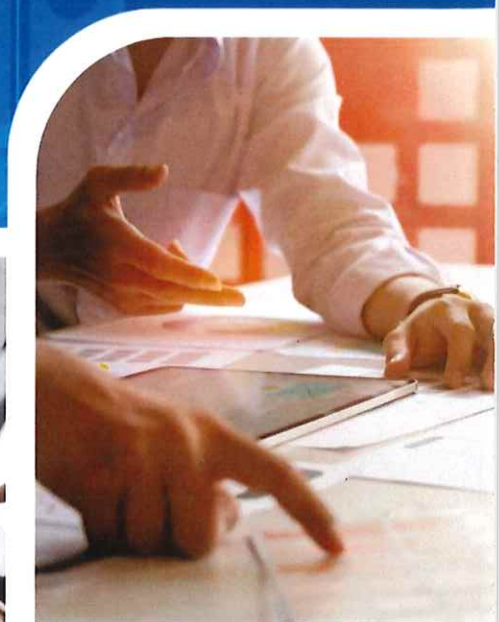# SURANA COLLEGE
(AUTONOMOUS)
AFFILIATED TO BANGALORE UNIVERSITY
(A UNIT OF GDA FOUNDATION) ®

MINUTES OF THE 5TH GOVERNING BODY MEETING

Venue : Surana College, Board Room
Date : 02nd of January, 2025
Time : Time :10-30 am to 1-30 pm

No-16, South End Road
Bengaluru, Karnataka-560004
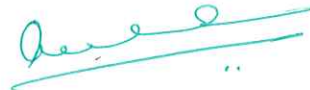Phone: 080-26642292 | 26541095
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No CA-17, Tumkur Mysore Ring Road
Bengaluru, Karnataka-560060
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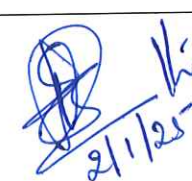
Proceedings of the Fifth Governing Council Meeting of Surana College(Autonomous) held on 02nd January 2025 at, Surana College, No-16, South End Road, Bangalore-560004 from 10-30 am to 01-00 pm.

Members Present:

SL. NO	NAME AND DESIGNATION	STATUS IN THE BOG	SIGNATURE
1	**Dr.Dilip Surana,** Chairman, GDA Foundation & Surana Educational Institutions	Chairman	
2	**Dr.Archana Surana,** Managing Trustee, GDA Foundation & Surana Educational Institutions	Member	
3	**Sri.Anand Surana,** Trustee, GDA Foundation & Surana Educational Institutions	Member	Virtual
4	**Sri.Shailesh Siroya,** Trustee, GDA Foundation & Surana Educational Institutions	Member	Virtual .
5	**Diya Surana,** Special Invitee from GDA Foundation & Surana Educational Institutions	Member	
6	**Prof. Rajiv Chopra,** Principal, Delhi College of Arts & Commerce, Netaji Nagar, New Delhi, 110023 [UGC Nominee]	Member	
7	**Dr. V. Sudesh,** Principal, Chairman and Dean, University Law College, Bangalore University [University Nominee]	Member	2/1/25

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8	**Dr.Gururaj Karajagi,** Director, Academy for Creative Teaching	Member	
9	**Lt. Gen. A. Arun,** (Retd) General Officer Commanding, GOC Dakshin Bharat Area (Summons)	Member	
10	Govt. Nominee	Member	Nomination Pending
11	**Tarun Mehta,** Co-Founder & CEO, Ather Energy	Member	
12	**Dr. Anil Subbarao Paila,** Vice Chancellor IMS Unison University Uttarakhand	Member	2/4/25
13	**Nitesh Surana,** Proprietor, Sterling Lab	Member	
14	**Dr.Punith Cariappa** Group Director, Surana Educational Institutions	Member	2/1/25
15	**Sri.S.Nagaraju,** Deputy Secretary to Government (Retd.)	Member	S. Nagaraju

16	**Girish.G,** Chief Administrative Officer, Surana Educational Institutions	Member	02/01/25
17	**Karunashekhara Reddy,** Chief Accounts Officer, Surana Educational Institutions	Member	2/1/25
18	**Dr.Veena. K N** Principal, Surana College (Autonomous)	Member-Secretary	

19. Dr. Anitha Nallasivam
Director - MBA   Member

Proceedings of the 5th Governing Council Meeting

Minutes of 5th Governing Body Meeting of Surana College-Autonomous held on 02nd January 2025 at 10.30 am at Surana College-Autonomous, No-16, South End Road, Bangalore-560004.

Date of meeting	:	**02-01-2025**
Time	:	**10-30 am to 01-00 pm**
Venue	:	**Board room, Surana College,**
		South End Road, Bangalore-560004

5.1 Dr. Veena. KN Member Secretary on checking & confirming the quorum for the meeting, requested Dr. Dilip Surana, The Chairman of Governing body to initiate the Meeting. *(Item for Information)*

- Total Strength of the governing body : 19
- Total No of Members required for Quorum : 10
- Members Present : 13
- Members on-line (Virtual Attendees) : 02

Following formal approval from the Chairman, Dr. Dilip Surana, Dr. Punith Cariappa, Group Director of SEI and a member of the Governing Body, extended a warm welcome to all participating members of the Governing Body for the 5th meeting. She also introduced Dr. Anitha Nallasivam, the newly appointed Director of the MBA Programme, to the Council. Subsequently, Dr. Punith Cariappa invited Dr. Veena KN, Member Secretary, to preside over the remainder of the proceedings.

5.2 Review and Acceptance of the Minutes of the 4th Governing Body Meeting held on 31st October 2023. *(Item for Conformation)*

The Principal & Member secretary presented a comprehensive review of the 4th Governing Council Meeting, including the Action Taken Report with the following key highlights:

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4.3 New Programs:

Suggestion: New programs to undergo a formal approval process by designated authorities.

Action: Regulations for all programs have been compiled.

4.5 Value Addition Courses:

Suggestion: Include Value Added Courses

Action: 31 value-added courses were offered between July and December.

4.5 (e)Mentorship Program:

Suggestion: Formalise Mentoring

Action:

    a. Mentor-mentee ratio: 1:20.

    b. Clear guidelines on the mentor's role and format to record mentoring

    c. Orientation on mentoring for faculty conducted.

4.5 (h) Institutional Journal:

ISBN number obtained for proposed conference proceedings.

4.6 Semester End Examination Results:

Considerable improvement in Undergraduate (UG) results observed.

4.7 Implementation of New Programs and Curriculum Revision:

    a. Regular review of programs.

    b. Focus on professional development of students.

    c. Diploma Programs proposed.

    d. Global exposure for students proposed.

4.12 Faculty Development Programs (FDPs):

    a. FDP on Academic Writing conducted.

    b. Technology Integration:

        i. 5-day FDP on "Effective Teaching & Pedagogical Techniques Driving Innovation and Academic Excellence" conducted.

        ii. 5-day ATAL FDP on "Artificial Intelligence as a Copilot in Bridging the Gap Between Academia and Industry" conducted.

4.12 Faculty Participation in Swayam Platform:

Students and Faculty are completing Certificate and FDP courses on NPTEL.

4.12 Diploma in Theatre:

a. 10-day Theatre workshop will be offered in Even Semester 2025.

Resolution:

The Governing Body formally accepted and confirmed the minutes of the 4th Governing Council Meeting decisions.

5.3 Academic Matters *(Item for Information)*

The principal presented a comprehensive overview of academic performance, reforms, and innovations:

1. **Curriculum Review and Development:**

   a) **Deliberation:** The Principal elaborated on the ongoing curriculum review and development initiatives, emphasizing the following:

   b) **Academic Calendar for 2024-2025 reviewed and finalized.** A minimum of 90 working days are guaranteed for every semester.

   c) **Examinations:** Examination dates for both Undergraduate (UG) and Postgraduate (PG) programs have been reviewed and finalized.

   d) **Focus:** Enhancing relevance and practicality of the curriculum to meet industry demands and prepare students for the evolving job market.

   e) **Key Actions on Academic Reforms & Innovation:**

      i. **BoS (Board of Studies) Review:** Composition, selection, objectives, and functions of the BoS were reviewed on 12th June 2024. BoS to include one academician from reputed institute, One Alumni, One Industry representative along with University nominee.

      ii. **Departmental Calendars:** Comprehensive departmental calendars were developed, incorporating certificate courses, value-added courses (VACs), internships, field visits, and club activities (date: 25th June 2024).

      iii. **Course Plan Revision:** Revised course plan format were discussed in HODs' meetings on 6th July 2024.

      iv. **Orientation and Bridge Courses:** Orientation and bridge courses were conducted from 26th to 31st July 2024 to facilitate smooth academic transitions.

      v. **Program Outcomes and Course Outcomes:** Orientation sessions were held on 3rd July 2024 and 3rd October 2024 to reorient faculty on Outcomes Based Education (OBE).

vi. **Question Paper Pattern:** A focus on concept, application, and problem-solving questions was discussed in the IQAC meeting on 28th October 2024.

vii. **Remedial and Revision Classes:** Schedules for remedial and revision classes for slow learners were implemented.

viii. **Faculty Performance Reports:** Regular faculty performance reports were submitted after each semester (date: 28th October 2024).

2. **Key Reforms and Innovations:**

   a) **Journalism:** Introduction of courses on Digital-First Journalism, Data Journalism, AI and Automation in Newsrooms, Immersion Storytelling (VR/AR), and Global Media Systems is planned in collaboration with the Manipal Group.

   b) **Value-Added Courses:** 31 value-added courses were offered to enhance student skills, employability and few courses are planned for even semester.

   c) **Theatre Workshop:** A proposal for a theatre workshop was discussed to enhance co-curricular activities.

   d) **Vocational Training:** Plans for incorporating vocational training programs to enhance skill development were discussed.

3. **Analysis of Student Feedback on Teaching-Learning Process:** Feedback is collected and discussed with faculty for improvements. A detailed analysis of student feedback on the teaching-learning process was presented, with the following key findings:

   a) **Department-wise Average Scores:** Department-wise average scores were presented on a 5-point scale, ranging from 3.11 to 4.93. (Detailed table provided in the original document).

   b) **Institutional Average:** The overall institutional average for student feedback was 4.2 on a 5-point scale.

Action Points:

   c) **Addressing Concerns:** The Principal highlighted the need to address departments with scores below the institutional average (below 4.2) with specific action plans.

4. **Student Support Services:**

4.1 Key Initiatives:

   a) **Library:** 5 key library initiatives were implemented.

   b) **Sports:** 123 sports activities were conducted, resulting in [number] medals.

   c) **Cultural Activities:** 4 major cultural events were organized.

d) **NCC:** 16 NCC activities were undertaken.

e) **NSS:** 17 NSS activities were carried out.

f) **Red Cross:** 1 Red Cross initiative was proposed.

g) **Student Council:** 21 student council activities were organized.

h) **Rotaract:** 3 Rotaract initiatives were implemented.

4.2 Student Enrichment Initiatives:

i) **Collaborations:** 22 collaborations were established with external organizations.

j) **Certificate Courses:** 3 certificate courses were offered.

k) **Value-Added Courses:** 31 value-added courses were offered.

l) **Field Visits:** 18 field visits were organized.

m) **Total Student Activities:** 176 student activities were conducted.

4.3 Alumni Engagement:

Key Activities:

i. **Alumni Association Meet:** An alumni association meet was organized in Bangalore on 24th August 2024, with over 600 alumni participating.

ii. **Alumni Badging Ceremony:** An alumni badging ceremony was held on 15th November 2024.

iii. **Alumni Participation:** 14 alumni participated as judges in the "Samarthya 2024" intercollegiate fest on 15th November 2024.

iv. **Guest Speakers:** Ms. Meghana and Ms. Divya served as guest speakers for Women Entrepreneurs Day on 19th November 2024.

v. **Curriculum Contribution:** Alumni contributed as BoS members in drafting the curriculum to align with industry needs.

vi. **Other Engagements:** Alumni actively participated as guest speakers, pre-placement trainers, internship partners, and placement partners.

5 Faculty Enrichment Initiatives:

Key Programs:

a. **Faculty Development Programs (FDPs):** 8 FDPs were conducted.

b. **Resource Persons:** 24 resource persons were invited for faculty development.

c. **BoE/BoS Members:** 19 faculty members served on BoE or BoS.

d. **Research Guides:** 3 faculty members served as research guides.

e. **Consultants:** 4 faculty members served as consultants for external projects.

6 Academic Support:

Key Initiatives:

    a. **Revision Classes:** Revision classes were conducted during internal examinations for the first time.

    b. **Remedial Classes:** Remedial classes were conducted for slow learners in both UG and PG programs, resulting in improved academic performance.

    c. **Mentoring:** Continuous mentoring was provided to students, with regular progress tracking through a dedicated journal.

    d. **Psychometric Analysis:** A proposal to introduce psychometric analysis for students was discussed.

    e. **Internship/Industry Interaction/Field Visits:** Enhanced exposure to real-world scenarios through internships, industry interactions, and field visits.

    f. **Merit Scholarship:** Merit scholarships were awarded to deserving students.

7 Curriculum Review and Development:

Key Initiatives:

    a. Implementation of State Education Policy (SEP).

    b. Changes in some of the course Titles and some additions to syllabus as per BoS approval.

8 Academic Calendar:

8.3 UG Even Semesters (II, IV, VI) - AY 2024-25:

    i. **Commencement of Classes:** 15th January 2025.

    ii. **Key Dates:** (Detailed schedule provided in the original document).

8.4 PG Programs:

- **MSC (Psychology):**

    i. Commencement of I Sem: 16th October 2024.

    ii. Commencement of III Sem: 6th November 2024.

    iii. Key Dates: (Detailed schedule provided in the original document).

- **MA-Media Studies, MCOM, MSC-Chemistry:**

    i. Commencement of III Sem: 15th November 2024.

    ii. Key Dates: (Detailed schedule provided in the original document).

- **MBA & MCA:**

    i. Commencement of I & III Sem: 1st January 2025.

ii.   Key Dates: (Detailed schedule provided in the original document).

Suggestions from Governing Body Members:

The Governing Body members have taken cognizance of the information presented by the Principal and subsequently offered the following suggestions:

a) Professor Gururaja Karajagi Sir and Lt. Gen. A Arun: Emphasized the critical need to prioritize departments exhibiting student feedback scores below 4.2, mandating a thorough assessment and implementation of corrective measures.

b) Mentoring helpline may be initiated.

c) Lt. Gen. A Arun and UGC Nominee Prof. Rajiv Chopraji: Recommended that all academic information, including student feedback analysis, curriculum updates, and faculty development initiatives, be regularly disseminated and maintained on the institution's official website to ensure transparency and accessibility to all stakeholders.

Resolution:

Furthermore, the Governing Body has formally accepted and approved the academic calendar and other matters discussed.

5.4   Result Analysis & Approval of Grading & Result Declaration *(Item for Ratification & Approval)*

1. Dr. Harish presented the following:

   a. **Examination Conduct:** Emphasized a disciplined and fool-proof conduct of examinations, re-examinations, and digital valuation/revaluation processes. Detailed the procedure for result declaration, grievance redressal, and the introduction of "fast-track examinations" within a month of the main examination declaration. Highlighted the uploading of results on the National Academic Depository (NAD).

   b. **Best Practices:** Presented best practices implemented by the Examination Section, including:

      i.   Board of Examination

      ii.   Digital Valuation

      iii. Revision of the Examination Manual

      iv.   QP Scrutiny & QP Collection (2+2 pattern)

      v.   EMR (Examination Malpractice Review Committee)

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  vi.   Answer Book Review

 vii.   Results within 10 days

viii.   Online issuance of Hall Tickets

  ix.   Photocopy review

   x.   Revaluation

  xi.   Faculty and Student Orientation

 xii.   External DCS

xiii.   NAD Updates

c. **Result Analysis:** Presented an overview of the following:

 i.   **UG Results:**

 1.   Batch 2021-VI Sem

 2.   Batch 2022-IV Sem

 3.   Batch 2023-II Sem

 ii.   **PG Results:**

 1.   Batch 2022 IV Sem (Oct-Nov 24)

 2.   Batch 2023 II Sem (Oct-Nov 24)

2. **Result Analysis Tables:**

JUN-2024-SEMESTER END EXAMINATIONS

	BATCH 2021-VI SEM			BATCH 2022-IV SEM			BATCH 2023-II SEM		
PROGRAM	APPEARED	TOTAL PASSED	%	APPEARED	TOTAL PASSED	%	APPEARED	TOTAL PASSED	%
BCOM	262	234	89.31	180	167	92.78	242	204	84.3
BBA	109	98	89.91	72	66	91.67	94	73	77.66
BCA	114	109	95.61	105	101	96.19	105	95	90.48
BSC	52	50	96.15	41	32	78.05	57	51	89.47
BA	65	60	92.31	39	33	84.62	32	28	87.5

OCT-NOV-2024-SEMESTER END EXAMINATIONS

	BATCH 2022 IV SEM OCT-NOV 24			BATCH 2023 II SEM OCT-NOV-24		
PROGRAM	ATTENDED ALL COURSES	TOTAL PASSED	%	ATTENDED ALL COURSES	TOTAL PASSED	%
MBA	119	119	100	229	214	93.45
MCA	60	60	100	112	100	89.29
MCOM	6	6	100	28	28	100
MSC-PSY	27	27	100	16	16	100
MSC-CHEM	9	9	100	20	14	70

Suggestions:

    a. **Lt. Gen. A Arun:** Suggested a focus on teaching students with grace, emphasizing a student-centric approach while maintaining UGC norms. Advocated for a shift in perspective, moving towards trusting students.

    b. **Prof. Sudhesh, Bangalore University nominee:** Suggested reducing the number of question paper sets from four to three, aligning with the practice of Bangalore University.

Resolution:

The Governing Body has officially approved the student results and grading scheme, concluding a comprehensive review process.

5.5   Academic Council Decisions for Ratification

Summary of the 6th Academic Council Meeting (held on 10-12-2024) deliberated by the principal & others:-

The Governing Body is asked to ratify & approve the decisions of the previous Academic Council (6th) meeting held on December 10, 2024. Summary of the key topics discussed are hereunder:

1. **Board of Studies Decisions (2024-25):**

    a. All Board of Studies decisions regarding curriculum and syllabus changes were presented and approved with some suggestions and modifications by the Academic Council.

    b. Changes to course titles, particularly in the MBA program, were discussed and approved.

2. **M.Sc. Psychology Curriculum**

Dr. Sudarshan, Head of M.Sc. Psychology, presented the program curriculum. He also presented programs under

Well-being Center:

    i. A 30-credit certificate course on Sexuality Counselling was proposed.

    ii. A PG Diploma course in Animal Assisted Therapy with 60-80 credits was discussed.

3. **Other Discussed Items**

    a. **Finishing School Certification Program:**

A CSR initiative in collaboration with Infosys to offer a Finishing School Certification program was presented.

    b. **Course Employability Skills:**

A collaboration with Asha Chandra Academy to offer a course on Employability Skills.

   c. **MoUs and Linkages:**

The establishment of new MoUs and linkages was reviewed.

4. **University Ranks and Gold Medals:**

The performance of the last batch of students affiliated with Bangalore University was acknowledged, including any university ranks or gold medals awarded.

5. **Student Achievements:**

Recognition was given to students' achievements in sports, academics, co-curricular activities, and cultural events.

6. **Add-On and Multi-disciplinary Courses:**

The importance of offering add-on and multi-disciplinary courses to meet industry needs and provide practical training was emphasized.

7. **CSR for Marginalized Students:**

Utilizing CSR funds to support the development of marginalized students was proposed.

8. **Internships and Software Training:**

An AC member suggested increasing internship opportunities and incorporating new software training for students.

9. **Financial and Other Assistance:**

Appreciation was expressed for the college's financial and other forms of assistance provided to students.

10. **Support for Internships and Job Training:**

The college's efforts in assisting students with internships and job-oriented certificate courses were commended.

11. **Examination Reforms**

Suggestions from Academic Council Members:

   a. **Dissertation vs. Project Work:** Lt. Gen. A Arun proposed implementing a "project work" requirement for undergraduate programs instead of a dissertation, as the term "dissertation" is typically associated with postgraduate programs. Dr. Sudhesh concurred.

   b. **M.Sc. Psychology - Hands-on Experience:** Dr. Gururaja Karjagi, founder of the Academy for Creative Teaching, suggested incorporating more hands-on experience or training into the M.Sc. Psychology program.

c. **Helpline for Psychological Counselling:** Dr. Karjagi and Lt. Gen. A Arun proposed establishing a helpline for psychological counselling. Lt. Gen. Arun further suggested that postgraduate students could potentially train undergraduate students in this area.

Resolution

The Governing Body resolves to approve all the decisions and discussions outlined in the 6th Academic Council meeting held on December 10, 2024.

5.6 Board of Studies Decisions *(Item for Ratification)*

The Member Secretary informed the Governing Body about the implementation of the New State Education Policy (SEP) 2024-25, as per the Karnataka Government's directive. The State has reintroduced the three-year undergraduate program in public and affiliated colleges, replacing the previous four-year program under the National Education Policy (NEP) 2020.

Surana College, as an autonomous institution, recognizes the importance of aligning its curriculum with the guidelines outlined in the Karnataka State SEP 2024.

The Principal requested ratification and approval of the following Board of Studies (BOS) decisions, previously approved by the Academic Council:

1. **MBA**
   a. **Semester I:**
      i. **Technology for Management:** Shifted from Semester II to Semester I.
   b. **Semester II:**
      i. **Marketing for Customer Value:** Shifted from Semester I to Semester II.
      ii. **Business Analytics:** Three new specialization courses introduced.
      iii. **Financial Management:** "Corporate Finance" approved.
      iv. **Supply Chain Operations:** Updated to "Supply Chain and Operations Management."
   c. **Semester III:**
      i. **Marketing & HR:** Course titles changed.
   d. **Semester IV:**
      i. **Marketing, Finance:** Course titles changed.
      ii. **Dissertation:** Evaluated as a project report (8 credits, 200 marks) with a viva voce (2 credits, 50 marks).

1. **MCA**
   a. **Semester I:**
      i. **Data Structure and Algorithm (T+P):** Shifted from Semester II to Semester I.
      ii. **Art of Programming (T+P):** Introduced in Semester I.
      iii. **Professional Communication and Ethics:** Removed as a core course; offered as a value-added course.
   b. **Semester II:**
      i. **Data Structure and Algorithm (T+P):** Moved from Semester I.
   c. **Semester III:**
      i. **Mini Project Lab:** Replaced with a specialization lab. Specialization courses introduced.
   d. **Semester IV:**
      i. **Data Science:** New course introduced.

2. **MCA Specializations (Semesters I-III)**
   a. **Semester I:** Python Programming, & Advanced MySQL
   b. **Semester II:** Web Application Development using Django, & Introduction to React.js
   c. **Semester III:** RESTful services using Django, & Data Visualization using Tableau

3. **MSc Psychology (Semesters I,II,III & IV)**
   a. Retained existing number of courses, titles, and credits.
   b. Minor content updates based on BOS suggestions.

4. **Other Programs (BCOM, BBA, BCA, BA, BSc)**
   a. Reviewed and adopted syllabi as per NEP guidelines and BOS recommendations, with minor changes for 3RD & 5TH semesters.
   b. Adopted SEP guidelines for 1st Semester programs as per Bangalore University notification.

Resolution:

The governing body, after thorough review and discussion, ratified and approved all decisions made by the Board of Studies, with the subsequent approval of the Academic Council.

5.7   Admissions for Academic Year 2024-25 *(Item for Ratification)*

The Principal presented the admission statistics for the academic year 2024-25 and provided a detailed discussion on the admission process, including eligibility criteria, selection procedures, and seat allotment. The Governing Council sought approval for the admissions made.

Admission Statistics (Academic Year 2024-25)

SL NO	COURSE YEAR	GM	OBC	SC-ST	GRAND TOTAL
1	I YEAR	175	337	89	601
2	II YEAR	158	400	69	627
3	III YEAR	118	335	49	502
4	I YEAR PG	63	171	27	261
5	II YEAR PG	61	313	38	412
	Total	**575**	**1556**	**272**	**2403**

Further, the Principal informed the Governing Body about:

- **Institutional Scholarship 2024-25:** A total of Rs. 32,08,647/- was disbursed to students as of 30/11/2024.

Suggestions:

- **Dropout Rate:** Prof. Gururaja Karajagi, Prof. Rajiv Chopra, and Lt. Gen. A. Arun expressed concern regarding the dropout rate and suggested a thorough investigation into its causes. Prof. Karajagi proposed the appointment of more mentors to address this issue effectively.
- **Admission Reduction:** The Governing Body noted a potential reduction in admissions and discussed strategies to mitigate this trend.
- **Institutional Scholarship:** Lt. Gen. A. Arun commended the Management's initiative in providing scholarships to students. All members acknowledged and appreciated the Management's ongoing efforts towards student welfare.

Resolution:

Upon detailed discussion and consideration of the above, the Governing Body has **approved** all admissions made for the Academic Year 2024-25.

5.8   Recruitment of Faculty and Staff from June 2024 to December 2024 & its Ratification.

Dr. Pradeep presented an overview of new faculty and staff recruitments since the last Governing Body meeting. He informed the members that 34 teaching faculty members and 13 administrative staff members have been appointed in the past six months. He subsequently sought ratification of these appointments from the Governing Body. Furthermore, he requested the authority to approve the appointment of necessary staff members as required throughout the academic year.

Suggestions and Discussion:

1. Dr. Gururaja Karajagi, Dr. Rajiv Chopra, and Lt. Gen. Arun expressed concern regarding the high attrition rates. They emphasized the importance of conducting an exit survey for all departing staff members to understand the underlying reasons for their departure.

2. The members recommended conducting exit interviews with students who drop out of the programs to gain valuable insights into the reasons for leaving the college.

3. The Governing Body members stressed the significance of addressing staff attrition and student dropout rates to ensure the continued success and growth of the institution. The Member Secretary was asked to prioritize initiatives aimed at mitigating these issues.

Resolution:

Following a thorough discussion and consideration of the suggestions, the Governing Body ratified all recruitments made within the teaching and administrative categories, including technical and other staff members.

5.9 New Programs for the Next Academic Year - Item for Approval

Dr. Veena K N, Principal, presented a proposal to introduce two new postgraduate diploma programs:

a. PGDip in Animal Assisted Therapy

b. PGDip in Sexuality Counselling

These programs are proposed to be offered under the M.Sc. Psychology program. Dr. L. Sudarshan, Head of the M.Sc. Psychology program, provided further details on the relevance and growing demand for these specialized programs in the current job market.

The Principal requested the governing body's approval to initiate the aforementioned PGDip programs.

The Governing Body Members, Dr. Gururaja Karagjagi and Lt Gen A Arun expressed their strong support for the introduction of these new programs. Lt. Gen. Arun further elaborated on the effectiveness of animal therapy, drawing upon his experience.

Resolution

The governing body unanimously approved the proposal to launch the following PGDip programs under the M.Sc. Psychology program:

- PGDip in Animal Assisted Therapy
- PGDip in Sexuality Counselling

5.10 Approval of New/Replacement Nominations for the Board of Studies (BoS). Item for Ratification:

Dr. Veena AN, the member secretary, explained the need for changes in the BoS membership. New members were selected based on their expertise in specific fields to ensure the BoS receives the most up-to-date subject-specific knowledge.

Changes to the Board of Studies

1. **MBA Program**
   a. **Dr. Anitha Nallasivam:** Marketing Domain Expert, Professor of Marketing, FMS - Jain Deemed To Be University, Bangalore.
   b. **Dr. Praveen Gujjar:** Business Analytics Domain Expert, Associate Professor & Area Chair - Business Analytics, FMS - Jain Deemed To Be University, Bangalore.
   c. **Dr. Thangjam Ravichandra:** Finance Domain Expert, Program Director, MBA, Alliance University, Bangalore.
   d. **Dr. Pallavi Vyas:** HR Domain Expert, Associate Professor, GIBS Business School, Bangalore.

2. **Department of MSc Psychology** (New Program: MSc in Psychological Counselling, New Diplomas: PGDip in Animal Assisted Therapy and Sexuality Counselling)
   a. **Dr. Sreenivas M:** Chairman, Dept of Psychology, Bangalore University, Bengaluru.
   b. **Dr. Lopamudra Goswami:** External Subject Expert – Industrial Psychology.
   c. **Dr. Anandi:** External Subject Expert – Psychological Counselling.
   d. **Ms. Neha Parashar:** External Subject Expert – Clinical Psychology.
   e. **Mr. Paras:** Expert from the Industry.
   f. **Mr. Chetan S V:** Alumni Representative.

3. **Department of B.Com**
   a. **Mr. Pradeep N:** Team Lead, E&Y - Industrialist, Industry Expert.
   b. **Dr. Shalini:** Assistant Professor, PES College - Subject Expert.

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4. **Department of BBA**

    a. **Dr. Rajesh:** Professor, Chanakya University - Subject Expert.

Resolution

The governing council reviewed the proposed changes to the BoS membership and formally ratified the same.

5.11 Research & Innovation:-

    Dr. Vanishree presented on research and innovation initiatives, including an upcoming international conference.

1. **Research Statistics:**
   a. **Ph.D. Holders:** 26 (South End), 11 (Kengeri)
   b. **Ph.D. Registered:** 21 (South End), 15 (Kengeri)
   c. **Publications:** 43 Scopus Indexed, 31 UGC Care Listed, 3 Books, 6 Book Chapters, 14 Textbooks, 4 Web of Science, 18 Peer-Reviewed Papers, 25 Conference Presentations, 8 Patents, 2 Copyrights, 25 Editorial Memberships.

2. **Funding:**
   a. **External:** ATAL AICTE FDP (Rs. 100,000), NIVS Research Project (Rs. 210,000), KSTA Workshop (Rs. 70,000)
   b. **SEI Funded:** Seed Grant (Rs. 30,000), UG Student Research Fellowships (Rs. 32,000), PG Student Research Fellowships (Rs. 24,000 + Rs. 48,000)

3. **R&D Activities:** Generated revenue through student conferences (Rs. 189,300), FDPs (Rs. 11,100 + Rs. 7,500), international conferences (Rs. 85,000), training (Rs. 5,800), consultancy (Rs. 810,750).

4. **Initiatives:**
   a. FDP on Effective Teaching & Pedagogical Techniques
   b. Learning Circles
   c. Constitution of SEI Research Advisory Board

5. **Research & Innovation Calendar (Jan-Apr 2025):**
   a. Includes workshops, FDPs, national and international conferences across campuses.

6. **Suggestions:**
   a. **Lt. Gen. A. Arun suggested to:**
      i. Engage top experts as resource persons.

    ii.   Generate funds through diverse events.

    iii.   Enhance corporate and institutional collaborations.

    iv.   Improve brand visibility.

    v.   Invite top 100 universities for conferences.

  a. **Dr. Anil Subbarao Paila has suggested to:**

    i.   Increase research funding to at least Rs. 25 lakhs.

    ii.   Focus on high-quality research.

    iii.   Increase the number of Ph.D. holders.

    iv.   Explore collaborations with Indian and international universities.

  a. **Dr. Anil S Rao & Lt. Gen. A. Arun recomonded to:**

    i.   Secure sponsorships from corporates.

  a. **Dr. Karjagi:**

    i.   Increase the number of high-quality publications (at least 2 per faculty).

    ii.   Maintain high research standards.

    iii.   Create more research-related videos.

Resolution: The governing body expressed appreciation for research initiatives and approved the permissions requested under research areas.

5.12 Review of Placement and Training Cell Activities and Performance for UG & PG Programs (Information Item)

Mr. Kiran presented an overview of the Placement and Training Cell's activities and performance for UG and PG programs. Key highlights included:

1. **Placement Statistics:**
   a. **PG:** 96 out of 180 students placed. Highest package: 16.41 LPA.
   b. **UG:** 94 out of 140 students placed. Highest package: 6.7 LPA.

2. **Key Activities:**
   a. **Training Programs:**
      i.   Campus to Corporate Mentoring
      ii.   Career Guidance & Placements Training
      iii.   Internship Orientation
      iv.   Employability Skills- (Business Communication & Aptitude Training)
      v.   One on One Counselling sessions
      vi.   Corporate Mentoring for PG Students

b. **Partnerships:**

    i.   QSpiders

    ii. Niramaan- Infosys

    iii. Zig Me

    iv. First Source

c. **Student Engagement:**

    i.   Industry Interface sessions

    ii. SEI Finishing School

    iii. Pre-Placements Training

    iv. Inhouse Training on Resume Building , Mock GD & PI

    v. Industry Visits for all programs

    vi. Student - Placements Coordinators

    vii. Student Internship for the Department

    viii. Experiential Learning- "Learning by Doing" (Internships and Live Projects)

Suggestions:

Dr. Anil suggested exploring opportunities to enhance existing MOUs with industry partners. He also emphasized the importance of improving the MBA placement rate.

5.13 Implementation of a New ERP System for Academics, Administration & Examination (Information Item)

The IQAC Coordinator presented an overview of the current digital infrastructure across various departments within the college.

a. Admissions & Examinations: Logisys

b. Learning Management System (LMS) & Academic Management: DHI

c. Accounts: Logisys & Tally

d. Human Resources **(HR):** Zing

Suggestions:

The Governing Body members expressed appreciation for the comprehensive information provided by the IQAC Coordinator regarding the existing digital initiatives.

5.14 Submission of Annual Report 2023-24 *(Information Item)*

The Principal presented the Annual Report for the academic year 2023-24 to the Governing Body.

a. The report provides a comprehensive overview of the college's key activities, achievements, and performance during the 2023-24 academic year.

b. The Principal emphasized the report's accuracy in reflecting the college's dedication to academic excellence and continuous improvement.

c. The Principal requested the Governing Council's careful consideration and formal approval of the report.

d. Upon receiving approval from the Governing Council, the report will be submitted to all relevant statutory authorities as required.

The Governing Body members reviewed the report and expressed their appreciation for the college's significant accomplishments throughout the year.

5.15 Information on Submission of AQAR 2023-24 *(Information Item)*

IQAC Coordinator Geetha AM provided an overview of the AQAR and its submission.

Further, she highlighted the following key initiatives undertaken by the IQAC:

a. Conducted a 2-Day Workshop.

b. Organized a 3-Day International Accreditation Landscape Series.

c. Convened IQAC Meetings with the new composition for 2024-25 (2 Meetings conducted).

d. Organized an Orientation Program on "Scholarship Simplified: A Step-by-Step Guide to SSP Application."

e. Conducted a NAAC-Funded National Conference on Preparing Proposals.

f. Submitted a proposal for a 5-Day Refresher Course.

The governing council expressed its appreciation.

5.16 Infrastructure and Facilities *(Item for Ratification)*

The Principal presented an overview of infrastructure development undertaken at the college, encompassing:

Review of Infrastructure Development & Technology Enhancement:

a. The adjacent building is scheduled for occupancy commencing January 2025.

b. Installation of a new lift at the South End Campus.

c. Comprehensive review of the maintenance of existing infrastructure.

d. 60/69 classrooms and seminar halls equipped with state-of-the-art ICT facilities.

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e. Consideration of proposals for new infrastructure development projects, including:

   i. Classrooms

   ii. Business Lab

   iii. Expansion of Computer Laboratories

   iv. Incubation Centre

f. Evaluation of smart board proposals to enhance ICT infrastructure.

g. Proposal for enhancing digital resources - IEEE, EBSCO, J-Stor, ELSEVIER

Suggestions:

Lt Gen A. Arun recommended expanding library and information services by making research papers readily accessible online for the benefit of research scholars and students.

Further the Governing Body expressed its appreciation for the concerted efforts made in advancing infrastructure development and technology enhancement at the college.

5.17 Finance and Resources *(Item for Ratification & Approval)*

Mr. Karunasekara Reddy presented a comprehensive overview of the institution's financial performance, including its current financial health, utilization of funds and utilization of annual budget 2024-25 with the proposed fee structure for 2025-26.

Resolution:

The Governing Council, having carefully reviewed and deliberated upon the financial matters presented by Mr. Karunasekara Reddy, and **Unanimously approved** the details including the proposed fee structure.

5.18 Any Other Matters (with the permission of the Chair)

1. The Principal provided an update on the recent ISO Internal Audit conducted on December 11th and 12th, 2024. Following the audit, the Principal requested the Governing Body's ratification of the ISO processes and approval to proceed with the completion of the ISO surveillance audit.

Resolution

The Governing Body expressed its appreciation for the proactive steps taken to undergo the ISO surveillance audit. The Governing Body hereby ratifies the ISO processes and grants approval for the completion of the ISO surveillance audit.

2. The Principal has requested the Governing Body to permit the appointment of Dr. Balaji, Department of MCA, as the Coordinator of the Alumni Association of the Kengeri Campus and to empower him to handle all Alumni Association activities, including financial and administrative matters.

    Resolution:

    The Governing Body members have approved the request and permitted the appointment of Dr. Balaji as the Coordinator of the Alumni Association of the Kengeri Campus. Dr. Balaji is hereby empowered to handle all related matters, including financial and administrative matters, pertaining to the Alumni Association.

General Suggestions:

a. Dr. Rajiv Chopra recommended the formulation of a long-term institutional development plan. He further emphasized the importance of establishing a robust and informative website that accurately reflects the institution's commitment to excellence in higher education.

b. Dr. Karajagi expressed his willingness to nominate qualified individuals to contribute to the development of the institutional plan and to foster research initiatives. He also advocated for the integration of Artificial Intelligence (AI) into pedagogical practices and stressed the necessity of ongoing professional development for faculty members to ensure they are equipped to effectively utilize these emerging technologies.

5.19   Dr Veena AN, Principal & the Member secretary has conveyed to the members of the governing body about the Date of Next Meeting which is proposed to have during June-July 2025.

5.20   Vote of Thanks

The meeting concluded on a note of profound gratitude, with Dr. Veena AN, Principal & Member Secretary, extending heartfelt thanks to the esteemed Chairperson and all esteemed Governing Body members. Their invaluable contributions, demonstrated through a spirit of collaborative excellence and insightful suggestions, were acknowledged as instrumental in propelling the institution towards continued growth and advancement.

Dr. Veena KN

For Surana College-Autonomous

Principal
Surana College (Autonomous)
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