultural, all-round performance of NCC & NSS units, expertise carried-out by IQAC, Well-being center, activities of Alumni association, Research cell & Placement unit were appreciated. Subsequently Chairman has asked Member Secretary to take up agenda items for discussion. Thereupon, the following items were discussed, and decision taken are shown as below:

CONFIRMATION OF THE PROCEEDINGS OF 1st GOVERNING BODY MEETING.

Member Secretary discussed the matter arising out of 1st Governing Body meeting held on 4th April 2022.

As members present online and offline consented to the presentation and no comments were received from any member, the minutes of 1st Governing Body meeting were confirmed.

2.1.a. Approval of Academic Body Meeting held on 06-April-2022

The Member Secretary highlighted the functioning & key points discussed in the Academic Body Meetings.

Resolution:

The Governing Body approved the Minutes of Academic Body meeting held on 06-April-2022.

2.1.b. Approval of Board of Studies Meeting

The Member Secretary highlighted the functioning & key points discussed in the 24 different departmental Board of Studies meetings.



Resolution:

The Governing Body approved the Minutes of Board of Studies pertaining to 24 different departments.

2.2. Approval of Provisional Financial Statement for the year 2023-24

The Member Secretary informed about the Financial Statements which are presented in Point No: 2 of the 2nd Finance Committee meeting held on 11-05-2023 and requested for the approval of the Governing Body.

Resolution:

The Governing Body approved the Financial Statements presented in Point No 2 of the 2nd Finance Committee meeting held on 11-05-2023.

2.3. Approval of the Annual Budget

The Member Secretary briefed about the key aspects of the Annual Budget presented Point No: 3 of the 2nd Finance Committee meeting held on 11-05-2023 and requested for the approval of the Body.

- a) Dr. Gururaja Karajagi has deliberated on fluctuation in admissions & its risk factors. Hence suggested for consolidation of existing programmes.
- b) Dr. Suresh Babu suggested for North-east & Jammu-Kashmir students' admissions.

Resolution:

The Governing body approved the Annual Budget as recommended in Point No: 3 of the 2nd Finance Committee meeting held on 11-05-2023.

2.4. Approval of Scholarship Policy

The Member Secretary explained about the implementation of Scholarship Policy and requested for the approval of the Body.

- a) Dr. Jayappa asked for the conception of Scholarship Policy. – Dr. Rangaraju has provided the key inputs on Scholarship Policy. Also, Mr. Reddy informed about the types of scholarships.
- b) Dr. Jayappa has expressed his happiness & appreciated. Chaiman has advised to give the break ups of different scholarship.
- c) Dr. Suresh Babu has insisted for SC/ST scholarship under management's provision. Dr. Rangaraju has given the details.



- d) Dr. Anil Rao has appreciated Scholarship Policy & suggested for International Scholarship Policy.

Resolution:

After an insightful and perspective discussion, Governing Body approved the Scholarship Policy.

2.5. Approval of Fellowships & Studentships etc.

Dr. Srinivas explained about the Fellowships & Studentships discussed in Point No: 7 of the 2nd Finance Committee meeting held on 11-05-2023 and requested for the approval of the Body.

- a) Dr. Gururaja Karajagi has necessitated on monitoring, research fellows with quality of the papers & publications. Principal & Dr. Vanishree have briefed about the monitoring & evaluation process which shall take place through Expert committee. Further
- b) Dr. Gururaja Karajagi suggested for background check & the deadline to be given for completion of Fellowships & Studentships.

Resolution:

After a detailed discussion, Governing Body approved the Scholarship Policy proposed in the Point No: 7 of the 2nd Finance Committee meeting held on 11-05-2023.

2.6. Provisional Approval of IQAC Report

Dr. Srinivas briefed about IQAC Report of 2021-22 and requested for the approval.

Resolution:

Governing Body approved it.

2.7. Approval for submission of AQAR 2021-22 & Annual Report 2021-22.

Draft AQAR for the academic 2021-22 and Annual Report of 2021-22 were presented before Governing Body by the Member Secretary and requested for the approval by the Governing Body.

- a) Dr. Gururaja Karajagi has suggested for more research activities targeting minimum 2 papers from each faculty members. Also suggested for mandatory confidential report of faculty performance.
- b) Mr Tarun Mehta suggested for assurance of IQAC practices.



- c) Dr. Srinivas has assured about IQAC activities & compliances.
- d) Dr. Vanishree explained about the incentive plans implemented for faculty publications as apart of motivation for research activities.
- e) Also, Principal informed about progression of ISO certification.

Resolution:

The Governing Body given its consent to submit the AQAR for the academic year 2021-22 & appreciated the IQAC initiatives. Also Governing Body approved the Annual Report 2021-22. The Body also appreciated the progression of ISO Certification noting it as one of the quality initiatives.

2.8. Approval for Enhancement of intake of MBA & MCA Programmes. Also to start M.Sc-Bio-technology Program.

Dr. M.S. Rangaraju explained the demand prevailing for MBA & MCA Programmes. Further requested Governing Body's approval to go for enhancement of intake of MBA from 120 to 240 & MCA from 60 to 120.

Resolution:

The Governing Body has given its consent to go for enhancement of intake of MBA from 120 to 240 & MCA from 60 to 120. Also approved to start M.Sc-Bio-technology Program as proposed in the Point Nos: 5, 6 & 8 of the 2nd Finance Committee meeting held on 11-05-2023.

2.9. Approval for infrastructural development as recommended by the Finance Committee for the Programs suggested in Point No 2.8.

Member Secretary has requested Governing Body to accord permission to develop infrastructural requirements which are required for Enhancement of intake of MBA & MCA Programs.

Resolution:

The Governing Body approved for infrastructure development.

2.10. Ratification of Recruitment made during the academic year 2022-23.

The member Secretary informed about the recruitments made during last academic year and requested the Governing Body to approve the recruitments made.

Resolution:

The Governing Body ratified the recruitments made during last year.



Suggestions

Dr. Suresh Babu has suggested to strengthen the admission of SC/ST students & Book bank for weaker sections.

Explanation:

The Member Secretary has clarified that all the SC/ST/OBC students who come for admission are being given admission & also ensured that there is no rejection for such admissions. Informed about book bank facilities for SC/ST/OBC which is already in place.

2.11. Approval of Fee Revision for the year 2023-24

The member Secretary informed about the Marginal Fee Revision to be implemented from the academic year 2023-24 which are presented in Point No: 4 of the 2nd Finance Committee meeting held on Dated: 11-05-2023 and requested for the approval of the Governing Body.

Resolution:

The Governing Body approved the Fee Revision as presented in Point No: 4 of the 2nd Finance Committee meeting held on 11-05-2023.

2.12. Report on Functioning of Non-statutory Committees

The Member Secretary explained about the functioning of Non-statutory committees & requested for the approval of Governing Body.

Resolution:

The Governing Body approved.

2.13. Approval for Functioning of Statutory Committees

The Member Secretary explained about the functioning of Statutory committees & requested for the approval.

Resolution:

The Governing Body approved.

2.14. Approval for Functioning of Cells

The Member Secretary explained about the functioning of various Cells & requested for the approval.

Resolution:

The Governing Body approved.



2.15. Report on Strategic Plan observed.

Suggestions

Dr. Gururaja Karajagi suggested to strengthen the areas where percentage of admission is less.

The Governing Body has appreciated the plan of action followed as per the Strategic Plan.

2.16. Additional information on Research Activities

Dr. Vanishree explained the review of research activities.

Suggestions:

- a) Dr. Jayappa has suggested for more number of publications.
- b) Dr. Gururaja Karajagi suggested for blended programmes & executive MBAs with Harvard.

Resolution:

The Governing Body approved.

2.17. Report on Progress of Autonomous Functioning of the year 2021-22

The Member Secretary briefed the key points of the functioning & progression of Autonomous status.

The Governing Body has appreciated the progression of the Autonomous Status.

2.18. Approval to obtain University status.

The Member Secretary explained the preparation towards becoming University to the Governing Body.

Suggestions

- a) Dr. Gururaja Karajagi suggested to plan for University with difference & uniqueness by introducing good programs & well qualified faculty. Also, not to delay the process.
- b) Dr Rajeev Chopra endorsed Dr. Gururaja Karajagi's suggestions.
- c) Dr. Suresh Babu has advised to speed up the process of becoming University.
- d) Sri. Nagaraju suggested to move with the proper preparations.
- e) Dr. Anil Rao suggested for liberal & industry-oriented University.



Resolution:

The Governing Body approved go ahead with the actions for the formation of University status.

2.19. Approval to consider National & International Rankings like QS, NBA & NIRF Rankings.

The Member Secretary Expressed the opinion of getting accredited with different National & International rankings.

Resolution:

The Governing Body approved.

2.20. Under any other matter, with the permission of the Chair

a) Approval of Administrative & Service Manual

The Member Secretary has submitted the Administrative & Service Manual of before Governing Body for the approval by highlighting the important points.

Resolution:

The Governing Body approved the Administrative & Service Manual.

b) Requirement of 5 Members for Trust on Governing Body.

The Member Secretary explained the statutory requirement of 5 Members from Management/Trust to be the members of Governing Body and requested for ratification of Ms. Diya Surana from Surana Educational Institution to be the member of Governing body.

Resolution:

The Governing Body approved the same.

c) General Suggestions

- i. Dr. Suresh Babu has suggested for adoption of villages & charitable activities.
- ii. Dr. Rajeev Chopra has suggested for Medical Camps & adult education.
- iii. Dr. Gururaja Karajagi has suggested for staff-welfare by sponsoring faculty members for National & International Workshops.
- iv. Dr. Suresh Babu has suggested to portray all the above details on website.



Explanation:

Dr. A. Srinivas has explained about the activities undertaken by adopting villages in Gundlupet taluk, medical camps organised & sponsoring faculty members for National Workshops.

Resolution:

The Governing Body appreciated and resolved to update the above data on the website.

Meeting ended with a vote of thanks to the chair and other members.

Date : 15th May 2023

Place : Bengaluru

Dr. DNS Kumar

Principal & Academic Director
Surana College-Autonomous

Dr. Dilip Surana

Chairman, GDA Foundation &
Surana Educational Institutions

Prepared by: Girish. G, Chief Admin Officer

