Best Practice Report for

2020-21

The following are the reports for the Best Practice which

institute adheres. This is to certify that the pages numbered

from 2 to 19 are verified and found correct.

PRINCIPAL
SURANA COLLEGE
16, South End Road,
Bangalore - 560 004.

IMPLEMENTATION OF NEP AT SURANA COLLEGE

Invitation – FDP on NEP Implications to Higher Education.

BEST PRACTICE

Mail to invite the dignitaries for FDP on the topic National Education Policy

BEST PRACTICE

Surana Educational Institutions
Bengaluru

Moulding Character & Careers

GDA FOUNDATION

Ref.No.SC/009/2020-21   Date: 07.11.2020

To,

Dr. Padmavathi B.S.
Director
CESS
Bengaluru.

Respected Madam,

Sub: Extending gratitude for your virtual presence

A warm thank you for accepting the invitation as a Resource Person for the FDP
on "NATIONAL EDUCATION POLICY - IMPLICATIONS TO HIGHER
EDUCATION INSTITUTIONS" on 07th Nov 2020.

We would like to extend our gratitude for your eminence presence and for
disseminating the word of wisdom instilled over the years of expertise.

I hope that in near future also you will be the source of illumination and direct us
towards the path of pragmatic knowledge.

Regards,

Dr. Archana Surana
Managing Trustee
Surana Educational Institutions.

HQ: NO: 16, SOUTH END ROAD, BENGALURU-560004   Ph: 080-26642292, 22446141. Fax: 26541095

Thanking letter for resource person for accepting the invitation

BEST PRACTICE

NEP Workshop 2020 - Invitation

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Centre for Educational and Social Studies, NEP Ready Initiative: Institution Profile

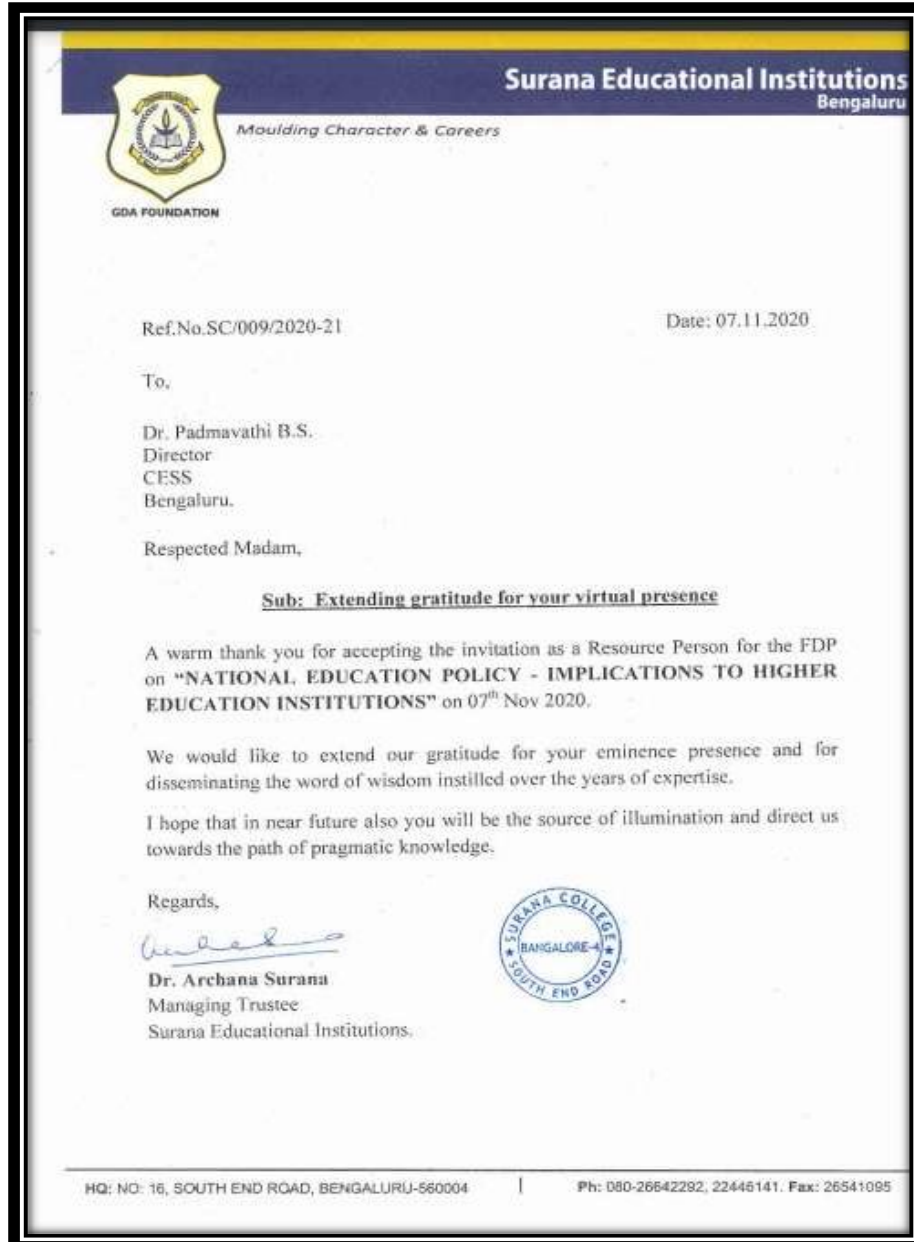| 01	Name of the institution	SURANA COLLEGE	
	Location	Urban √ ● Rural ○	
	Institution Type	Private √ ● Public ○ Governm ○ ent Aided	
	Total Number of FacultyMembers	UG Arts : 07 – (BA) Science : 17 – (B.Sc/BCA) Commerce : 23 – (B.Com/BBA) Anyother (specify) : 3 – (Language/Library/Sports	PG Arts : Nil Science : 10 (MCA/M.Sc) Commerce : 15 (M.Com/MBA)Anyother (specify) : 01 (Library)

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www.suranacollege.edu.in | ISO Certified | NAAC A+ Grade

	Total Number of Full-Time/Regular Faculty	**UG : 60**	**PG : 26**
	Average age of Full-TimeFaculty	**UG : 45**	**PG 45**

Section-A

	Institution Leadership	Principal ● Director ○ CEO Anyother (specify)	
	Number of Students 2020-21- I, II, III year	**UG (all years/semester)** Arts : 229 - (BA) Science : 477 – (B.Sc/BCA) Commerce : 1014 – (B.Com/BBA) Anyother (specify)_____	**PG (all years/semester)** Arts : Nil Science : 177 – (M.Sc/MCA) Commerce: 258 (M.Com/MBA) Anyother (specify)__

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	Pass percentage Graduates oflast 3 years May 2018 Exam	**UG (Academic Year: 2017-18)** Arts : 81% (BA 25/31) Science: 72% (B.Sc/BCA 94/130) Commerce : 76 % (B.Com/BBA 203/267)Anyother (specify)_	**PG (Academic Year: 2017-18)** Arts_ : Nil Science : 79 % (M.Sc/MCA 41/52) Commerce : 76 % (MBA/M.Com 55/72)Anyother (specify)____
	May 2019 Exam	**UG (Academic Year : 2018-19)** Arts: 74 % (BA – 32/43) Science : 87 % (B.Sc/BCA – 119/137) Commerce : 78% (B.Com/BBA – 249/278)Anyother (specify)_____	**PG (Academic Year : 2018-19)** Arts : Nil Science: 98% (M.Sc/MCA 42/43) Commerce 98% (M.Com/MBA – 134/137) Anyother (specify)_____

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	Sep 2020 Exam	**UG (Academic Year : 2019-20)** Arts : 95% (BA – 39/41) Science 85% (B.Sc/BCA – 120/142) Commerce 90% (B.Com/BBA 249/278)Anyother (specify)_____	**PG (Academic Year: 2019-20)** Arts: Nil Science: 99% (M.Sc/MCA 76/77) Commerce: 99% (M.Com/MBA - 137/138) Anyother (specify)_____
	Accreditation (NAAC/NBA)	**Agency____NAAC_____** **Accredited_____A+_____**	
	Ranking (if any)	**Agency_ Outlook Magazine and India Today_____** **Ranking____Ranked among the Top 100 Institutions in the country for the year 2020_____**	

BEST PRACTICE

Sep 2020 Exam	**UG (Academic Year : 2019-20)**	**PG (Academic Year: 2019-20)**
	Arts : 95% (BA – 39/41)	Arts: Nil
	Science 85% (B.Sc/BCA – 120/142) Commerce 90% (B.Com/BBA 249/278)Anyother (specify)_____	Science: 99% (M.Sc/MCA 76/77) Commerce: 99% (M.Com/MBA - 137/138) Anyother (specify)_____
Accreditation (NAAC/NBA)	**Agency____NAAC_____** **Accredited_____A+_____**	
Ranking (if any)	**Agency_ Outlook Magazine and India Today_____** **Ranking____Ranked among the Top 100 Institutions in the country for the year 2020_____**	

BEST PRACTICE

Section-B

1	Mention 3 important achievements of institutions in last 3 years
1.1	**A+ Grade with CGPS 3.49 By NAAC** The institute has entered third cycle of NAAC. In the first cycle, it had an A Grade and achieved an A+ in the second cycle.
1.2	**12 + University Ranks during last three years** This speaks volumes on the academic rigour followed by the institution. These ranks have risen out of both Under-graduate and post-graduate programs. Apart from Ranks, our students have bagged Gold Medals for various courses across different programs. Also, International representation and participation in sports by our sports ambassadors of the college.
1.3	**National level collaborations for domain expertise certification and research.** We have established collaborations with CISCO, EDUSKILLS, Red Hat, AWS, Karnataka Science and Technology Academy, Association of Indian Management Schools, Shivaram Research Foundation, Bharateeya Itihasa Sankalana Samiti, Karnataka and the like.

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2	**In your opinion which are the 3 most important factors responsible for these achievements**
2.1	Committed and competent Teaching fraternity
2.2	Strong mentoring system & Student-Centric Practices
2.3	Proactive & responsive Management
3	Mention 2 important changes have you brought about in the institution in the last 3 years
3.1	**Decentralised Leadership & Administration** Departments, ably lead by their HoDs have been empowered to take conscious decisions related to building academic rigour,research, industry-academia interface and student progression.
3.2	A team of faculty full of zeal, to take up any higher order challenges that may come our way in our progression towards an institutionof excellence. We have been successful in having a holistic approach towards institutional growth through TQM policies.
4	**What do you see as 3 important challenges that institution is facing?**
4.1	Seriously constrained by Physical Space
4.2	Less Agility with respect to University Framework
4.3	No Funding from Govt. / Non-Govt. agencies for academic activities/ consultancy

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5	**Where do you see yourself as an institution in next 5-10 years**
	(a) Immediate target is to get Autonomous status.
	(b) Become an institution under the category of Teaching-Research Institution.
	(c) To become institute for Centre of Excellence with an identity of R&D centre.
	(d) To arise to the status of a University offering multi-disciplinary, niche programs at Under-graduate and Post-graduatelevels.
	(e) Like become a Mentor Institute for the other institutions in our vicinity & at other places.
6	**As an institution what steps have you initiated to become familiar with NEP?**
	(a) We have conducted a Workshop on NEP and its implications to Higher Education Institutes in association with CESS duringNovember 2020. All faculties attended in the deliberations.
	(b) Our faculties have been attending workshops/conferences that focus on NEP
	(c) Departmental discussions have been initiated to decipher how NEP will be a game-changer for the institute.
	(d) The faculty have been apprised of how autonomy and NEP implementation would go hand in hand in the ensuing year.

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To,   9/9/2020

The Principal

Surana College

From

Mrs. Farzana Tasneem M I

CRI-3 INCHARGE

Surana College

Respected Madam,

Sub: Regarding organizing 7 DAYS INHOUSE FDP for all faculty members

 With respect to above subject we can organize Inhouse FDP for 7 DAYS with the following schedule kindly do the needful

7 DAYS IN-HOUSE FDP

1.Decoding Research and publication

2.Review of literature-Citation index -Resource person- Dr Manjunath

3.Research Design

4.IPR

5.Statistical Tool- Mr. Harish

6.Hands on experience /Experiential learning-DEPARTMENTS (Day 1 and Day 2)

Regards

Mrs. Farzana Tasneem M I

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SURANA COLLEGE

South End Circle, Bangalore

Dear Colleagues,

We are hereby informing to all faculty members kindly follow rules and regulations and submit synopsis in the following format provided on or before 30/1/2021 with hard copy and mail.

GUIDELINES FOR SYNOPSIS SUBMISSION

A synopsis should be constructed in a manner. It should be brief but precise. A synopsis can be structured in the following manner:

1. Title
2. Statement of the problem and hypothesis
3. Aims and objectives.
4. Review of literature
5. Research methodology
6. References
7. Official requirements

Rules and Regulations:

1. Only two faculty members will be jointly working for a research paper.
2. Interdisciplinary depts also can be involved.
3. Authentic work
4. Synopsis should be having 350 words with 5 key words.
5. Submission date is on 30/1/2021.

Prof. Farzana Tasneem M I

Research cell

Farzana.bt@suranacollege.edu.in

IQAC

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IMPLEMENTATION
Faculty Training program - Research Methodologies

Sl. No	Week	Area	Topics	Date	Resource person
1	1	**Identification of research area, narrowing down and preparation of research topic.**	a. Define and distinguish between research area and topic. b. Helping in selection and/orformulation of a topic. c. Emerging trends. d. Subject specialization. e. Areas concerning the broaderpopulace.	01-02-2021	Narendra.K
2	2	**Arriving at research problem.**	a. What is a research problem? b. How does one identify aresearch problem? c. Transitioning from broadresearch area/topic to a clearer concern that is to be studied. d. Defining the objectives of thestudy to be carried out.	01-09-2021	Dr Shubharani (Science) Dr.B G Lakshmi (Commerce, Management & Humanities)
3	3	**Doing literature review and identification of research gap**	a. Why to do review ofliterature? b. Sources to conduct review ofliterature. c. Selection of literature forreview. d. How to review critically. / what are the areas to note while doing review of literature? e. Presenting review ofliterature in a format. f. Tools to help in carrying outliterature review. g. Identification of research gap.	16/1/2021	Dr.Satyanarayana ,Chief Librarian

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4	4	**Designing research methodology**	a.　Formulating hypothesis.	23/1/2021	Prof.Harish.S, Research Consultantant &Narendra.K
			b.　Research methods to be used.		
			c.　Type of data required forcarrying out the study.		
			d.　Data collection methods.		
			e.　Appropriate tools for analysisof data.		
5	5	**Data analysis.**	a.　What kind of statistics shouldbe used to which kind of data to obtain the desired result of the researcher?	30/1/2021	Prof.Harish.S, Research Consultantant
			b.　Brief about the statistics		
			c.　Software available for conducting the data analysis.		
6	6	**APA 6th style and7th style of formatting.**	a.　What is citation?	02-06-2021	Narendra.K (Commerce, Management & Humanities) Prof.Farzana Tasneem M I
			b. Why one should cite the source ofinformation?		
			c.　How to cite which type of source of information?		
			d.　Creating a bibliography		
			e.　Formatting the paper.		
7	7	**Identifying and publication of research publisher/journal.**	a.　Identification of genuine journals against predatory journals.	13/2/2021	Narendra.K (Commerce, Management & Humanities)& Prof.Farzana Tasneem M
			b.　UGC CARE list, SCOPUSindex, Web of Science Index, Open-source journals.		
			c.　National journals and international journals.		
			d.　Peer reviewed, double blindreview, triple blind review.		
			e.　Impact factor, citation score,H-Index, I10 index.		
			f.　Journal, conference proceedings, book chapter		
			g.　ISSN number, ISBN number		

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Inhouse FDP conducted by Mr. Harish, Research & consultant

OUTCOMES ACHIEVED:

a. 16 synopses reviewed, presented and approved for further research and

mentoring.

b. Research and Publications for 2020-21: 23 (Up from 9 in 2019-20)

c. Two patents achieved

d. Student Research Projects have increased multi-fold over the last one year.

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