



SURANA COLLEGE **(AUTONOMOUS)**

2021-22

AQAR

Annual Quality Assurance Report

Criterion 3

Metric No. 3.1.1 QnM

Promotion of Research and Facilities



**Minutes of the Governing Council/Syndicate/Board of Management related
to research policy adoption**





SURANA COLLEGE (AUTONOMOUS)

AFFILIATED TO BANGALORE UNIVERSITY

(A UNIT OF GDA FOUNDATION TRUST)

No-16, South End Road
Bengaluru, Karnataka-560004
Phone: 080-26642292 | 26541095

1ST Meeting of BOARD OF GOVERNORS (BOG)

held on 4TH April 2022
at Surana College, South End Campus





MINUTES





Proceedings of the First Meeting of Board of Governors (BOG) of Surana College held on 4th April 2022

Members Present:

SL. NO	NAME AND DESIGNATION	STATUS IN THE BOG	SIGNATURE
1	Dr.Dilip Surana, Chairman, GDA Foundation & Surana Educational Institutions	Chairman	
2	Dr.Archana Surana, Managing Trustee, GDA Foundation & Surana Educational Institutions	Member	
3	Sri.Anand Surana, Trustee, GDA Foundation & Surana Educational Institutions	Member	
4	Sri.Shailesh Siroya, Trustee, GDA Foundation & Surana Educational Institutions	Member	
5	Diya Surana, Special Invitee from GDA Foundation & Surana Educational Institutions	Member	Virtual
6	Prof. Rajiv Chopra, Principal, Delhi College of Arts & Commerce, Netaji Nagar, New Delhi, 110023 [UGC Nominee]	Member	Virtual



7	Dr.V.V.Suresh Babu, Dean, Faculty of Science & Professor, Dept.of Chemistry, Bangalore University [University Nominee]	Member	
8	Dr.Gururaj Karajagi, Director, Academy for Creative Teaching	Member	Virtual
9	Lt. Gen. A. Arun, General Officer Commanding, GOC Dakshin Bharat Area	Member	Virtual
10	Tarun Mehta, Co-Founder & CEO, Ather Energy	Member	
11	Anil Rao Paila, Sr. Dean & Director - S P Mandali's Prin L.N. Welingkar Institute of Management Development & Research	Member	
12	Nitesh Surana, Proprietor, Sterling Lab	Member	
15	B.R.Rao, Sr.Vice President(Retd.), Micro Labs	Member	
13	Dr.Bhavani.M.R, Principal, Surana College	Member - Secretary	



After the efflux of the currency of NAAC accreditation in the first cycle, reaccreditation of NAAC with 'A+' grade was obtained in the year 2019 securing CGPA of 3.49. Having taken the cognizance of the college potential to acquire the status of autonomy, formal applications were submitted to UGC and Bangalore University invoking the provisions of the aforesaid UGC Regulations and statute for grant of autonomous status. After having completed the prescribed procedural aspects, UGC in its Notification No.F.22-1/2017(AC) dated 07/09/2021 has conferred autonomous status to Surana College under Regulation 7.6 of the UGC Regulations. Bangalore University was requested to issue notification for grant of autonomous status under Rule 4.8 of the Statute and Government of Karnataka was also requested for grant of autonomous status as applicable from the academic year 2021-22 in furtherance of UGC Notification. Government in its letter No.ED356:UBV:2021 dated 23/02/2022 has conveyed its decision to Bangalore University for conferment of autonomous status on Surana College applicable from the academic year 2021-22 itself. In compliance with the directions of Government, the Bangalore University in its Notification No.ACA-3:A3:Autonomous:SC:2021-22 dated 11/03/2022 has conferred the autonomous status on Surana College valid for 10 years.

In collaboration with PG Department of Studies in Psychology, "Well Being Centre" [WBC] was established to ensure the holistic wellbeing of every individual student.

The Alumni Association has more than 200 members and meeting frequently to formulate the programs for upgradation and abreast of the latest innovations in the higher education sector for better employability of the students.



Subject 8: Approval of Surana College (Autonomous) Administrative and Service Manual:

In order to regulate the conditions of service mainly dealing with process of appointment, admissibility of salary structure, increments, leave benefits, resignation, duties & responsibilities of faculty, non-teaching staff, administrative staff and supporting staff will have to be enacted by the Management, which is in the nature of codified set of rules. Accordingly, draft administrative and services manual 2022 is prepared and laid before the Board of Governors for approval and promulgation. Each of the provisions contained in the said draft have carefully been vetted and few corrections as suggested have been incorporated. Subject to incorporating the corrections and amendments, the administrative and service manual is approved which may be enforced from the date of commencement of academic session on 01/06/2022.

Suggestions: Dr. Suresh babu, Professor of Chemistry, Bangalore University (Bangalore University Nominee) suggested to strengthen SC/ST admissions & recruitments. Also suggested to maintain separate book bank to students from weaker sections.

Also Dr. Suresh babu, Professor of Chemistry, Bangalore University (Bangalore University Nominee) suggested to start M.Sc-Organic Chemistry Programme.

The meeting ended with the thanks to the Chair.

Bhavanipati
4/4/2022



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**1ST Meeting of
ACADEMIC COUNCIL**
held on 31st March 2022, at 10.00 am
at Surana College, South End Campus
MINUTES





**Proceedings of the First Meeting of Academic Council (AC) of Surana College
held on 31st March 2022**

Members Present:

SL. NO	NAME & DESIGNATION	STATUS IN THE ACCADEMIC COUNCIL	SIGNATURE
1	Dr. Bhavani.M.R Principal Surana College	Chairman	
2	Dr. Chandrakant. S. Karigar Professor of Biochemistry Bangalore University	Member (University Nominee)	
3	Dr. Cynthia Menezes Prabhu Professor of Management Studies Canara Bank School of Management Studies (CBSMS) Bangalore University	Member (University Nominee)	(Virtual)
4	Dr. K.S. Vijayalakshmi Professor of History Bangalore University	Member (University Nominee)	
5	Dr. Sandeep Sastri Vice Chancellor Jagran Lakecity University	Member (Education Field)	(Virtual)
6	Dr. Ramesh, Dean- Faculty of Commerce and Management, Mount Carmel College	Member (Education Field)	



7	F.R. Singhvi Joint Managing Director Sansera Engineering Pvt. Ltd.	Member (Industry Field)	(Virtual)
8	Devang Bhandari Global COO – ESG Advisory KPMG	Member (Industry Field)	(Virtual)
9	Aditya Siroya Co-founder at rePurpose Global	Member (Industry Field)	(Virtual)
10	Dr. A. Srinivas Professor & Head Dept of Computer Applications/CS & Director-L&D, SEI	Member	<i>A. Srinivas</i>
11	Dr. Ranga Raju. M.S Director-MBA Programme Surana College, PG Depts	Member	<i>Ranga Raju</i>
12	Dr. Sudarshan.H.L Associate Professor & Head PG Dept. of Studies in Psychology Surana College	Member	<i>Sudarshan</i>
13	Dr. Balaji.K Professor & Head MCA Programme, Surana College, PG Depts.	Member	<i>Balaji</i>
14	Nagavalli M N, Assistant Professor & Incharge of PG Dept. of Studies in Commerce	Member	<i>Nagavalli M.N.</i>



15	Medini Prabhu Assistant Professor & HOD of English Surana College	Member	
16	Dr. Vatsala Mohan Associate Professor & HOD of Kannada Surana College	Member	
17	Dr. Nagaratna Hegde, Associate Professor & HOD of Sanskrit Surana College	Member	
18	Chandana Jain, Assistant Professor & HOD of Hindi	Member	
19	Srinivasa S Assistant Professor & Incharge of the Dept of Physics Surana College	Member	
20	Marulasiddappa. T.R Associate Professor & HOD of Mathematics Surana College	Member	
21	Dr. Sumaiya Tabassum Assistant Professor & HOD of Chemistry Surana College	Member	
22	Dr. Malini Shetty A G, Assistant Professor & HOD of Botany Surana College	Member	



23	Dr. Farzana Tasneem. M.I Assistant Professor & HOD of Biotechnology Surana College	Member	<i>Farzana Tasneem M.I</i>
24	Navaruna Borah Assistant Professor & HOD of History Surana College	Member	<i>Navaruna Borah</i>
25	Simran Parveen Assistant Professor & HOD of Political Science Surana College	Member	<i>Simran Parveen</i>
26	Girisha. K Assistant Professor & HOD of Economics Surana College	Member	<i>Girisha K.</i>
27	Shruthi B C Assistant Professor & HOD of Journalism Surana College	Member	<i>Shruthi B.C</i>
28	Bhavana. S Assistant Professor & HOD of Psychology Surana College	Member	<i>B.S</i>
29	Ragini. B Assistant Professor & HOD of Tourism Surana College	Member	<i>Ragini</i>
30	Mini K. Abraham Associate Professor & HOD of Commerce Surana College	Member	<i>Mini K</i>



31 **Muralidhar.V** Member
Associate Professor &
HOD of Management
Surana College

32 **Manjanna. B P** Member
Director of Physical Education
Surana College

33 **Girish. G** Member
Chief Administrative Officer
Surana Educational Institutions

Subject.1: Expression of gratitude for having conferred autonomous status to Surana College

The Academic Council expresses its deep gratitude to University Grants Commission, Government of Karnataka and Bangalore University for having conferred autonomous status for a period of 10 years as applicable from the academic year 2021-22

Subject.2: Approval of Regulations governing UG & PG Courses offered in the Surana College (Autonomous)

The Boards of Studies which are the creation of Regulation 13.5 of UGC Regulations 2018 r/w Rule 5.5 of the Bangalore University Autonomous Colleges Statute 2005 have prepared the Regulations governing the Syllabus, Structure of the Course, Design and Contents, Scheme of Examination, Methodologies for Innovative Teaching and Evaluation Techniques including the list of Boards of Examiners in respect of the following courses:



emerging courses in thrust areas like Computer Science, Electronics, Biotechnology and Management. The existing CBCS system may be further strengthened and developed in pursuit of achieving real sense and ultimate object of autonomy

Subject.9: Creation of route map for enhancement, ambience and upgradation of the course of study on a staggered basis.

Consequent on the college having been conferred with autonomous status, the College shall review the existing course for restructure, redesign and prescription of own course of study and syllabi to maintain academic excellence. Methods of assessment of students should be evolved in the latest innovative manner

Subject.10: The highlights of the suggestions emanated from the members are briefly spelt out as here under

- 1) Reinvention in methodologies from the earlier structure to carve out the niche as an autonomous which conforms to NEP 2020, as it is imperative to show case the radical changes in the pattern of autonomy in pursuit of achievement of progress.
- 2) Acceleration correlated to some industry specific courses like building sustainability focused curriculum / Environmental, Social and Governance (ESG) driven curriculum. Setting up of Incubation Cell and procurement of support from alumni for entrepreneurship via their past experience formulating ideas
- 3) Collaboration with National Skill Development Corporation which has constituted several sectors like Skill Councils for Finance, Marketing, Biotech and IT professionals from industry are framing curriculum to make the



students industry ready. Skill based courses may be introduced having a tie up with them

- 4) Development of route map UG/PG Courses spread over to duration of each course

Year 1 [1st Semester & 2nd Semester]

Academics:

- Implement the BoS resolutions in a phased manner
- Develop curriculum that compliments the university curricula
- Derive maximum mileage out of the recently formed dedicated research and consultancy cell. Exclusively, College has appointed to strengthen the research activities and bring that temperament across the institutions.
- Undertake major consultancy projects with the industry

Year-2 [3rd Semester & 4th Semester]

Academics:

- Launch a few courses in association with the industry
- Upgrade the syllabus to match industry requirements and offer contemporary skill up-gradation programs for students and teachers
- Develop credit systems for social impact projects
- Set up a center for human capital development and organize MDPs, FDPs, and SDPs
- Establishment of specialized cells: Consultancy cell, Community development center, Entrepreneurial development cell
- Successful completion of NAAC re-accreditation; aim for a higher CGPA

Year-3 [5th Semester & 6th Semester]

Academics

- Launch a twinning program for Commerce/Management with foreign universities
- Faculty and student exchange program with foreign universities
- Set up BIRAC cell and secure biotech research projects



- Take advantage of UGC's policy on online education and collaborate with the industry for offering programs
- 5) Best practice under autonomy
- Buddy system, Orbit Groups, Alumni mentoring &, etc
 - Diversified teaching-learning practices like flipped classrooms, experiential/participative learning from outbound activities, case studies, Role Plays &, etc.
 - Effective mentoring for a better student experience & continuous assessment
 - Pre – Reads, Reviews writing, spot Group Discussion in-class hours &, etc.
 - Comprehensive LMS by in-house faculty for core subjects
 - Skill-oriented and capacity-building courses through 'UPGRADE' - Surana Skill Development Academy.
 - Introduction of Surana Internship Program (SIP) across all programs
- 6) Best practice under autonomy
- (1) Focused student engagement activities through various forums & clubs for overall development
 - (2) Promoting research temperament among advanced learners and a strong student support system for others to cater to their needs
 - (3) Popular Talks – By in-house faculty for academic enrichment
 - (4) Potentially useful extension activities promoting and sustaining ethical & moral values
 - (5) Introduction of ROBUST ERP for student information and knowledge management system
 - (6) Strong alumni connect and volunteer participation. All Saturdays are reserved to alumni to interact with the students.
 - (7) State of the art laboratory equipment & ICT facilities
- 7) Best practices under autonomy
- Answer script review: student & Mentor followed by Revaluation



- Introduction of skill and ability-based questions in SEE
- Exploring the possibility of practical examinations in UG Courses (evaluated by the way of experiments/demonstrations/fieldwork or tests/Models/ worksheets / practical record books/quizzes)
- Exploring open book/capstone project/practice school-based evaluation
- Course autonomy for senior teachers
- Promoting award of credits to scholarly based activities of students

The meeting ended with the thanks to the Chair.

Bhuvan²⁴
31/3/2022



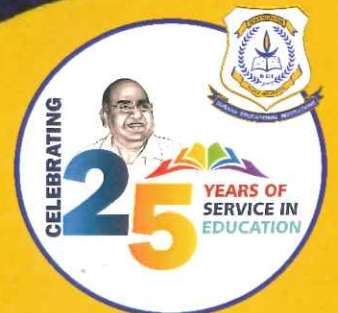
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2nd Meeting of
ACADEMIC COUNCIL
held on 29th August 2022, at 11.00 am
at Surana College, South End Campus
MINUTES





**Proceedings of the Second Meeting of Academic Council (AC) of Surana College
held on 29th August 2022**

Members Present:

SL. NO	NAME & DESIGNATION	STATUS IN THE ACCADEMIC COUNCIL	SIGNATURE
1	Dr. Dr.Bhaskar Reddy.C.M Principal Surana College (Autonomous)	Chairman	
2	Dr. Chandrakant. S. Karigar Professor of Biochemistry Bangalore University	Member (University Nominee)	
3	Dr. Cynthia Menezes Prabhu Professor of Management Studies Canara Bank School of Management Studies (CBSMS) Bangalore University	Member (University Nominee)	(Virtual)
4	Dr. K.S. Vijayalakshmi Professor of History Bangalore University	Member (University Nominee)	
5	Dr. Sandeep Shastri Vice Chancellor Jagran Lakecity University	Member (Education Field)	(Virtual)


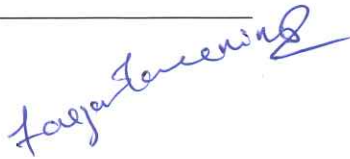
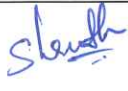




6	Dr. Ramesh, Dean- Faculty of Commerce and Management, Mount Carmel College	Member (Education Field)	<i>S. Ramesh</i>
7	F.R. Singhvi Joint Managing Director Sansera Engineering Pvt. Ltd.	Member (Industry Field)	(Virtual)
8	Devang Bhandari Global COO – ESG Advisory KPMG	Member (Industry Field)	(Virtual)
9	Aditya Siroya Co-founder at rePurpose Global	Member (Industry Field)	(Virtual)
10	Dr. A. Srinivas Professor & Head Dept of Computer Applications/CS & Director-L&D, SEI	Member	<i>A. Srinivas</i>
11	Dr. Ranga Raju. M.S Director-MBA Programme Surana College (Autonomous) PG Depts	Member	<i>Ranga Raju</i>
12	Dr. Sudarshan.H.L Associate Professor & Head PG Dept. of Studies in Psychology Surana College (Autonomous)	Member	<i>Sudarshan</i>
13	Dr. Balaji.K Professor & Head MCA Programme,	Member	<i>Balaji</i>







Surana College (Autonomous) PG Depts.		
Shiva. T Assistant Professor & Incharge of PG		
14	Dept. of Studies in Commerce Surana College (Autonomous)	Member
15	Medini Prabhu Assistant Professor & HOD of English Surana College (Autonomous)	Member
16	Dr.Vatsala Mohan Associate Professor & HOD of Kannada Surana College (Autonomous)	Member
17	Dr. Tirumal, Associate Professor & HOD of Sanskrit Surana College (Autonomous)	Member
18	Chandana Jain, Assistant Professor & HOD of Hindi Surana College (Autonomous)	Member
19	Jalajakshi.B.R Assistant Professor & HOD of Physics Surana College (Autonomous)	Member
20	Marulasiddappa. T.R Associate Professor & HOD of Mathematics Surana College (Autonomous)	Member
21	Dr. Sumaiya Tabassum Assistant Professor &	Member



	HOD of Chemistry Surana College (Autonomous)		
22	Dr. Malini Shetty A G, Assistant Professor & HOD of Botany Surana College (Autonomous)	Member	 27/2/23
23	Dr. Farzana Tasneem. M.I Assistant Professor & HOD of Biotechnology Surana College (Autonomous)	Member	
24	Navaruna Borah Assistant Professor & HOD of History Surana College (Autonomous)	Member	 29/8
25	Simran Parveen Assistant Professor & HOD of Political Science Surana College (Autonomous)	Member	
26	Girisha. K Assistant Professor & HOD of Economics Surana College (Autonomous)	Member	
27	Shruthi B C Assistant Professor & HOD of Journalism Surana College (Autonomous)	Member	
28	Bhavana. S Assistant Professor & HOD of Psychology Surana College (Autonomous)	Member	
29	Ragini. B Assistant Professor & HOD of Tourism Surana College (Autonomous)	Member	



30	Mini K. Abraham Associate Professor & HOD of Commerce Surana College (Autonomous)	Member	
31	Muralidhar.V Associate Professor & HOD of Management Surana College (Autonomous)	Member	
32	Dr.Naveen Kumar.T Professor, PG Department of Studies in Biochemistry Surana College (Autonomous)	Member	
33	Manjanna.B.P Director of Physical Education Surana College (Autonomous)	Member	
34	Dr.Vanishree.M.R Dean - Research & Consultancy Surana Educational Institutions	Member	
35	Dr. Harish G Ugraiahirish. G Professor & Controller of Examination Surana College (Autonomous)	Member	
34	Girish. G Chief Administrative Officer Surana Educational Institutions	Member	
34	Karunasekara Reddy Chief Accounts Officer Surana Educational Institutions	Member	



- vi. For IV Semester new course introduced Cryptography and Network Security
- vii. Research paper publications made compulsory with one credit point for III and IV Sem students
- viii. For 2022-23 Batch I and II Semester Courses are designed and adopted on the basis of
 - a. Fundamental Understanding
 - b. Sem industry oriented – mobile application development with practical
 - c. Elective papers
- ix. Departments achievements, Collaborations/MOUs, Placement drives, Clubs-forums and best practices were presented and appreciated at the meeting

Suggestions:

- 1. Students should publish the papers in UGC-care journals instead of inhouse journals
- 2. There should be strong Bridge course for any course replacement

Master of Business Administration:

Dr. Ranga Raju, Director MBA presented the BoS proceeding and recommendation:

- i. One credit of practical component is added in all courses in the MBA Syllabus
- ii. MBA department has adopted marginal changes in the syllabus
- iii. Value added program incorporated
- iv. Teaching -Learning and Evaluation is enhanced with mandatory field visits and projects, introduction of current affair forum
- v. Margadarshan- market essential project activities with corporate collaboration
- vi. Bandhavyam- guidance by senior corporate persona or an alumnus about the upcoming trends and challenges in the market
- vii. Information regarding various MNA forums like Prashnika, Manovikas, Alumni Association and collaborations were discussed
- viii. Presented the value-added courses to bridge the gap in curriculum and market:
 - a. Business Data Modelling
 - b. Economic Analysis financial Analysis



- c. Finishing School Program. (Four Layer)
- ix. MOUs and Placement information was presented in the meeting

Suggestion:

1. Practical component should not be load for students
2. Add field base practical component in the projects
3. Current affair activity should be interactive and learner centric rather than a lecture it can be fun activity 60% student talk and 40 % Faculty talk
4. Make comfortable learning environment for student to enjoy the practical component
5. Over a period of time get the complete Autonomy to upgrade the syllabus as per market needs
6. Introduction of Indian games to develop managerial skills

MSc Psychology

Dr. Sudarshan, Head of the Department Psychology (MSc.) presented the BoS proceeding and recommendation

- i. Three major changes introduced and accepted by students
 - a. Change in Syllabus: Replaced 5th unit with application base study of first 4 unit. Students need to design their own assessment parameter as per the topic and research. The research will be governed by teachers
 - b. Job oriented internal assessment based on teaching, research and therapy, designed by students mapped by course faculty
 - c. Introduced Asynchronous Learning: Classroom learning is on Wednesday to Friday and Monday -Tuesday infield practical learning under the mentorship of faculty
- ii. Diploma in Self-Management is introduced and approved. (Inhouse + Outsider)
- iii. Achievement of Surana Wellbeing Centre were presented
- iv. MOU with NGO by alumni
- v. MOU with Montford college for student exchange
- vi. 10 most desirable college for psychology in India
- vii. Discussed about students achievements and laurels
- viii. Student Placements at NIMHANS and IRPRS



Department of Languages:

- i. Department of Kannada has adopted the Bangalore University Syllabus without any change for the academic year 2022-23
- ii. Department of Sanskrit has adopted the Bangalore University Syllabus without any change for the academic year 2022-23
- iii. Department of Hindi introduced the Functional Hindi Course for the students who have not studied Hindi Language but chose it as language
- iv. Department of Languages presented add-on and value-added courses
- v. Department's achievements and laurels also presented

Suggestions:

1. Language Lab
2. Fundamental of languages to be introduced

2.4 Departments have proposed and approved the Certificate and Diploma Courses at BOS meetings same has been reapproved the Academic Council Meeting

2.5 Dr. Vanishree introduced Research and Consultancy Cell along with its vision, Mission and Objectives and briefly reported the activities of the cell. Task and status report is presented

Suggestions:

1. In vision use the word stakeholder rather than client. Also incorporate 'society' along with science, technology and management
2. Consultancy policy and research policy to be ready
3. Cell to be divided into three buckets Research, Consultancy and Training
4. Definite distinction between IQAC and Research Consultancy

2.6 Achievement and Awards by Sports, NSS/NCC/Rotaract And cultural were presented

2.7 Examination Cell has presented the regulations