



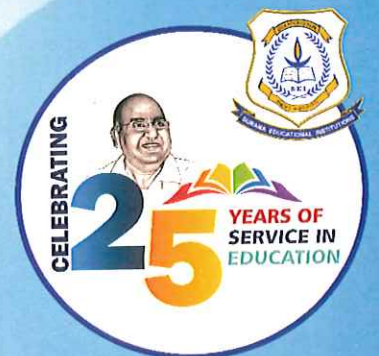
SURANA COLLEGE (AUTONOMOUS)

AFFILIATED TO BANGALORE UNIVERSITY

(A UNIT OF GDA FOUNDATION TRUST)

No-16, South End Road
Bengaluru, Karnataka-560004
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**1ST Meeting of
BOARD OF GOVERNORS (BOG)
held on 4TH April 2022
at Surana College, South End Campus
MINUTES**










**Proceedings of the First Meeting of Board of Governors (BOG) of Surana College
held on 4th April 2022**

Members Present:

SL. NO	NAME AND DESIGNATION	STATUS IN THE BOG	SIGNATURE
1	Dr.Dilip Surana, Chairman, GDA Foundation & Surana Educational Institutions	Chairman	
2	Dr.Archana Surana, Managing Trustee, GDA Foundation & Surana Educational Institutions	Member	
3	Sri.Anand Surana, Trustee, GDA Foundation & Surana Educational Institutions	Member	
4	Sri.Shailesh Siroya, Trustee, GDA Foundation & Surana Educational Institutions	Member	
5	Diya Surana, Special Invitee from GDA Foundation & Surana Educational Institutions	Member	Virtual
6	Prof. Rajiv Chopra, Principal, Delhi College of Arts & Commerce, Netaji Nagar, New Delhi, 110023 [UGC Nominee]	Member	Virtual



7	Dr.V.V.Suresh Babu, Dean, Faculty of Science & Professor, Dept.of Chemistry, Bangalore University [University Nominee]	Member	
8	Dr.Gururaj Karajagi, Director, Academy for Creative Teaching	Member	Virtual
9	Lt. Gen. A. Arun, General Officer Commanding, GOC Dakshin Bharat Area	Member	Virtual
10	Tarun Mehta, Co-Founder & CEO, Ather Energy	Member	
11	Anil Rao Paila, Sr. Dean & Director - S P Mandali's Prin L.N. Welingkar Institute of Management Development & Research	Member	
12	Nitesh Surana, Proprietor, Sterling Lab	Member	
15	B.R.Rao, Sr.Vice President(Retd.), Micro Labs	Member	
13	Dr.Bhavani.M.R, Principal, Surana College	Member - Secretary	



14	Dr.Srinivas.A, Director-Learning & Development, Surana Educational Institutions & Director, PG Department of Studies in Computer Applications	Member	
16	Dr.Ranga Raju.M.S, Director-MBA Programme, Surana College, Post Graduate Dept	Member	
17	Sri.S.Nagaraju, Deputy Secretary to Government (Retd.)	Member	Virtual
18	Girish.G, Chief Administrative Officer, Surana Educational Institutions	Member	
19	Karunashekhara Reddy, Chief Accounts Officer, Surana Educational Institutions	Member	

Subject 1: Confirmation of service of meeting notice

The Chairman ensured that the meeting notices have been served on all the office bearers of the Board of Governors well in time

Subject 2: Expression of gratitude to the concerned for conferment of Autonomous Status to Surana College.

At the outset, the Chairman expressed his deepest gratitude to UGC, State Government and Bangalore University for having conferred Autonomous Status to Surana College for a period of 10 years.

**Subject 3: Constitution of Academic Council in the Surana Autonomous College**

Constitution of Academic Council in Surana Autonomous College in terms of Regulation 13.4 of UGC (Conferment of autonomous status upon colleges and measures for maintenance of standards in autonomous colleges) Regulations 2018 r/w Rule.5.4 of "Statutes relating to autonomous colleges institutions and units of Bangalore University 2005 has extensively been discussed. Since it is a paramount body in the autonomous college to regulate academic activities, nomination of highly reputed academicians has been deliberated in the light of the various suggestions of the members. The consensus arrived was to constitute the Academic Council comprising of the following:

SL.NO	NAME & DESIGNATION	STATUS IN ACCADEMIC COUNCIL
1	Dr.Bhavani.M.R, Principal, Surana College	Chairman
2	Dr. Chandrakant S. Karigar, Professor of Biochemistry, Bangalore University [University Nominee]	Member
3	Dr. Cynthia Menezes Prabhu, Professor of Management Studies, Canara Bank School of Management Studies (CBSMS), Bangalore University [University Nominee]	Member
4	Dr. K. S. Vijayalakshmi, Professor of History, Bangalore University [Member]	Member
5	Dr.Sandeep Sastri, Vice Chancellor – Jagran Lakecity University (Education)	Member
	Dr.Ramesh, Dean- Faculty of Commerce and Management, Mount Carmel College (Education)	Member
6	F.R.Singhvi, Joint Managing Director, Sansera Engineering Pvt. Ltd. (Industry)	Member



7	Devang Bhandari, Global COO – ESG Advisory, KPMG (Industry)	Member
8	Aditya Siroya, Co-founder at rePurpose Global (Industry)	Member
9	Dr.Srinivas.A, Head of the Department of Computer Applications & Computer Science	Member
10	Dr.Ranga Raju.M.S, Professor of Management Students & Director-MBA Programme, Surana College Post Graduate Depts	Member - Secretary
11	Dr.Sudarshan.H.L, Associate Professor & Head of PG Dept-Psychology	Member
12	Dr.Balaji.K, Professor & Head of PG Depts in Computer Science	Member
13	Nagavalli M N, Assistant Professor & Incharge of PG Dept. of Studies in Commerce	Member
14	Medini Prabhu, Assistant Professor & HOD of English	Member
15	Dr.Vatsala Mohan , Associate Professor & HOD of Kannada	Member
16	Dr.Nagaratna Hegde, Associate Professor& HOD of Sanskrit	Member
17	Chandana Jain, Assistant Professor & HOD of Hindi	Member
18	Srinivasa S, Assistant Professor & Incharge of the Department of Physics	Member
19	Marulasiddappa.T.R Associate Professor & HOD of Mathematics	Member
20	Dr.Sumaiya Tabassum, Assistant Professor & HOD of Chemistry	Member



21	Dr. Malini Shetty A G, Assistant Professor & HOD of Botany	Member
22	Dr. Farzana Tasneem.M.I, Assistant Professor & HOD of Management	Member
23	Navaruna Borah, Assistant Professor & HOD of History	Member
24	Simran Parveen, Assistant Professor & HOD of Political Science	Member
25	Girisha.K, Assistant Professor & HOD of Economics	Member
26	Shruthi B C, Assistant Professor & HOD of Journalism	Member
27	Bhavana.S, Assistant Professor & HOD of Psychology	Member
28	Ragini B, Assistant Professor & HOD of Tourism	Member
29	Mini K.Abraham, Associate Professor & HOD of Commerce	Member
30	Muralidhar.V, Associate Professor & HOD of Management	Member
31	Manjanna B P, Director of Physical Education	Member
32	Girish.G, Chief Administrative Officer Surana Educational Institutions	Member

The Academic Council shall strictly adhere to the provisions contained in UGC Regulations and Bangalore University Statute adverted herein above. The meetings shall be held as prescribed therein.

**Subject 4: Composition of Boards of Studies (BOS) for each discipline and stream:**

Soon after receipt of the UGC Notification No.F.22-1/2017(AC) dated 07/09/2021, the Boards of Studies in respect of each Language, Discipline, Stream, and Specialization have been constituted in pursuance of the mandatory provisions contained in the Regulation 13.5 and Rule 5.5 of UGC & Bangalore University Statute for a period of 3 years.

The composition of each of Boards of Studies including BOE has been traversed by all the members of the BOS. It is resolved to place it on record including the file of the BOS.

It is further resolved that all the Boards of Studies shall function strictly adherence to the provisions of UGC Regulations and Bangalore University Statutes especially in relation to redesigning of the course of study, restructure of the contents, redesigning, updation of syllabus, curricula transaction, scheme of international tests and examination. They shall come into force from the academic session 2022-23. It would also suggest methodologies for innovative teaching evaluation of techniques. The BOS shall also prepare the panel of names in the BOE for appointment of examiners for paper setting, practical examinations and valuation.

Subject 6: Constitution of Finance Committee

Regulations 13.6 of UGC Regulations mandates that a Finance Committee shall be constituted for a term of 3 years which shall meet atleast twice a year. Constitution of the Finance Committee has been discussed in extenso. The unanimous resolution arrived at is to constitute the Finance Committee comprising of the following:



SL.NO	NAME & DESIGNATION	STATUS IN THE FINANCE COMMITTEE
1	Dr.Bhavani.M.R, Principal, Surana College	Chairman
2	Dr.Archana Surana, Nominee of BoG	Member
3	C.A.Yashwanth Dagliya, Auditor	Member
4	Diya Surana, Co-opted Special Invitee from GDA Foundation & Surana Educational Institutions [BOG Nominee]	Member (Co-opted)
5	Karunasekara Reddy, Chief Accounts Officer, Surana College	Member
6	Dr.Srinivas.A, Professor & Head - Department of Computer Science & Computer Applications	Member
7	Mahalakshmi, Assistant Professor of Commerce, Surana College	Member (Co-opted)
8	Tabreez Pasha, Assistant Professor of PG Dept. of Studies in Management, Surana College	Member (Co-opted)

In view of the financial implications dealt with, it is considered imperative to co-opt additional members for effective functioning. It shall exercise such powers and shall perform such functions as prescribed in Regulation 13.6 of UGC Regulations.

Subject 7: Approval of the recommendations of the Finance Committee relating to budget, fee structure, scholarships and opening of new bank account



The Finance Committee in its meeting held on 24.03.2022 has recommended to the Board of Governors for approval of the following as applicable to the academic year 2022-23:

- (1) Approval of budget estimation for the academic year 2022-23
- (2) Fee structure relating to admission fee, tuition fee and other fees chargeable from the students for the academic year 2022-23
- (3) Opening of new bank account in Canara Bank in the name of Surana College (Autonomous) prescribing authorized signatory to operate it.
- (4) The budget estimates containing salary component of Principal, Directors, Professors, Associate Professors, Assistant Professors, Library Staff, Physical Education Staff, Administrative Staff and Supporting Staff have been projected with a provision for incremental growth and other allowances accruable there on. A provision has also been made for additional posts. Provision has been made to meet the expenditure on TA, DA, Conveyance allowances and other sundry expenses including the payment of prescribed fee to affiliating university and AICTE. Upgradation of the library has also been incorporated. The proposed income is Rs. 14.26 cr and the expenditure in all is 14.26 cr. Approval of budget has been discussed. Deficit will be met by the Management if there is any shortfall in the income
- (5) Revised structure of the fee chargeable from the students towards admission fee, annual tuition fee, other fees and examination fee:

Having traversed them, it is considered the structure is reasonable and feasible.

Scholarship Policy for students:

In pursuit of inspiring the students to secure high distinction, it is very much feasible to introduce scholarship prescribing certain criteria. Hence, the



scholarship projected is approved and the parameters may be evolved by the Board of Governors in due course

Opening of new Bank account in the name of "Surana College (Autonomous)" is considered to be necessary in view of the autonomous status acquired.

After an extensive discussion, it is resolved to approve all the recommendations of the Finance Committee as applicable to the academic year 2022-23. The Principal is authorised to open a new bank account in the name of "Surana College (Autonomous)" and to affix her signature and seal as authorised signatory to operate the said new account.

Subject 7: Profile and credential of Surana College

The Surana College was established with the recognition of Government of Karnataka and affiliation of Bangalore University in the academic year 1995-96 with B.Sc, BA & B.Com courses. In the natural growth, PG courses in MBA, MCA & M.Sc-Psychology were introduced with the approval by AICTE and affiliation of Bangalore University. Subsequently, a new PG Centre titled as Surana Centre for PG Studies was established in a spacious building at Kengeri in the year 1999 and all PG Programs were shifted and relocated in the PG Centre. Continuation of affiliation of Bangalore University was enjoyed. In a short span, it became a premier institution carrying high reputation both at national and international level attracting students for admissions

In pursuit of consistently maintaining the academic eminence, accreditation of NAAC with 'A' grade was secured in the academic year 2014-15 valid for 5 years with CGPA of 3.44.



After the efflux of the currency of NAAC accreditation in the first cycle, reaccreditation of NAAC with 'A+' grade was obtained in the year 2019 securing CGPA of 3.49. Having taken the cognizance of the college potential to acquire the status of autonomy, formal applications were submitted to UGC and Bangalore University invoking the provisions of the aforesaid UGC Regulations and statute for grant of autonomous status. After having completed the prescribed procedural aspects, UGC in its Notification No.F.22-1/2017(AC) dated 07/09/2021 has conferred autonomous status to Surana College under Regulation 7.6 of the UGC Regulations. Bangalore University was requested to issue notification for grant of autonomous status under Rule 4.8 of the Statute and Government of Karnataka was also requested for grant of autonomous status as applicable from the academic year 2021-22 in furtherance of UGC Notification. Government in its letter No.ED356:UBV:2021 dated 23/02/2022 has conveyed its decision to Bangalore University for conferment of autonomous status on Surana College applicable from the academic year 2021-22 itself. In compliance with the directions of Government, the Bangalore University in its Notification No.ACA-3:A3:Autonomous:SC:2021-22 dated 11/03/2022 has conferred the autonomous status on Surana College valid for 10 years.

In collaboration with PG Department of Studies in Psychology, "Well Being Centre" [WBC] was established to ensure the holistic wellbeing of every individual student.

The Alumni Association has more than 200 members and meeting frequently to formulate the programs for upgradation and abreast of the latest innovations in the higher education sector for better employability of the students.



The Management has instituted a scholarship scheme to deserving students. It is in vogue for the for the last 15 years. More than 15000 students are the beneficiaries.

NCC Cadets have represented in the Republic Day Parade at Rashtrapati Bhavan throughout.

Campus interviews are held by reputed companies for selection of eligible students for recruitment after a vigorous tests and interview. In order to enrich the knowledge of students to compete in such campus selection, Soft Skill Development Program, Personality Development Program, Motivational Courses and Communicative English Language Courses are held to orient the students.

Well defined Administration Section, Examination Section, Accounts and Audit Section and Admission Section headed by eminent persons are functioning most effectively.

Selection Committee has been in vogue consisting of faculty having excellent academics background. The procedure prescribed for selection of candidate having passion for teaching and high degree of dedication, advertisements are released in the news papers inviting applications from such eligible and qualified candidates. The applications received will be scrutinized to determine their suitability in terms of UGC/AICTE norms before they are called for class room demo and interview before the committee. Only highly qualified and experienced candidates having high profile are selected, offering lucrative salary package by adopting State/UGC/AICTE pay scales. This process is conducive for maintaining high reputation of the college all along, which is discernible from the results.



Subject 8: Approval of Surana College (Autonomous) Administrative and Service Manual:

In order to regulate the conditions of service mainly dealing with process of appointment, admissibility of salary structure, increments, leave benefits, resignation, duties & responsibilities of faculty, non-teaching staff, administrative staff and supporting staff will have to be enacted by the Management, which is in the nature of codified set of rules. Accordingly, draft administrative and services manual 2022 is prepared and laid before the Board of Governors for approval and promulgation. Each of the provisions contained in the said draft have carefully been vetted and few corrections as suggested have been incorporated. Subject to incorporating the corrections and amendments, the administrative and service manual is approved which may be enforced from the date of commencement of academic session on 01/06/2022.

Suggestions: Dr. Suresh babu, Professor of Chemistry, Bangalore University (Bangalore University Nominee) suggested to strengthen SC/ST admissions & recruitments. Also suggested to maintain separate book bank to students from weaker sections.

Also Dr. Suresh babu, Professor of Chemistry, Bangalore University (Bangalore University Nominee) suggested to start M.Sc-Organic Chemistry Programme.

The meeting ended with the thanks to the Chair.

Bhavanipr
4/4/2022