SURANA COLLEGE

No. 16, SOUTH END, BANGALORE – 560 004
Phone: 91-080-22446141
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Web: www.suranacollege.edu.in

Accredited by NAAC with "A" Grade

Annual Quality Assurance Report (AQAR) of Internal Quality Assurance Cell (IQAC) of the Institution for the year 2015-'16

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

CONTENTS

Part – A

Details of the Institution

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

| SURANA COLLEGE |

1.2 Address Line 1

| No: 16, South End Road |

Address Line 2

| Basavanagudi |

City/Town

| Bangalore |

State

| Karnataka |

Pin Code

| 560004 |

Institution e-mail address

| ugprincipal@suranacollege.edu.in |

Contact Nos.

| 91-080-26642292, 22446141 |

Name of the Head of the Institution:

| Dr. Sakuntala Samuelson |

Tel. No. with STD Code:

| 91-080-26642292, 22446141 |

Mobile:

| 91 - 9480742574 |

Name of the IQAC Co-ordinator:

Prof.A. Srinivas

Mobile:

91 - 9341241249

IQAC e-mail address:

iqac@suranacollege.edu.in

1.3 **NAAC Track ID**

15408

(For ex. MHCOGN 18879)

1.4 **NAAC Executive Committee No.**
    & Date:

EC/66/A&A/023
Dated: 21-02-2014

1.5 Website address:

www.suranacollege.edu.in

Web-link of the AQAR: http://www.suranacollege.edu.in/images/superhomepage/AQAR%202015-16.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	A	3.44	2014	5 Years

1.7 Date of Establishment of IQAC:

05-08-2009

1.8 AQAR for the year

2015-'16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC *(for example AQAR 2014-15 submitted to NAAC on 28-02-2015)*

i) AQAR (2014-'15) SUBMITTED ON : 27-07-2015

1.10 Institutional Status

University   State [√] Central [ ] Deemed [ ] Private [ ]

Affiliated College   Yes [√] No [ ]

Constituent College   Yes [ ] No [√]

Autonomous college of UGC   Yes [ ] No [√]

Regulatory Agency approved Institution   Yes [√] No [ ]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education [√]   Men [ ]   Women [ ]

Urban [√]   Rural [ ]   Tribal [ ]

Financial Status   Grant-in-aid [ ]   UGC 2(f) [√] UGC 12(b) [√]

Grant-in-aid + Self Financing [ ]   Totally Self-financing [√]

1.11 Type of Faculty/Programme

Arts [√] Science [√] Commerce [√] Law [ ] PEI (Phy. Edu) [ ]

TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [√]

Others   (Specify)   .

1.12 Name of the Affiliating University   Bangalore University

(For the Colleges)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University | - |

University with Potential for Excellence | - | UGC-CPE | - |

DST Star Scheme | - | UGC-CE | - |

UGC-Special Assistance Programme | - | DST-FIST | - |

UGC-Innovative PG programmes | - | any other (*Specify* | - |

UGC-COP Programmes | - |

2. IQAC Composition and Activities

2.1 No. of Teachers

10

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

08

2.4 No. of Management representatives

01

2.5 No. of Alumni

03

2. 6 No. of any other stakeholder and

   Community representatives

01

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

01

2.9 Total No. of members

27

2.10 No. of IQAC meetings held

5

2.11 No. of meetings with various stakeholders: 03   Faculty /College Committees 15

   Non-Teaching Staff Students 02   Alumni 01   Others 02

2.12 Has IQAC received any funding from UGC during the year?

   Yes ☐   No √

   If yes, mention the amount ☐

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

   Total Nos. ☐ International ☐ National 01 State 02 Institution Level 06

(ii) Themes

> Quality Initiatives and Benchmarking in Higher Education Institutions (NAAC Sponsored)
> Research Methodology Process and Practices
> International Year of Light 2015. (Karnataka Science & Tech. Academy sponsored.)
> Academic Audit and its importance
> Energy Audit and its importance (TERI & BESCOM Sponsored)

2.14 Significant Activities and contributions made by IQAC

> Promotion of Research Activity among staff
>
> Efforts towards Consultancy has been accelerated
>
> Initiated the process of starting Innovation skill development Centre in the Institution
>
> Promoted Virtual class Room TLE Activity through A-VIEW Program
>
> Increase in Usage of ICT infrastructure
>
> Meticulous execution of the activities as per the academic calendar
>
> Systematic review and assessment of students' progress and corrective measures are in place.
>
> Consciousness of ISR has increased.
>
> Regular meetings of various committees and deliberations on quality enhancement practices

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To enhance ICT infrastructure	Plug & play facility is provided to 10 more class rooms
To get permanent affiliation from Bangalore University from 2014 academic year onwards.	
	Got permanent affiliation from the academic year 2014 onwards.
To submit a proposal for sanction of M.Com course from Bangalore University from 2014 academic year onwards as the demand is more for the same.	Got the permission to start M.Com for the academic year 2014 -15.
To conduct faculty development programmes	FDP conducted
	Under process.
To strengthen Academia – Industry link Initiatives to get 12 (b) status.	

Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body   Yes | √ | No | |

Management | √ | Syndicate | | any other body | GC |

Provide the details of the action taken

It was decided by the IQAC to have monthly meetings on first Monday of every month with the members of IQAC.
 To promote research culture in the institution.
 To lay on emphasis on improving   consultancy practices and student projects.
To organise   conferences on quality practices and various academic areas of current developments on regular basis.
To focus on student seminars and paper presentations.

Part – B

Criteria I - VII

Criterion I

CURRICULUR ASPECTS

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	Ph.D Psychology BUB (w.e.f 31-7-2015)		
PG	04	Nil	04	MSc: 01 MCA: 03 MBA:06
UG	05	Nil	05	B.Com: 01 BBA: 01 BCA: 01 BA: 02 BSc: 01
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others	01(Fashion Tech.)	Nil	01(Fashion Tech.)	Nil
Total				

Interdisciplinary	05 CBCS		05 CBCS	0
Innovative	04	02	04	06

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
      (ii) Pattern of programmes:

Pattern	Number of programs	CORE and ELECTIVE OPTION
Semester	MBA	
	MCA	
	MSc	
	MCOM	
CBCS (Current Year)	BCA	
	BBM	
	B.Com	
	B.Sc.	
	BA	

1.3 Feedback from stakeholders*Alumni [YES] Parents [YES] Employers [NO] Students [YES]
   (On all aspects)

Mode of feedback   :Online [ ]   Manual [YES]   Co-operating schools (for PEI) [ ]

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

BCOM

Business Ethics III Semester – completely new Syllabus

Public relation and corporate communication III Semester – completely new Syllabus

Science and society III Semester – completely new Syllabus

BBA

2nd Year & Final Year BBA Syllabus is revised for academic year 2015-2016.

BSC 2nd Year B.Sc. Syllabus is revised for academic year 2015-2016.

BCA

2nd Year BCA syllabus has been revised for the academic year 2015-16

BA

Topic arrangement and presentation changed.

MSc. Psychology

BUB revised the syllabus and the CBCS scheme introduced w.e.f. 2015

MBA

Yes. Bangalore University has revised the syllabus for MBA. CBCS with 3 functional specializations, 3 sectorial specializations and 1 open elective in second year. (List of subjects has been attached as an annexure)

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion II

Teaching, Learning and Evaluation

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
85	64	10	9	5

2.2 No. of permanent faculty with Ph.D.

9

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
8	05	02		1		1		12	05

2.4 No. of Guest and Visiting faculty and Temporary faculty

39   10   1

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	13	46	22
Presented papers	14	08	03
Resource Persons	1	04	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

BCA: E-Learning material, for all subjects, power point presentation, white board & markers, online exam.

BBA: Introduction of the student of the month.

BCOM: Use of PPT, Flash card system for quick revision, Role Play, Paper presentations in class and Case study

HISTORY: PPTS, Newspaper Projects, Group discussions

SANSKRIT: Periodic Evaluation by Mentoring

PSHYCHOLOGY: Documentaries, Academic Games, Case Analyses, Participation in Tele-Health Conference, Podcast.

BSC: PPT presentation, Using Charts.

ENGLISH: PPTs, Movie screening, quiz, Debate, skit, Group discussions, inter departmental sessions on poems (Hindi, Kannada)

KANNADA: Film Screening "Chomana Dudi" for BA & BSc students. Wall Magazine "Akshara Siri" – 2 editions.

MBA: Concept Classes, Case Study Method Business Simulations, Mini projects

Journalism/Tourism.: PPTS, Newspaper Projects, Group discussions, Field Visits, Students Seminar, Projects etc.

2.7 Total No. of actual teaching days
During this academic year

180(EACH SEM. 90)

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

BCA: Online Multiple choice questions

MSc. Psy : As per BUB

ENGLISH: As per BU norms, open book test

SANSKRIT: Online Multiple, choice Questions

MBA: Peer review of question paper

- Journal review
- Surprise Test
- Book review
- Open book test

MCA: Online Examinations

2.9   No. of faculty members involved in curricular restructuring/revision/syllabus development
      As member of Board of Study/Faculty/Curriculum Development workshop

03	01	11

2.10 Average percentage of attendance of students

CHEMISTRY	95%
MATHS	95%
BIOTECH	95%
BOTONY	95%
BCA	90%
MCA	90%
PHYSICS	85%
MSC PSYCHOLOGY	85%
BCOM	80%
SANSKRIT	80%
HINDI	80%
BBA	75.80%
MBA	75.50%
HISTORY	75%
PSYCHOLOGY	75%
POLITICAL SCIENCE	75%
ENGLISH	75%
KANNADA	75%
TOURISM	75%
JOURNALISM	75%
ECOMOMICS	75%

2.11 Course/Programme wise distribution of pass percentage

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
I SEM. BCA	91	27%	46%	30%	0%	69%
I ISEM. BCA	89	37%	26%	0%	0%	60%
I IISEM. BCA	82	11%	27%	20%	5%	63%

I VSEM. BCA	81	15%	30%	27%	9%	80%
VSEM. BCA	86	19%	55%	7%	2%	84%
VI SEM. BCA	84	31%	49%	8%	1%	89%
I ISEM. BCOM	191	66%	33%	2%	-	53%
I VSEM. BCOM	134	-	16%	24%	17%	43%
VI SEM. BCOM	128	-	50%	30%	21%	79%
I ISEM. BBA	88	21%	14%	4%		44%
I VSEM. BBA	63	-	9%	13%	9%	31%
VISEM. BBA	87	-	26%	26%	6%	67%
BA II sem. (HIS.)	24	11%	-	-	-	46
BA IV sem. (HIS.)	19	17%	-	-	-	89
BA VI sem. (HIS.)	27	24%	-	-	-	89
BA II sem. (ECO.)	17	-	-	2%	9%	65%
BA IV sem. (ECO.)	5	2%	-	1%	2%	100%
BA VI sem. (ECO.)	10	2%	1%	2%	-	50%
BA II sem. Psychology	15	-	5%	3%	-	7%
IV sem. Psychology	8	-	4%	2%	-	1%
BA VI sem. Psychology	10	-	4%	5%	-	-
BA II sem. (JOP.)	22	20%	-	-	-	91%
BA IV sem. (JOP)	20	16%	-	-	-	80%
BA VI sem.	26	23%	-	-	-	88%

(JOP.)					
BA II sem. (TOUR.)	7	-	4%	3%	-	100%
BA IV sem. (TOUR.)	12	-	1%	3%	8%	100%
BA VI sem. (TOUR.)	12	-	7%	5%	4%	94%
BSC VII sem. (PHY)	7	-	2%	4%	1%	100%
BSC VI II sem. (PHY)	7	-	5%	1%	1%	100%
BSC II sem. (PHY)	16	6%	5%	1%	-	75%
BSC II sem. (CHEM)	14	3%	3%	4%	-	79%
BSC IV sem. (CHEM)	8	-	4%	4%	-	100%
BSC VI sem. (CHEM)	4	1%	3%	-	-	100%
BSC II sem. (BOT)	14	1%	3%	3%	-	50%
BSC IV sem. (BOT)	8	-	4%	4%	-	100%
BSC VI sem. (BOT)	4	1%	3%	-	-	100%
BSC (CBBT)	27	10%	20%	03%	4%	90%
MCA	1617	50%	38%	-	-	88%
MBA-IV sem.	16	38%	94%	-	-	94%
MBA-I11 sem.	15	13%	87%	-	-	100%
MBA-II sem.	50	43%	53%	4%	-	98%
MBA-I sem.	51	29%	47%	10%	-	86%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. Consistently Moulding students with good moral values through Mentoring.
2. Tutorials help slow and average learners to excel in their academics.
3. Continuous feedback helps to improvise results and student behaviour.
4. E-learning contents for online learning.
5. Online exam for automatic evaluation of academic performance of student
6. Aptitude test, Soft Skills and Personality development training to equip student with necessary skill to face campus interviews.
7. Department organizes the workshops to all teaching and non-teaching staff of the college to empower and better equip them with required computer skills.
8. NAAC Conference, meetings, papers presented on TLE Conference, seminars. Etc..

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programs	*Number of faculty benefitted*					
	BCA	BCOM	CHEM	MATH	BIOTE	HIST
Refresher courses						
UGC – Faculty Improvement Programs			01			
HRD programs						
Orientation programs						
Faculty exchange programs						
Staff training conducted by the university	01		01			
Staff training conducted by other institutions	01					
Summer / Winter schools, Workshops, etc.	01	02				
Others						

	BBM	POL .SCI	ENG	KAN	TOUR	SAN	MBA
Refresher courses							
UGC – Faculty Improvement Program			04				
HRD programs							

Orientation program				2	ONE COLL EGE FDPs	100	
Faculty exchange program			02			50	
Staff training conducted by the university	02						03
Staff training conducted by other institutions	01						06
Summer / Winter schools, Workshops, etc.						8	05
Others							04

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	01		01	
Technical Staff	06		01	

Criterion III

Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Participation of staff and students in national and International conferences.
2. **Esoteric - The IT Club** fine tunes the students. The students have emerged as winner and runners of various intra and intercollegiate fest conducted and winning has become a habit for the department students.
3. Conduction and Enrichment courses in collaboration with other HTG and KWEC.
4. Faculty members are encouraged to carry out the research activity by providing and financial
Assistance in terms of publication fee, participation and paper presentation fee etc.
5. Minor projects are funded by the institution.
6. Sensitizing by encouraging paper presentation among Faculty and students
7. Conduction of **National Conference on Quality Initiative, NAAC Sponsored**
8. Faculty participation in Paper presentation in National and International level
9. In-house symposium to sensitize the research culture

3.2 Details regarding major projects

DG

	Completed	Ongoing	Sanctioned	Submitted
Number		01	01	
Outlay in Rs. Lakhs				

PG

	Completed	Ongoing	Sanctioned	Submitted
Number		04		
Outlay in Rs. Lakhs		1.00		

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01		
Outlay in Rs. Lakhs		20.000		

3.4   Details on research publications

UG

	International	National	Others
Peer Review Journals	07	23	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

PG

	International	National	Others
Peer Review Journals	4	02	
Non-Peer Review Journals			
e-Journals			
Conference proceedings	3		

Details are available in Annexure: 07

3.5 Details on Impact factor of publications:

Range [ ]   Average [1.219]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2015-2016	Surana College	3lakhs	
Minor Projects	2015-2016	Surana College	20.000/-	20.000/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College	MSc. Psychology 2015-16	Surana College	45000/-	45000/-
Students research projects *(other than compulsory by the University)*	2 months	college		
Any other(Specify)				
Total				

3.7 No. of books published

i) With ISBN No.   [21]   Chapters in Edited Books   [ ]

ii) Without ISBN No.   [ ]   [ ]

3.8 No. of University Departments receiving funds from

| UGC-SAP | | CAS | | DST-FIST | |
| DPE | | | | DBT Scheme/funds | |

3.9 For colleges

| Autonomy | | CPE | | DBT Star Scheme | |
| INSPIRE | | CE | | Any Other (specify) | |

3.10 Revenue generated through consultancy   Yes/IGNOU/IITJAM

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		12	1		1
Sponsoring agencies		NAAC	Surana College		Surana College

3.12 No. of faculty served as experts, chairpersons or resource persons

---

BA -Dept. of History, Prof. Srikanth as a chief Guest

Dept. of Psychology, served as Academic counsellor for IGNOU

Dept. of English, Prof. Vivek served as Expert for St. Claret College

B.Com -Prof. Mini .K.A served as Resource person for Workshop on "Reorientation of IV Sem. BBA syllabus"

Prof. Mini .K.A served as resource person for Workshop on "Reorientation of III Sem. BBA syllabus" in Sri Sai College for women

MSc. Psychology:

Dr. Y.T Balakrishna Acharya

Ph.D. Research Guidance

➢ Awarded Ph.D. Degree in Psychology to two candidates at the Mangalore University, Mangalore.

Doctoral Committee Member

➢ The University of Mysore has appointed as Doctoral Committee member for the evaluation of the Ph.D. Thesis of a candidate.

➢ Served as a member in the Doctoral Committee held at Karnataka University, Dharwad

Resource Person

➢ Served as a resource Person in the UGC Sponsored Refresher Course on "Mental Health problems in the educational set up" for the Faculty members organized by Academic Staff College, BUB, Bangalore on 20th February 2015.

➢ Served as a resource Person in the ICSSR Sponsored Workshop on "Research Methodology" for the Faculty members and Ph.D. Research Scholars of Social Sciences organized by Mangalore University on 13th January 2016.

3.13 No. of collaborations   International [ ]   National [1]   Any other [01]

3.14 No. of linkages created during this year   [04]

3.15 Total budget for research for current year in lakhs:

From Funding agency [NA]   From Management of University/College [1.00]

Total [1.00]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialized	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
		01				

3.18 No. of faculty from the Institution
who are Ph.D. Guides   [02]
and students registered under them   [01]

3.19 No. of Ph.D. awarded by faculty from the Institution   [02]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [ ]   SRF [ ]   Project Fellows [ ]   Any other [ ]

3.21 No. of students Participated in NSS events:

University level [ ]   State level 1 [ ]

National level [03]   International level [ ]

3.22 No. Of students participated in NCC events:

| University level | | State level | 01 |
| National level | | International level | |

3.23 No. Of Awards won in NSS:

| University level | | State level | 01 |
| National level | | International level | |

3.24 No. Of Awards won in NCC:

| University level | | State level | 01 |
| National level | | International level | |

3.25 No. of Extension activities organized

| University forum | | College forum | | | 02 |
| NCC | 10 | NSS | 19 | Any other | Rotaract & CII collaboration |

BSc. , Dept. of Biotechnology   Field visit to Namdhari seeds and Organised play to Illicit Trafficking   Internationally on drug abuse ,valuator for Bangalore university

Dept. of Maths, Prof .Muralsiddappa, setting of Question paper for Govt. Science School, setting of Question paper for ST. Joseph Evening College Bangalore, setting of Question paper, answer scheme and valuation of papers

BBA, Dept. of Management: Report on Environmental day celebration on 4/7/2015, Guest lecture on waste water management

BA, Dept. of Psychology visited Human Brain Bank

 BCOM, Prof.. Mini .K, Abhraham visited School to conduct lecture session Valuator for Bangalore university

Prof. Mahalakshmi, Question paper for ST. Joseph Evening College Bangalore

Prof. Meera, Question paper for ST. Joseph Evening College Bangalore

MSc. Psychology:

➢ Organized an Educational visit to All India Institute of Speech and Hearing Mysore (AIISH) on 9th October 2015. An orientation programme was conducted on "Speech and Hearing Disorders and their Management" in the morning session and in the

afternoon session a Special Lecture was arranged on "Rights and Medico-legal issues related to Mental Health" by Dr.Venkatesan S. Professor of Clinical Psychology, AIISH, Mysore.

➢ The Department has organized an outreach program on "Behavioural Management of Alcohol addiction" to the inmates of Sri Santhosh Social Service Society ®, Kengeri, Bangalore on 13th February 2016. Mrs. Brinda Muniyappa, Assistant Professor of Psychology and the students of IV Semester M.Sc. Psychology conducted the programme.

➢ The Department has organized an outreach program on "Academic Anxiety Management and Life Skills Training" to the 9th standard 'A' Section students (38) of Sri Balaji Vikram English High School, K.S. Town, Kengeri, Bangalore on 20th February 2016. Mrs. Manasa D, Assistant Professor of Psychology and the students of IV Semester M.Sc. Psychology conducted the programme.

➢ The Department has organized outreach program on "Academic Anxiety Management and Life Skills Training" to the 9th standard 'B' Section students (37) of Sri Balaji Vikram English High School, K.S. Town, Kengeri, Bangalore on 27th February 2016. Mrs. Manasa D, Assistant Professor of Psychology and the students of IV Semester M.Sc. Psychology conducted the program.

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- International Year of Drug Abuse
- World Population Day
- International Year of Light
- World Heart Day
- Youth wing of Rotary Club
- Faculty participated Teacher CHEF Competition
- E-Waste Management
- Activities and Achievement on NCC ,NSS

- Communal Harmony Campaign and Flag day

- Kannada Rajyotsava Day celebrated

Criterion IV

Infrastructure and Learning Resources

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing		Newly created	Source of Fund	Total
Campus area UG PG	2699.264sq.mts 2108.421sq.mts			Fee collections	4807.685sq.mts
Class rooms UG PG	44 17			college	 61
Laboratories UG PG	01 04			college	 05
Seminar Halls UG PG	01 02			college	 03
No. of important equipment's purchased ($\geq$ 1-0 lakh) during the current year.					
Value of the equipment purchased during the year (Rs. in Lakhs)			44.25 lakhs in 2015-16		
Others	Printers	2 no.	24.6 lakhs in 2015-16	Fee collections	
	Print Server	1 no.			
	Scanner	2 no.			
	Presenter	1 no.			
	OHP	1 no.			
	Modem	2 no.			
	Switch 48 ports	3 no.			
	LCD Projectors	34 + 12 no.			

4.2 Computerization of administration and library

E-Lib
•Bar Coding
•OPAC
•CAS
•Digital Library/Del net/INFLIBNET

4.3   Library services: UG (South End Campus)

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8991	1413689	445	57888	9426	1471577
Reference Books	13149	1808855	167	40400	13316	1849255
M.Com Books	213	62714	227	117877	440	180591
e-Books	Subscribed to Nlist – Inflibnett (74138 e- books)					
Journals (Print)	30	51509	-	8831	30	60340
e-Journals	5 (Out of 30) + INFLIBNET Subscription (3717 e-Journals)		--		8 (Out of 30) + INFLIBNET Subscription (3717 e-Journals)	
Digital Database						
CD & Video	289	63989	-	-	289	63899
Others(specify)(Braille)	233	--	-	-	233	-

4.3   Library services: PG (Kengeri Campus)

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	13,632	5423027	364	1322452	13,996	6745479
Reference Books	1,201		10		1211	
e-Books						
Journals	80					
e-Journals	156					
Digital Database						
CD & Video	1,050				1050	
Others (specify)						

4.4 Technology up gradation (overall)

BCA

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	Server − 03 no. Desktop - 104 no. Laptop − 07 no.	03	1. 5 Mbps Broadband connection with Wi-Fi Connectivity 2.Licensed Agreement with Microsoft. 22 Licensed Software 3. Antivirus-K7 4.Firewall-internal security 5.Online UPS	1. Library has 01Browing centre with 4 computers. 2. All computer in the computer lab are with internet facility	All 3 labs are used as computer centres		BCA	
Added	Desktop – 20	-	-					
Total	Server − 03 no. Desktop - 100 no. Laptop − 07 no.							

B .Com

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	01		YES					
Added	PRINTER							
Total	01							

BBA

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	01(Desktop) + 06 (Laptops)		YES					
Added	PRINTER							
Total	01							

BSc

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	01		YES					
Added	PRINTER							
Total	01							

BA

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	01	-	-	-	-	-	-	-
Added								
Total	01							

MCA

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	90	1	20MBPS	-	-	1	1	
Added								
Total								

MBA

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	**120**	**120**	**5mbps**	**yes**	--	**06**	**06**	--
Added	--	--	--	--	--	--	--	--
Total	**120**	**120**	--	--	--	**06**	**06**	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology
Up gradation (Networking, e-Governance etc.)

MBA: Internet Access:

- LAN with 5 mbps
- Wi-Fi with 5mbps

Excel Training

Computer training for teachers

4.6 Amount spent on maintenance in lakhs:

i) ICT   3.09

 ii) AMC & Other maintenance   12.00

Campus Infrastructure and facilities

 iii) Equipment's   2.00

iv) Others   22.29

                    Total: 39.38

Criterion V

Student Support and Progression

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. MOU with **Kapoor's Work Shop (KWEC)** on effective communications for Soft Skills and Personality development training.
2. MOU with **HTG Computers,** Bangalore to provide training on DOTNET and PHP.
3. Successful Implementation of counsellor wards system from 2002 for the benefit of student's academic performance.
4. Consistently Moulding students with good moral values through Mentoring.
5. Tutorials help slow and average learners to excel in their academics.
6. **Esoteric - The IT Club** fine tunes the students. The students have emerged as winner and runners of various intra and intercollegiatefest conducted and winning has become a habit for the department students.
7. Students are given multi-dimensional exposure in acquiring life skills along with living skills.

8. Continuous Parent Teacher Meetings improves student's attendance and performance.

5.2 Efforts made by the institution for tracking the progression

UG

1. Consistently Moulding students with good moral values through Mentoring.
2. Remedial classes help slow and average learners to excel in their academics.
3. Successful Implementation of counsellor wards system for the benefit of student's academic performance.
4. Continuous feedback
5. E-learning contents for online learning.
6. Online exam for automatic evaluation of academic performance of student
7. Aptitude test, Soft Skills and Personality development training to equip student with necessary skill to face campus interviews.
8. in order to give the practical knowledge fileld visits and exibitions are dione.

PG

MBA

Based on the performance of the students in the internal exams and understanding of students by the mentors & counsellors, the gaps are identified. To fill the gaps bridge courses, remedial classes, enrichment programmes, tutorials, special seminars are conducted

BCA

(a) Total Number of students

UG	PG	Ph. D.	Others
284			

(b) No. of students outside the state

28

(c) No. of international students

01

Men

No	%
184	65

Women

No	%
99	35

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
115	10	02	140	2	267	125	10	0	139	2	284

Demand ratio   1:2   Dropout   2%

BBA

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
264			

(b) No. of students outside the state

(c) No. of international students

Men

No	%

Women

No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
				01						01	

Demand ratio   1: 1.2   Dropout %   01

BCOM

5.3 (a) Total Number of students – B.Com

UG	PG	Ph. D.	Others
507			

(b) No. of students outside the state

21

(c) No. of international students

nil

Men

No	%
341	67

Women

No	%
166	33

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
256	32	3	140	1	484	247	33	6	221	3	507

Demand ratio   1:2   Dropout 9%

BSC

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
33			

(b) No. of students outside the state

2

(c) No. of international students

Nil

Men

No	%
9	20

Women

No	%
24	80

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
27					27	33					33

BA

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
43	02		

(b) No. of students outside the state

3

(c) No. of international students

NA

Men

No	%

Women

No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
							2				

Demand ratio   1:1

MCA

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
	46		

(b) No. of students outside the state

5

(c) No. of international students

Nil

Men

No	%
24	52

Women

No	%
22	48

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
3	1	-	11		15	5	2	-	11		18

Demand ratio   1:1   Dropout 5%

MSc. Psychology

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
	63		

(b) No. of students outside the state

3

(c) No. of international students

Men

No	%

Women

No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
26	3	-	7	Nil	36	16	2	1	8	Nil	27

Demand ratio   1:5   Dropout % :3 %

MBA

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
--	**117(MBA)**	--	--

(b) No. of students outside the state

02

(c) No. of international students

Nil

Men

No	%
69	**59**

Women

No	%
48	**41**

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
23	**4**	**1**	**24**	**--**	**52**	**11**	**4**	**2**	**48**	**--**	**65**

Dropout % - 1.7**%**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. MOU with **Kapoor's Work Shop (KWEC)** on effective communications for Soft Skills and Personality development training.

2. Organized four guest lectures to equip students with upcoming technologies

3. Organized online Aptitude test by Wipro for Final year BCA students.

4. Input were given to students about competitive exams.

No. of students' beneficiaries   :   81

5.5 No. of students qualified **in** these examinations

NET   01   SET/SLET   GATE   01   CAT [ ]   [ ]

IAS/IPS etc [ ]   State PSC [ ]   UPSC [ ]   Others [ ]

5.6 Details of student counselling and career guidance

1. Consistently Moulding students with good moral values trough Mentoring.

2. Tutorials help slow and average learners to excel in their academics.

3. V-care mentoring programme, pre-placement training.

4.V-Care Mentoring Programme,

5. Counselled on personal on various issues like personal, career, emotional etc.,

MCA

   5-10 students from different classes were assigned to each teacher in the department in the beginning of the semester.
   ♦ The details such as attendance details, academic details and general behavior of the students were given to the mentors from the respective class teachers.

MBA

- Each faculty has mentored 16 students.
- Along with mentoring, students are provided with career guidance and counselling.

No. of students benefitted UG   150   PG   137

5.7Details of campus placement

On campus			Off Campus	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Participated	Number of Students Placed
16	**495**	**183**		

5.8 Details of gender sensitization programs

Through Well women cell seminars are organized to help students protecting themselves when ever needed.

Organised a Lecture on 'Women Safety Zone and etiquette' by Mrs.Aunna Wilson', Director, Pasand Foundation.

5.9 Students Activities

    5.9.1   No. of students participated in Sports, Games and other events

State/ University level   National level   International level

11

No. of students participated in cultural events

State/ University level   National level   International level

4   1

MCA

➤ University 1st Rank banged by B.R.Shruthi 2012-'15 MCA from Bangalore University

M.Sc. Psychology:

University Ranks

➤ Mr. Chetan S.V bagged 1st Rank and gold medal in M.Sc. Psychology, Bangalore University, 2012-2014 Batch

➤ Ms. Sangeetha V bagged 2nd Rank and gold medal in M.Sc. Psychology,Bangalore University, 2012-2014 Batch

➤ Ms. Mane Jayashree bagged 4th Rank and gold medal in M.Sc. Psychology, Bangalore University, 2012-2014 Batch.

Passing KSET Exam

- Roopashree B R, 4th Semester Student 2013-15 batch cleared KSET examination November 2014.
- Prathima AR, 4th Semester Student 2013-15 batch cleared KSET examination November 2014.
- Prajna B Shetty, 4th Semester Student 2013-15 batch cleared KSET examination November 2014.
- Sreekrupa M P, 4th Semester Student 2013-15 batch cleared KSET examination November 2014.

Winning of Prizes and Awards in extracurricular activities

National Level

- Samanvitha J, 2nd Semester M.Sc. Psychology student has recognized a 'B' grade artist of Dooradarshan on January 2015.

State Level

- Students of M.Sc. Psychology participated and won prizes in State level Inter collegiate Psychology Fest held at Government First Grade College Bangalore on Bangalore University on 6th March 2015.

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level [ ]   National level [ ]   International level [ ]

Cultural: State/ University level [2]   National level [ ]   International level [ ]

Mgmt. Fest: State/ University level National level   International level

[01]   [ ]   [ ]

No of University Ranks (Academic):   [01]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	26	2,02,500
Financial support from government	17	7,73,230
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level | 1 | National level | | International level | |

Exhibition: State/ University level | | National level | | International level | |

5.12   No. of social initiatives undertaken by the students | 5 |

Criterion VI

Governance, Leadership and Management

Criterion – VI
6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To give quality individuals to the society as useful resource in nation building.

To be the educational institution of preferred choice by ushering convergence of knowledge, skills and values.

Mission: Empowering Young Minds to the changing needs.

To Mould Character and Careers.

6.2 Does the Institution has a management Information System

MBA: **Yes - ERP**

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

MCA and BCA Courses
Tie-ups with professional bodies like HTG COMPUTERSBANALORE for short term courses in DOTNET and PHP to contribute in higher magnitude.
Tie-ups with KWEC to enhance the students' skills.

MBA: Certification courses like

Digital Marketing,

Professional Selling skills,

Business Analytics,

Business Intelligence

Communicative English

KWEC

EDP are in place

B.Com and M.Com: Tally.ERP9

1. Regular staff meeting with Head of the Department for the smooth functioning of the department

2. Consistently Moulding students with good moral values through Mentoring.

3. Tutorials help slow and average learners to excel in their academics.
4. Successful Implementation of counsellor wards system from 2002 for the benefit of student's academic performance.
5. Continuous feedback
6. E-learning contents for online learning.
7. Online exam for automatic evaluation of academic performance of student
8. Aptitude test, Soft Skills and Personality development training to equip student with necessary skill to face campus interviews.
9. PPT, Field visit Newspaper Projects, and Case study based teaching.

10. Engage club activities assignments, tests, preparatory, debate, quiz, skit.

11. Faculty members are encouraged to participate in workshop, FDPs, seminars and trainings.

12. Hindi translation workshop was held.

6.3.3 Examination and Evaluation

1. Department Maintains each and every students Assignment test and preparatory marks in a file for continuous assessment.

2. Three test are conducted in each semester.

3. Preparatory exam is conducted for theory and practical to build confidence in students.

4. Conduction of test and exam as per BU norms and evaluation methods

5. Class presentations, assignments, indoor activites.

6. Faculty members are involved university evaluation work.

7. Surprise tests, review of journal article and presentation included for internal asssessment.

6.3.4 Research and Development

1. Empowering the college website to the changing needs
2. Software like Online exam developed and implemented by the department.
3. Participation of staff and students in national and international conferences.
4. **Esoteric - The IT Club** fine tunes the students. The students have emerged as winner and runners of various intra and intercollegiate fest conducted and winning has become a habit for the department students.
5. Students Project
Each faculty is working on minor projects in their area of expertise.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Installation of Touch Screen for Library
- Installation of 2-LED TVs
- Installation of 2 LCD Projectors
- 296 new titles are added this year.
- Powerpoint presentation, OHP, Seminar, white board & markers, quiz.
- E-Learning mode of teaching.

6.3.6 Human Resource Management

- Student feedback has been done effectively.
- Mentoring of the students.
- Faculty training programme from Kathalaya
- Conducted an awareness lecture on solid waste management to all the staff members.
- ERP Training to staff members

6.3.7 Faculty and Staff recruitment

- Recruitment has happened to fill the vacancy at an appropriate time.

6.3.8 Industry Interaction / Collaboration

> BCA Department organized 8 guest lectures from industrialists, to bring industrial awareness among students.
>
> Department has MOUs with 2 companies like HTG computers, KWEC to improve technical and soft skills of students in order to meet industrial demands.
>
> MBA: Industrial tour to Agra, Jaipur and Delhi 1st Oct to 9Th Oct 2015
>
> Industrial visit to Micro Labs on 17th Oct 2015
>
> KANNADA: Literary field visit to ninasam

6.3.9 Admission of Students

> - MBA: Admission is in process for MBA and MCA courses PGCET/KMAT etc. for M.Com and M.Sc. Phycology through BU Counselling for Under Graduate programs through advertisement merit list and personal cancelling and interview by the respective departments.
> -

6.4 Welfare schemes for

Teaching	PF & Insurance/ Parspara (staff forum)
Non-teaching	PF , ESI , Insurance & Parspara
Teaching & Non-Teaching	Taken tour to Tirupati
Students	Group Insurance

6.5 Total corpus fund generated

nil

6.6 Whether annual financial audit has been done   Yes y   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	BSCIC	Yes	Nominated by management.
Administrative	Yes	BSCIC	Yes	Oswal & Oswal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [ ]   No [n]

For PG Programmes   Yes [ ]   No [n]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Keeping in mind the interest of the students, university valuation process has been restructured to complete the valuation on time to announce the results.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Initiating   CBCS curriculum

6.11 Activities and support from the Alumni Association

1. Student alumni conducting frequent workshops/seminars for the present students in latest IT technologies.

2. Alumni helps placement cell.

3.Alumni assists the economically poor students by paying part of tuition fee on regular basis.

4. Guest Lecturer by Alumni and Judges for various Management events.

5. Placements, career guidance, Guest Lecturers, Internship, Projects.

6. guest/judges for our cultural events

6.12 Activities and support from the Parent – Teacher Association

- Parent –teachers meeting conducted every sem and feedback are collected. Necessary changes are implemented as per the feedback
- Suggestions to improve placements
- Discussion on results
- Focus on co-curricular activities
- Parents from industry and business sector takes guest lectures.

6.13 Development programmes for support staff

> Workshop has been conducted for effective waste management to all the supporting staff by an NGO and Social activists Sri Anand
>
> Taken for a tour around Bengaluru to observe some good practices

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Garbage separation
2. Planting trees
3. Rain water harvesting.
4. Use of renewable energy
5. Energy conservation.

Criterion VII

Innovations and Best Practices

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- **Online Assignment, Online Examination**

- **E-LEARNING**
  Notes and learning materials are mailed to students and interaction is done through mail also.
- **TESTS**
  Tests are conducted on every Tuesday to all the students to increase their confidence in the subjects.
- **INDUSTRIAL VISITS**
    a. **Industrial visit to Kerala tea factory was organised and students were taken to industries to increase their practical exposure.**

    Students were taken to Bio Park to increase environmental awareness

- **Bidding process- auction introduced for team names for surge fest**

Journalism

- **Student project: visiting of local market & analysing price , demand &supply**
- **Presentation by students**

Languages:

- **Celebrations of World Yoga Day**
- **World population day**
- **Tiruvallavar Day celebrations**
- **Film Screening "Chomana Dudi" for BA & BSc students.**
- **Wall Magazine "Akshara Siri" – 2 editions.**
- **Drama Screening**
- **Short term certification course, guest lecture, departmental activities**

PG

MCA

ICT enabled Lecture Method.

➢*Field visits.* ➢*MOU's* ➢*Online material.*
➢*List of projects.*
➢*List of Problem Based Learning.*
List of Enrichment Courses.

MBA

1. Online Material
2. Simulations
3. Case based learning
4. Concept classes.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

---

- Students were given with one Assignment in Computer Science subject online. They completed and submitted the Assignment through mail.

- Online Exam software was designed by Computer science Faculty and students. Using the software multiple choice questions were prepared and stored in the database for one subject(C programming). All BCA students have taken up online exam and got the result on spot.

- It was decided to give three certification courses and Digital Marketing, Sales Training, Business Analytics, Communicative English and KWEC certification was conducted for students. (Details in Annexure)
- It was decided to conduct field visits and 7 industrial visits were arranged. (Details in Annexure)

- Engage Club, Department of English, activities
  1. Debate
  2. Debate Society
  3. Communication Skill Workshop

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Moulding students to keep them up-to date with current events, latest technology and effective grooming has beer the priority of IQAC in 2015-'16. The following activities were conducted with this in view.
   a) **E-learning materials**
   b) **Kapoor's Work Shop (KWEC)**
   c) **Online Assignment & Examination**
   d) **Test Hours**
   e) **Newspapers(Economic times, Hindu,) Distribution**
   f) **Internships**
2. Paper presentation of research work and In-house symposium was conducted to promote the research culture among the staff members.

*Provided the details in annexure

7.4 Contribution to environmental awareness / protection

- **E-Waste Management – Reusing of Computer Components:** To Spread the consciousness about E-Waste management among Staff and Students through an Orientation program by Computer Science HOD.

- Students were taken to bio park to increase environmental awareness

- To create environmental awareness, Competition on "wealth out of waste" was conducted

- WORLD ENVIRONMENT DAY CELEBRATED
- Display of rain water harvesting model and waste water management seminar
- Did a student Project on famous Environmentalist & writer Dr.Nagesh Hegde thru his Texts & Literature

7.5 Whether environmental audit was conducted?   Yes   No

y

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

- **STRENGTHS**
  -Efficiency of the faculty
  -Commitment and involvement of faculty
  -Unity in the department
  -Student strength
  -Encouragement and support from HOD S
  -Faculty authoring the text books
  -Faculty presenting papers in various conferences
  -Faculty being members of board of examinations of various autonomous colleges
  -Faculty setting papers for Bangalore University

- **WEAKNESS**
  -Fluctuating student results
  -Employee turnover
  -100 Students per class

- **OPPORTUNITIES**
  -Potential for the course
  -Introducing various other add on courses to students

- **CHALLENGES**
  -Diversified students
  -Student quality

8. **Plans of institution for next year**

BCA and MCA
- ➢ Empowering the Computer Science Lab with Routers and Switches appropriately.

- ➢ Cisco Certification in Networking (CCNA) is proposed to conduct.

- ➢ Initiating various clubs and forums like Web Development, Graphic Design, Linux, Math, Enterpuner club etc.

- ➢ Implementation of A-VIEW (Amrutha Virtual Interactive E-Learning world) program with more effectiveness.

- ➢ Taking up We-Care initiative to different cross sections of the society.

- ➢ Conducting technical conferences on emerging Trends and technologies.

- ➢ Taking up Consultants and projects intern promoting the R&D culture.

BBA, B.Com & Economics

Establishment of student Bank

1. Introduction of internship for all students of BBA Dept.
2. Introduction of peer learning (senior students guiding
   Distribution of notebooks to Govt. schools as part of SSR activity

PRANEETHI FORUM ACTIVITIES

- • PINNACLE
  Events like HR, Marketing, and Treasure hunt will be conducted by final year B.com students to first and second year students.

- • EXPLORE
  Events like HR, Marketing, Treasure hunt, Ad making, Business quiz, Best manager will be conducted by B.com students to first and second PUC students to enhance their skill and talent.

MINI PROJECTS

Small projects and write-ups will be given to students to widen their horizons and increase their general awareness.

- ➢ Just a minute- memory test

- ➢ Introduction of the student of the month

Journalism

- Establishment of Surana students bank
- Establishment of Economics Lab
- All country coin &currency exhibition

B.Sc.

3. **Internship** for final year students will be introduced for 2016-17 in companies and research centres and students will take up instrumentation, experimentation and practical lab work as part of internship.
4. **International year of pulses** academic year 2016-17 will be celebrated as international year of pulses. A competition to grow pulses in an innovative manner will be conducted. Akshaya urja divas will be celebrated on 20th Aug 2016.

MBA

1. Arranging industrial visits outside the country
2. MOU with minimum 5 companies for internship
3. To involve students in industry research and consultancy assignments.
4. Making the study material available online and arranging for live online sessions.
5. More bridge courses and tutorial for academic excellence.
6. Improve efforts towards university ranks.
7. To conduct National Conference
8. To actively participate in B – School surveys.

Languages:

- Language Laboratory

- More ICT practices

- Drama Reading sessions by well-known Theatre Artists with discussion.
- Short story Reading Sessions by famous short story writers
- EDUCATIONAL TOUR

1. **Curriculum Aspects**
   - Story telling.
   - Certificate course on Subhashithas

2. **Teaching and Learning evaluation**
   - Competitions.
   - Group Discussion.

3. **Research consultancy and extension**

- Paper Presentation.
- Question paper setting.
- Valuation and Invigilation.
- Publishing books

4. **Infrastructure**

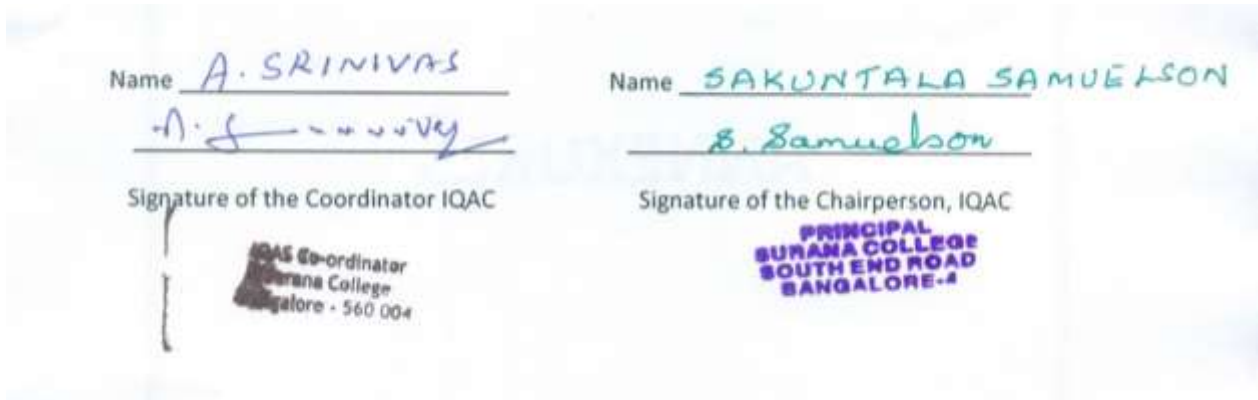- More teaching aids

5. **Student progress**

- Extra-Curricular Activities.

6. **Governance and leadership**

- Identifying Students leaders for different events.

7. **Innovative practice**

- Movie watching & Discussion.

Name A. SRINIVAS

Signature of the Coordinator IQAC

IQAS Co-ordinator
Surana College
Bangalore - 560 004

Name SAKUNTALA SAMUELSON

S. Samuelson

Signature of the Chairperson, IQAC

PRINCIPAL
SURANA COLLEGE
SOUTH END ROAD
BANGALORE-4

Part – C

ANNEXURES

ANNEXURE-1

IQAC Members 2015-'16

1)	Dr. Sakuntala Samulson	Principal / Chairmen.
2)	Prof. A.Srinivas	Director/coordinator
3)	Sri. B.R.Rao	Management Representative.
4)	Sri Girish	Admin. Officer.
5)	Sri K.S.Reddy	Finance Officer.
6)	Sri. Doondeshwara Rao	Industry Representative.
7)	Smt. Pruthvi	Alumni Representative & Faculty.
8)	Smt. Padma Geeta	Criteria -1 In charge.
9)	Smt.Archana lakkur	Criteria-2 In charge.
10)	Smt. Farzana Tasneem	Criteria-3 In charge.
11)	Smt. Vidya Prasad	Criteria-4 In charge.
12)	Smt.Mahalakshmi	Criteria-5 In charge.
13)	Dr. Shruthi	Criteria-6 In charge.
14)	Dr. Anitha Bhat & Smt. Suma	Criteria-7 In charge.
15)	Ms. Veena. BA JOP Final year	Student council member.
16)	Ms. Aseema BCA Final year	Student council member.
17)	Mr. Rahul	Alumni Representative.
18)	Ms. Ajitha Ghorpande	Alumni Representative.
19)	Ms. Sara Preethi BA Final year	Student Council Member
20)	Mr. Suhas BCA	Student council member.
21)	Ms. Aseema BCA Final year	Student council member.
22)	Mr. Sharath BCA	Student council member.
23)	Mr. Karthik BCA	Student council member.
24)	Ms. Aseema BCA Final year	Student council member.

ANNEXURE – 2

College Calendar of Events 2015-'16

CALENDAR OF EVENTS ODD SEMESTER 2015-'16

DATE	ACTIVITIES
18/06/2015	Re-opening of college (Swagath – 2016)
21/06/2015	WORLD YOGA DAY celebrations
22/06/2015	Date of commencement of classes
23/06/2015 TO 24/06/2015	Bridge course for I BCA
26/06/2015	Book exhibition
26/06/2015	Orientation program for I BCA by HOD
27/06/2015	INTERNATIONAL DAY AGAINST DRUG ABUSE
27/06/2015	Guest Lecture by Roopa Devi from Equinox India
01/07/2015 TO 07/07/2015	VANAMOHATSAVA week and bridge course for I semester students
04/07/2015	WORLD ENVIRONMENT DAY celebrations (Play by BBA students on Nature of Elements)
04/07/2015	Esoteric Inauguration
II WEEK JULY'15	I TEST FOR ALL SEM
08/07/2015 TO 05/09/2015	Esoteric Events
11/07/2015	WORLD POPULATION DAY celebrations
18/07/15	Parent Teacher Meeting for III yr. BCA
25/07/15	Parent Teacher Meeting for II yr. BCA
25/07/15	Inauguration of Management Club – Proficience & Surge – 15, Intra Department Fest

27/07/15	State level Folk Music – Nada Mahothsava – Program by eminent folk artists
01/08/2015	Sambhrama Kannada Sangha – Annual Inauguration
6/8/15 to 8/8/15	BCA V sem. Parent-Teacher meeting.
6/8/15	Parent Teachers Meet - BBA
7/8/15	Guest Lecture by Seema.N leadership program
13/8/15	All India Linguistic Geniality Day – Student participated along with teachers.
13/8/15 to 15/8/15	BCA III sem. Parent-Teacher meeting.
II WEEK AUGUST'15	II TEST FOR ALL SEM
II WEEK AUGUST'15	Parents-teachers meet
IIIrd week August	Sanskrit day Programs
15/08/2015	INDEPENDENCE DAY celebrations
16/08/2015	Visit to Lalbagh
21/08/2015	WALKATHON BY NCC AND NSS students
20/08/2015	Visit to Namdhari Farm
25/08/2015	INTER-COLLEGIATE COMPETITIONS BY DEPT. OF SCIENCE ON THE OCCASION OF INTERNATIONAL YEAR OF LIGHT
03/09/2015	Visit to bio-park by II year BBA students
03/09/2015 & 04/09/2015	NAAC CONFERENCE AT SURANA COLLEGE FOR POST GRADUATION STUDIES, KENGERI, BANGALORE
03/09/2015 & 04/09/2015	Industrial visit to Kerala Tea Estate by VI sem. B.Com
05/09/2015	TEACHERS DAY celebrations
09/09/2015	Guest Lecture by Priya Sheshadri – Awareness on Braille
16/09/2015	Guest lecture on WASTE WATER MANAGEMENT
21/09/2015	Guest lecture by Sanjay Singh – IPC in Finance and Accounts
22/09/2015	Workshop on CBCS & Motivation – Ist year BBA

28/09/2015	WORLD HEART DAY
I week Oct'15	Mentor activities and tutorials for slow learners
II WEEK OCT'15	Naming of trees at KRISHNARAO PARK, BANGALORE
II WEEK OCT'15	PREPARATORY EXAMS FOR ALL SEM
15/10/2015	Last working day for odd semester
28/10/2015	Commencement of examinations
01/11/2015	Kannada Rajyotsava

CALENDAR OF EVENTS EVEN SEMESTER 2015-'16

DATE	ACTIVITIES
14/12/2015	Date of re-opening and commencement of classes
23/12/2015	FDP by Kathalaya
09/01/2016	Annual athletic meet
II week Jan.'16	First test
12/01/2016 & 13/01/2016	State-level intercollegiate fest "Yuva-Nova'16"
26/01/2016	Republic day celebrations
20/02/2016	Workshop Campus to Corporate
II week Feb'16	Second test
12/03/2016	Alumni meet-2016
14/03/2016 to 16/3/2016	Guest Lectures
18/03/2016	KWEC – II sem. BBA students
II week Mar'16	Parents teachers meet
III week Mar'16	Departmental activities, guest lectures
28/03/2016 to 02/04/2016	Vyooha-2016
29/03/2016	Graduation day-2016
30/03/2016	Varnotsava-2016
31/03/2016	Parva-2016
I week April'16	Mentor activities and tutorials for slow learners
07/04/2016	In-house symposium
II week April'16	Preparatory examinations for all semester
12/04/2016	Ethnic day celebrations – BBA department
III week April'16	Model question papers and revision classes
30/04/2016	Guest lecture on solid waste management
30/04/2016	Last working day for even semester
09/05/2016	Commencement of examinations

ANNEXURE - 3

Students Feedback on Teachers consolidated report

Student Feedback March-April 2016

Sl. No.	Name	Department	Samples	Succes Percentage	Value on 5 point scale
1	Harish	Mcom	35	98.04	4.90
2	Venkanna	MCom	10	97.71	4.89
3	Arvind Reddy	Mcom	35	92.65	4.63
4	Sameer Das	Mcom	47	92.34	4.62
5	Harshini G	Chemistry	18	90.95	4.55
6	Rashmi P	Botany	18	90.16	4.51
7	Murugeshan	Mcom	6	90.00	4.50
8	Sudha	Mcom	51	89.64	4.48
9	Sakuntala amuelson	Chemistry	6	89.05	4.45
10	Geetha AM	Comp Science	103	88.96	4.45
11	Sunitha CR	Commerce	174	88.87	4.44
12	Vivek P	English	418	88.61	4.43
13	Maithili Devi N	Comp Science	150	87.92	4.40
14	Shravani B	Comp Science	139	86.54	4.33
15	Chethan SV	Psychology	18	86.51	4.33
16	Anand Tanvashi	Comp Science	131	86.46	4.32
17	Jyothi Pradhan G	Management	101	86.39	4.32
18	Muralidhar V	Management	72	86.11	4.31
19	Vidya A	Comp Science	137	86.11	4.31

20	Ramesha G	Pol Science	14	85.10	4.26
21	Archana P. Lokkur	English	332	84.77	4.24
22	Vinatha BR	Commerce	141	84.40	4.22
23	Santhosh NC	Management	101	84.30	4.21
24	Shyalaja N	Management	71	84.27	4.21
25	Sandeep Pai	Additional Paper	155	83.67	4.18
26	Suma CV	Management	84	83.54	4.18
27	Yashwanth R	Commerce	149	82.95	4.15
28	Chandrashekarappa BR	Botany	18	82.70	4.13
29	Sree Veena MR	Commerce	112	82.35	4.12
30	Yashashwini	Psychology	18	82.06	4.10
31	Girish K	Economics	14	81.63	4.08
32	Mahalakshmi AL	Commerce	227	81.55	4.08
33	Nagarathna Hegade	Sanskrit	48	81.37	4.07
34	Sheethal N. Acharya	Management	57	80.80	4.04
35	Roopa S	Sanskrit	59	80.24	4.01

Sl. No.	Name	Department	Samples	Succes Percentage	Value on 5 point scale
36	Shrikanth V	History	31	79.54	3.98
37	Sushma	Kannada	153	79.07	3.95
38	Vishala	Kannada	236	79.04	3.95
39	Ashwini S. Diwakar	Comp Science/Mcom	178	78.86	3.94
40	Padmageetha BG	Comp Science	98	78.75	3.94
41	Vatsala Mohan	Kannada	286	78.66	3.93
42	Meera V	Commerce	132	78.12	3.91
43	Hemalatha	Economics/Mgt	56	77.50	3.88
44	Srinivas A	Comp Science	64	77.41	3.87
45	Shruthi B	Tourism	15	77.14	3.86
46	Manasa	English	410	77.10	3.86
47	Medhini	English	384	76.43	3.82
48	Marulasiddhappa TR	Mathematics	109	76.15	3.81
49	Sharmila Bissa	Hindi	118	74.77	3.74
50	Lokasharanya	Hindi	104	73.52	3.68
51	Niveditha	Management	83	72.36	3.62
52	Shaktivelu	Additional Paper	49	72.07	3.60
53	Gayathri R	Journalism	33	72.03	3.60
54	Mini K Abraham	Commerce	148	71.91	3.60
55	Veena V	Mathematics	108	71.61	3.58
56	Keerthi Aravind	Commerce	132	71.15	3.56
57	Ishwar Daitota	Journalism	31	67.65	3.38

58	Jalajakshi BR	Physics	17	59.83	2.99
59	Shailaja	Commerce	48	56.37	2.82
60	Narendra	Mcom	51	62.80	3.14
61	Farzana Tasneem MI	Biotech	18	60.16	3.01

Average Samples	**104**
Average Success Percentage	**80.8**
Institutional Average on 5 point scale	**4.04**

ANNEXURE-4

Mentoring Report 2015-'16

STUDENT MENTORING

PLAN OF ACTION FOR ACADEMIC EVENT 2015-16

Student mentoring is a continuous process between mentors and mentee for the academicals, psychological and overall development of students.

Action plan proposed for the academic year 2015-16.

1. Meeting with the Mentoring committee to discuss about reviewing the Mentoring profile
2. Deciding the set of questionnaires to be edited in the existing Mentoring Profile.
3. Deciding Mentor-Mentee ratio depending on the number of admission.
4. Allotting Mentors to the Mentee by the respective departments
5. For the II and III Year students deciding the mentors
6. Each mentor to meet their mentees minimum once in a semester. However, depending on the mentee's mentors can schedule more meeting depending on the nature of mentoring. Any extreme cases should be brought forward for professional help.

PROCESS

- Each department decided their convenient mentor-mentee ratio. (**Mentor-Mentee list to be enclosed)

- For the I year degree students the Mentors were allotted. For II and III year students some departments retained same mentors for the mentee as I year while some department underwent updations.

- For t I year students the mentors distributed Student Mentoring Profile -1. The data in this form was used for initial process for mentoring.

- Each mentor conducted one meeting with their mentees in a semester. For exceptional cases more meetings have to be planned based on the requirement. For II and III year students progression to be reviewed.
- For the I year students the mentors were also the counsellors . However, some of them referred to other faculty based on the need. Students having subject-oriented problem to be referred to subject counsellors. Counselling for placements for final year students to be planned. Professional counsellors in various fields to be invited for student interaction.

STUDENT MENTORING

MINUTES OF MEETING

DATE: TIME: 3:00 PM @ BOARD ROOM

MEMBERS ATTENDED

Dr .Sakuntala Samuelson

Smt. Geetha Coordinator

Sri. Shylaja Member Faculty

Smt. Keerthi Aravind Member Faculty

Suresh chakravarthy 3rd Sem. BCA,

AGENDA

1.   Our new Principal Dr Sakuntala Samuelson opened the Mentoring meeting for the academic year 2015-16
2.   All the committee members of Mentoring warmly welcomed our new principal.
3.   The entire process of mentoring was appreciated and asked to continue on the same lines.
4.   The Student Mentoring Profile 1 was distributed to all the I year degree students.
5.   The mentors list was submitted to the chairman by the committee members.
6.   The Week for conducted mentor-mentee meetings was scheduled and informed to all the mentors .

STUDENT MENTORING

MINUTES OF MEETING

DATE: TIME: 2:45PM @ 003

MEMBERS ATTENDED

Dr .Sakuntala Samuelson

Smt. Geetha Coordinator

Sri. Shylaja Member Faculty

Smt. Keerthi Aravind Member Faculty

Suresh chakravarthy 3rd Sem. BCA,

AGENDA

1. The mentoring cycle was continued for the even semester of 2015-'16.

2. The entire process of mentoring student was very successful.

3. The level of interaction with teacher-student manifold more than ten times.

4. The student could confidentially open up their personal problems to the mentors.

5. Teachers felt guiding students went beyond classrooms and lead to lot of improvements.

6. The major constraints was huge number of students to be mentored.

7. Science teachers felt major time constraint because of lab classes.

8. However, minimum one meetings with the mentee was completed.

ANNEXURE - 5

ICT Details (UG)

Sl.No	Products	Total
1	Monitors	183
2	CPU	162
3	Printers	37
4	Scanners	4
5	Laptops	43
6	Projectors	34
7	Switches/Hub	18
8	Modems/Routers	5
9	Internet Facility	BSNL (5 + 5 MBPS)

ICT Details (PG)

Sl.No	Products	Total
1	Monitors	184
2	CPU	184
3	Printers	10
4	Scanners	4
5	Laptops	10
6	Projectors	12
7	Switches/Hub	4
8	Modems/Routers	4
9	Internet Facility	BSNL (5 + 5 MbPS) broadband (ICT NME) connectivity and 50MbPS OFC

ANNEXURE – 6

Best Practices

Best Practice 1:

3. Moulding students to keep them up-to date with current events, latest technology and effective grooming has beer the priority of IQAC in 2015-'16. The following activities were conducted with this in view.

   a) **E-learning materials** - E-learning contents for all Computer Science Subjects were provided to facilitate students with online learning.
   b) **Kapoor's Work Shop (KWEC)** on effective communications for Soft Skills and Personality development training for all students.
   c) **Online Assignment & Examination -** Students were given with one Assignment in Computer Science subject online. They completed and submitted the Assignment through mail.

      Online Exam software was designed by Computer science Faculty and students. Using the software multiple choice questions were prepared and stored in the database for one subject (C programming). All BCA students have taken up online exam and got the result on spot.
   d) **Test hour** was allotted in the time table. Tests and open book tests were conducted every week and Continuous evaluation was done, especially for B.Com, BBA, B.Sc. students.
   e) **Newspapers(Economic times, Hindu,)** were distributed to students of Commerce, Management and economics. Newspaper reading has been introduced in the class with the objective of improving English pronunciation skills, creating awareness of current affairs and to understand the economic system.
   f) **Internship** for final year B.Sc. students was introduced during the year 2015-16. Students were sent to company's production units and labs for practical training and trained under working scientists and learnt instrumentation and experimentation.

Best Practice 2:

Efficient & dedicated faculty members are the backbone of the institution. Equipping them with the latest information developments in their subjects is of prime importance. IQAC has taken the initiative to ensure the same in the following way.

   a) Posture presentations of research work by the faculty was done with the help of Computer Science Department for required technical support in preparations of slides and postures.

      A workshop was conducted to train the staff members on how a research paper can be presented as a posture.
   b) Dr. Ashwini Kumar was appointed as a short term consultant to equip staff members in developing research culture.

c) A faculty development program was conducted in association with Kathalaya, with a view to enrich the Staff members for the better class room delivery in imparting information.

d) Conducted symposium on research methodology to promote research temperament and culture among the faculty members by the in-house teacher scholars who have been active with their research work in their respective area.

ANNEXURE 7

LIST OF PAPERS PRESENTED AND PUBLISHED

DEPARTMENT OF COMMERCE

- Presented paper at International Seminar on Comparative study on Higher Education and International Higher Education- Mount Carmel College, Bangalore on July 30th and 31st 2015.
- Attended and presented poster on **"Criterion Creates Credibility"** at NACC sponsored national level conference on quality initiatives and bench marking in higher educational institutions on 3rd & 4th September 2015.
- Attended and presented poster on **"criterion creates credibility"** at NACC sponsored national level conference on quality initiatives and bench marking in higher educational institutions on 3rd & 4th September 2015.
- Attended and presented poster on **"criterion creates credibility"** at NACC sponsored national level conference on quality initiatives and bench marking in higher educational institutions on 3rd & 4th September 2015.
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- Attended and presented poster on **"criterion creates credibility"** at NACC sponsored national level conference on quality initiatives and bench marking in higher educational institutions on 3rd & 4th September 2015.

DEPARTMENT OF COMPUTER SCIENCE

- Mr. A. Srinivas presented paper in the International conference held at Seshadripuram First Grade College, Bangalore on 23-07-2015 on "The paradigm shift of Entrepreneurship in the context of Internet"

- Ms. Geetha AM presented a poster in the NAAC sponsored National Conference held at Surana College, Bangalore on "Role of ICT in TLE- An Overview" held on 3rd and 4th September 2015
- Ms. VIDYA A presented a poster in the NAAC sponsored National Conference held at Surana College, Bangalore on "Role of ICT in TLE- An Overview" held on 3rd and 4th September 2015
- Ms. RASHMI ESHWAR presented a poster in the NAAC sponsored National Conference held at Surana College, Bangalore on "Role of ICT in TLE- An Overview" held on 3rd and 4th September 2015

DEPARTMENT OF ECONOMICS

Mr. Girisha. K presented Paper on 'The Role of NSS in Rural reconstruction' one Day National Seminar on contemporary Issues &Challenges of NSS in Changing scenario held in RC College, Bangalore

DEPARTMENT OF ENGLISH

- MRS. ARCHANA P. LOKKUR presented Paper on ' New Perspectives in English Language Teaching – Verbal Skills' in International Conference at Seshadripuram College, Bangalore on 23-07-2015
- MR. VIVEK P presented paper in Language Conference, British Council, New Delhi 2015

DEPARTMENT OF JOURNALISM

- Presented a Poster Presentation in the National Level NAAC Sponsored Conference on Quality Initiatives & Benchmarking in Higher Education Institutions on 3rd&4th Sep 2015
- Presented a paper on Curriculum for Journalism in Under- Graduate Courses on 28th & 29th of Oct 2015.

DEPARTMENT OF PSYCHOLOGY

Chetan S V & Atiya Fathima- Published a research article titled 'The Use of F-Word among High School Students' in International Journal of Indian Psychology (ISSN: 2349-3429(p))

DEPARTMENT OF TOURISM

Presented a Paper on "A study on the challenges of entrepreneurship in Tourism industry with special reference to Karnataka" at Seshadripuram college, Bangalore on 23/07/20

DEPARTMENT OF HINDI

Mrs.Sharmila Bissa presented paper in Jain University on 3rd March 2016.Topic was Vaishvikaran ki chunotiya aur Hindi bhasha

DEPARTMENT OF KANNADA

Mrs.Sushma M presented paper in Meenakshi College on 13th September 2015. Topic was *"Shaikshanika Savaalugalu"*

DEPARTMENT OF SANSKRIT

Presented a paper in the 16th World Samskrit Conference held at Bangkok, Thailand on "Influence of Samskrit on South Indian Languages" on 29, June 2015.

DEPARTMENT OF MANAGEMENT (BBA/BBM)

- Presented at International conference on Global Paradigm shifts held at Sheshadripuram First grade college, Yelahanka, New Town, Bangalore titled "Paradigm shift in Management Studies with specific reference to Surana College Affiliated to Bangalore University" on 23/07/15.
- Published a research paper titled Pre-purchase Evaluation of Alternatives by Rural Consumers towards FMCGs- An Empirical Analysis in International Journal of Commerce and Management Research (Manage Journals) in December, 2015.

DEPARTMENT OF BIOTECHNOLOGY

Poster presentation in NAAC Sponsored conference in 3rdand 4thsept 2015 on Criteria-III(SURVEY ON RESEARCH ,CONSULTANCY AND EXTENSION)

DEPARTMENT OF BOTANY

Has presented a paper on **"Best practices in making college eco-friendly"** at Kohlapur on 29th Aug 2015

DEPARTMENT OF CHEMISTRY

- Presented a paper titled 'Nalanda to NAAC-Teacher empowerment in HEI' held on 23/7/2015 at the National level conference at Seshadripuram College, Bangalore.
- Paper titled 'Hone the skill to stay in play' accepted for NAAC sponsored seminar at GLS University, Ahmedabad on 11th,12th April, 2016

LIBRARY AND INFORMATION CENTRE

Librarian Presenting a paper on "Draupadi Sirimudi Pratimaloka" in State Level Seminar at Gandhi Sahitya Bhavan, Bnaglaore on 16th Jan 2016

MSC. PSYCHOLOGY

- Published an article entitled "Adjustment Problems among College Students" in Shodha, Volume 4, January 2015. (ISSN 2249 0396)

- Published an article entitled "Family environment and psychological wellbeing among private and government college students" in Indian Journal of Applied Research, Volume 5, Issue 1, January 201

- Published an article entitled "Demographic variables contributing to psychosocial competence of adolescents" in Global Journal for Research analysis, Volume 3, Issue 12, February 2015 (ISSN No. 2277 -8160).

M.Com

Paper presented on "Recent Trends in marketing – Social Marketing" in the national conference held at SJR College of Science, Arts & Commerce on 30th Sept & 1st October, 2015