



SURANA COLLEGE-Autonomous

Affiliated to Bangalore University

Recognised under 2(f) and 12 B of UGC, Certified by ISO, Re-accredited by NAAC with A+

No. 16, South End Road, Bengaluru-560 004

MINUTES OF THE SIXTH ACADEMIC COUNCIL MEETING

Date: 10 December, 2024

Time: 10:30 a.m. to 12:30 p.m.

Venue: Board Room, Surana College - Autonomous, South End Campus

Proceedings of the Sixth Academic Council Meeting of Surana College- Autonomous held on 10 December, 2024 at 10:30 am, under the Chairmanship of Dr. Punith Cariappa, Group Director of SEI and Dr. Veena KN, Principal of Surana College -Autonomous

6.1 Welcome Address

Prof Mini Abraham welcomed all the members of the Academic Council to the meeting. The Chairperson of the AC Meeting instructed the member secretary to propose the agenda for the session's discussion. Thereupon, the following points were discussed:

6.2 Confirmation of the Proceedings of fifth Academic Council Meeting

Member Secretary read the minutes of the Fifth Academic Council Meeting of Surana College- Autonomous held on 27 March, 2024. It was accepted by all the members, and the Minutes of Meeting was put up for confirmation by the Academic Council.

Since no further comments were received from any members, proceedings of the Fifth Academic Council meeting was confirmed.

6.2.1 Suggestions of 5th AC Meeting and Action taken during April to December, 2024

- In the previous meeting, it was suggested to have a holistic approach towards the development of students and the institution.
- It was also suggested to conduct orientation to the students to facilitate admissions for the PG. In this regard, the PG faculty have initiated many programs for the UG students.
- College has devised mechanisms like conducting remedial classes and other learning activities to improve the slow learners.
- Inter Collegiate Fest was organised for PU students to promote and create a platform for their talent and create an awareness about the UG Programs offered at Surana.
- It was also recommended to include business analytics, supply chain and logistics to get hands on experience.
- There was another suggestion to have faculty interaction with industry to develop domain specific skills.

6.3. Approval of Results of Autonomous Batch:

- COE presented the results of the Postgraduate and Undergraduate programs for the Academic Year 2024-2025.
- PG results were appreciated by the AC Members.
- The process of examination and question paper scrutiny was presented to the AC members and informed that the college practices using tamper proof covers for question papers, on which any two students sign at the commencement of the exam.

- d. The college has introduced the digital evaluation system through the Logisys Software.
- e. Upon asked by the AC member about the faculty eligibility for valuation, the COE informed that a faculty should have completed 3 years in teaching.
- f. The COE also mentioned that the college complies with UGC by announcing the results within 12 days of the end of examinations.
- g. The college has adopted a course 'Employability Skills' offered to BCom students, as per the recommendation of Karnataka State Higher Education Council.
- h. The calendar of events for the upcoming semester was presented.
- i. When an AC member enquired about the Internal Software used, Dr. Punith Cariappa, and Dr. Veena KN, mentioned that the college is in the process of adopting a new software, which is comprehensive.

6.4 Approval of Board of Studies' Proceedings for PG and UG Programs:

The members of BOS were focused on reviewing the proceedings of both Postgraduate (PG) and Undergraduate (UG) programs.

PG Programs:

- a. Dr. Sathish, Department of MBA, explained the changes adopted course titles and syllabus and the purpose behind the changes. He also explained the shift in the courses for semesters

The Academic Council Members accepted the proposed changes.

- b. Dr. Bharathi, Department of MCA, explained the changes adopted in MCA syllabus and the purpose behind the changes. She detailed the inclusion of practical/hands on components included in the syllabus.

Resolution:

Academic Council Members accepted the changes and appreciated the efforts in improving the standards of the students and curriculum. The AC members suggested to include fundamentals of cloud computing, AI and ML courses which are more competitive in the job market.

- c. Dr. Sudharshan, Head, Department of Psychology, informed that as per the approval in the previous AC meeting, a new program is introduced in the Department of Psychology, i.e. (Counselling Psychology – MSc)
 - i. It was mentioned that there are no changes in the syllabus of the existing programs.
 - ii. With the increase in demand for counsellors in schools, colleges and corporate houses, the institution has introduced MSc - Counselling Psychology
 - iii. The college has a counselling centre with students taking up therapy and counselling sessions regularly as part of the curriculum. The college also proposed to start a wellness centre.
 - iv. The department will commence a Certificate Course on Sexuality Counselling, a 30 credits course and a PG Diploma course in Animal Assisted Therapy with 60-80 credits.

UG Programs:

- d. The Council further reviewed the proceedings of the Board of Studies for Undergraduate courses (BA, BCom, BBA, BSc, BCA). Heads of the departments for UG programmes highlighted the key points and mentioned that no changes have been incorporated in the syllabus.
- e. As approved by BoS for moving student internship from VI Sem to V Sem to avoid both Internship and Project in the same semester, the same is implemented
- f. The Academic Council approved the proceedings.

6.5 Presentation to the Academic Council Members by the Principal

- a. The college has initiated practice-based learning.
- b. The UG and PG departments have curated global programs, a new initiative to enhance learning experience. These programs intend to upskill the students with practical, cross functional and multidisciplinary approach.
- c. The Commerce and Management students will be engaged with various professional courses, like an International Master in Business (IMB) program and similar other courses.
- d. Value added courses and workshops are ongoing initiatives for the betterment of the students to bring in an academic rigour. Theatre workshops and other initiatives are also introduced.
- e. BCom and BBA students participated in the Finishing School Certification program under the CSR program by the Infosys.
- f. In collaboration with Asha Chandra Academy an employability program was conducted for UG and PG students.
- g. The number of MoUs and linkages have been increased and there has been an upsurge in the activities conducted.
- h. One of the AC members offered help in increasing the internships and recommended that students be trained with new software.
- i. The AC members appreciated the efforts of the college in assisting students with internships and job-oriented certificate courses.

6.6 Research and Consultancy Cell:

- a. Dean Research & Consultancy Cell briefed about the research activities, publications, revenue generation through research, PhD enrolment and completion of research fellowships etc. Publications in Scopus, UGC Indexed Journals, Books, Chapters, Patent and Copyright.
- b. The members of the Academic Council expressed their appreciation for the Research and Consultancy Cell. The support extended by the Cell has led to a significant increase in the number of publications.

6.7 Academic and Developmental Activities

- a. Ranks and Awards:

The Academic Council Members congratulated the last batch of students affiliated to the Bangalore University for securing University Ranks and Gold Medals.

- b. The Awards and recognitions received by the Institution, Management and Faculty Members were highlighted and appreciated.
- c. The meeting proceeded towards discussion on matters related to students' achievements, covering various academic, co-curricular, and extracurricular activities.
- d. Laurels is Sports were much appreciated by the members.

6.8 IQAC Report Overview:

The meeting, then proceeded to discuss the report from the Internal Quality Assurance Cell (IQAC), which was presented by IQAC Co-ordinator elaborating upon :

- a. Conduct of IQAC Audit
- b. Add-On courses
- c. Field visits conducted
- d. FDPs organized and Research initiatives
- e. Internships
- f. Extension Activities
- g. Student centric, innovative and experiential pedagogies adopted

The Academic Council members approved the report, signifying their agreement with the measures and recommendations presented in the report.

6.9 PLACEMENTS

- a. Placements have been an ongoing and a challenging process.
- b. Efforts have been made to recruit students in companies approaching with job opportunities.
- c. Alumni have contributed immensely by providing good leads.
- d. The Academic Council members approved the steps taken by the placement cell and appreciated the good initiatives undertaken.

Discussion on General Matters:

- a. Add-On courses and multi-disciplinary courses were suggested as per the requirement of the industry and to focus on practical sessions.
- b. One of the AC members appreciated the financial and other assistance offered by the college to the students.
- c. An AC member suggested that CSR funds can be brought in for the development of the marginalised students.

Dr. Kiran Maney proposed the vote of thanks, and the Sixth Academic Council meeting concluded, marking another productive session dedicated to the enhancement of educational and developmental initiatives within the institution.


18/12/2024