



SURANA COLLEGE

No. 16, SOUTH END, BANGALORE – 560 004

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Accredited by NAAC with "A" Grade

Annual Quality Assurance Report (AQAR) of Internal Quality Assurance Cell (IQAC) of the Institution for the year 2014-15

Submitted to



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

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Part – A

Details of the Institution



**SURANA COLLEGE
BANGALORE**
Accredited by NAAC with "A" Grade
An ISO 9001:2008 Certified Institution

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

SURANA COLLEGE

1.2 Address Line 1

No: 16, South End Road

Address Line 2

Basavanagudi

City/Town

Bangalore

State

Karnataka

Pin Code

560004

Institution e-mail address

ugprincipal@suranacollege.edu.in

Contact Nos.

91-080-26642292, 22446141

Name of the Head of the Institution:

Dr. B.S. Srikanta (From: 04-04-2014
to 31-03-2015)
Dr. Sakuntala Samuelson

Tel. No. with STD Code:

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID

(For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	3.44	2014	5 Years

1.7 Date of Establishment of IQAC:

1.8 AQAR for the year

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2014-15 submitted to NAAC on 28-02-2015)

Not Applicable since it is first cycle

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phy. Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University

(for the Colleges)

Bangalore University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

-

University with Potential for Excellence

-

 UGC-CPE

-

DST Star Scheme

-

 UGC-CE

-

UGC-Special Assistance Programme

-

 DST-FIST

-

UGC-Innovative PG programmes

-

 Any other (Specify

-

UGC-COP Programmes

-

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="22"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="03"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="33"/>
2.10 No. of IQAC meetings held	<input type="text" value="03"/>
2.11 No. of meetings with various stakeholders:	<input type="text" value="02"/> Faculty /College Committees <input type="text" value="34"/>
	Non-Teaching Staff <input type="text" value="02"/> Students <input type="text" value="02"/> Alumni <input type="text" value="01"/> Others <input type="text" value="02"/>
2.12 Has IQAC received any funding from UGC during the year?	
Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If yes, mention the amount	<input type="text"/>
2.13 Seminars and Conferences (only quality related)	
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC	
Total Nos. <input type="text"/>	International <input type="text"/> National <input type="text"/> State <input type="text"/> Institution Level <input type="text" value="6"/>

(ii) Themes

Curriculum review of BBM & MBA Programmes
ICT Effective usage for research
Effective browsing techniques and computer usage for non- teaching
In-house programme for effective percolation of participative management practices
Institutional social responsibilities.
Best practices in teaching - learning process.

2.14 Significant Activities and contributions made by IQAC

Increase in Usage of ICT infrastructure
Meticulous execution of the activities as per the academic calendar
Systematic review and assessment of students' progress and corrective measures are in place.
Consciousness of ISR has increased.
Regular meetings of various committees and deliberations on quality enhancement practices

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To enhance ICT infrastructure	Plug & play facility is provided to 10 more class rooms
To get permanent affiliation from Bangalore University from 2014 academic year onwards.	Got permanent affiliation from the academic year 2014 onwards.
To submit a proposal for sanction of M.Com course from Bangalore University from 2014 academic year onwards as the demand is more for the same.	Got the permission to start M.Com for the academic year 2014 -15.
To conduct faculty development programmes	FDP conducted
To strengthen Academia – Industry link	Under process.

* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body Yes No

Management

Syndicate

Any other body

Provide the details of the action taken

It was decided by the IQAC to have monthly meetings on first Monday of every month with the members of IQAC.

To promote research culture in the institution.

To lay on emphasis on improving consultancy practices and student projects.

To organise conferences on quality practices and various academic areas of current developments on regular basis.

To focus on student seminars and paper presentations.

Criterion I

Part – B

CURRICULUR ASPECTS

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	03	NIL	03	06
UG	05	NIL	05	06
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others	01(FT)	NIL	NIL	NIL
Total				

Interdisciplinary	05	-	05	0
Innovative	04	02	06	0

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes	CORE and ELECTIVE OPTION
Semester	MBA	03
	MCA	04
	M.Sc.	03
CBCS (Current Year)	BCA	
	BBM	03
	BCom	03
	B.Sc	02
	BA	03

1.3 Feedback from stakeholders*

Alumni YES Parents YES Employers YES Students YES
(On all aspects)

Mode of feedback: Online --- Manual YES Co-operating schools (for PEI) ---

***Please provide an analysis of the feedback in the Annexure**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects

BBM:

Revision of Syllabus for III and IV Semester BBM. **III-Semester**

Language: Kannada / Sanskrit / Urdu / Tamil / Telugu / Additional English / Marathi / Hindi
Soft Skills for Business
Corporate Accounting
Human Resource Management
Services Management
Corporate Environment
Computer Fundamentals

IV-Semester

Language: Kannada / Sanskrit / Urdu / Tamil / Telugu / Additional English / Marathi / Hindi
Business Research Methods
Marketing Management
Financial Management
Business Regulations
Cost Accounting
Indian Constitution

BCOM - Yes. Corporate Accounting syllabus changed internally, new subjects introduced are Stock and commodity market, Corporate Communication and E Commerce

POLITICAL SCIENCE - The syllabus has been revised for the academic year of 2014-15. Human Rights has made part of the Indian Constitution

TOURISM - Change in assessment scheme from 100 marks to 70 in exam & 30 in IA for I Sem

ENGLISH – Change in assessment scheme from 100 marks to 70 in exam & 30 in IA for I semester.

HINDI –1st Sem B.Sc. & B.C.A

1.5 Any new Department/Centre introduced during the year. If yes, give details.

MCom course has been sanctioned by the Bangalore University for the year 2014-15 onwards

Criterion II

Part – B

TEACHING- LEARNING AND EVALUATION

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	70	50	08	03	09

2.2 No. of permanent faculty with Ph.D.

10

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
04	NIL	----	NIL	01	NIL	-----	NIL	05	NIL

2.4 No. of Guest and Visiting faculty and Temporary faculty

01

10

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	04	03	12
Presented papers	17	14	03
Resource Persons	01	03	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

BCA - E-learning material for all subjects, PowerPoint presentation, Forming quality circles, Mini projects, Seminar, Panel discussions.

BCOM - Use of ICTs, Case Studies, Group Discussions. Industrial visits,

BIOTECH - ONE TO ONE TEACHING, ITC skills, Charts, Practical field study, Industrial visits, Seminars.

MBA - Concept classes, Case study method and Problem based learning. Industrial visits.

SANSKRIT – Periodic evaluation by mentoring, By screening award winning films.

BBM - Open book test, Report writing, Project learning, Problem based learning, online trading demo. Industrial visits.

POLITICAL SCIENCE –PPT presentations in the classrooms, ICT skills, Visit to Legislative Assembly, Participation in model Lok Sabha, taken them to state Assembly Session to get practical knowledge of law making process.

ENGLISH - PPT, OHP, Paper Presentations, Film Screening, Wall magazines.

TOURISM - PPT, OHP, Paper Presentations, Projects. Industrial visits.

PSYCHOLOGY – Role play, Case analysis, Presentations, Movie screening and discussion, Wall magazine reviews.

HISTORY – ICT, Field visits, Student projects.

MCA - E-learning material for all subjects, PowerPoint presentation, forming quality circles, mini projects, Seminar, Panel discussions

2.7 Total No. of actual teaching days during this academic year

180(Each SEM 90)

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy and Online Multiple Choice Questions)

BCA/ MCA: Online Multiple Choice Questions,

BBM: Open Book Examination as a pilot project, proposed to be extended to other streams also.

And on the lines of Bangalore University

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01	04	02
----	----	----

2.10 Average percentage of attendance of students

BCA	95%
BCOM	75%
CHEMISTRY	75%
MATHS	95%
BIOTECH	95%
HISTORY	75%
MBA	75%
SANSKRIT	80%
MCA	75%
PSYCHOLOGY	75%
BBM	78 %
POLITICAL SCIENCE	75 %
ENGLISH	75 %
KANNADA	75 %
HINDI	75 %
TOURISM	80%
MSC PSYCHOLOGY	85%
JOURNALISM	75%
ECONOMICS	75%
PHYSICS	75%
BOTONY	75%

COMPUTER SCIENCE	75%
------------------	-----

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BCA V SEM	96	20	42	18	01	81
BCA VI SEM	96	45	27	10	03	85
BBM V SEM	105	-	6.67	16.19	15.24	38
BBMVI SEM	101	-	26.73	27.72	13.86	68
BCOM V SEM	136	-	22.79	27.94	15.44	66
BCOM VI SEM	129	-	41.86	24.81	11.63	78
BSc V SEM(PMCs)	05	-	20	40	-	60
BSc VISEM(PMCs)	05	-	-	40	-	40
BSc V SEM(CBBT)	09	-	11	77	-	88
BSc VISEM(CBBT)	09	-	66.7	33.3	-	100
BA V SEM (HTJ)	06	33.3	33.3	16.6	-	83
BA VI SEM(HTJ)	06	33.3	16.6	50	-	100
BA V SEM(HEP)	04	-	25	25	-	50
BA VI SEM(HEP)	02	-	50	-	-	50
BA V SEM(JOP)	06	-	17	50	17	84
BA VI SEM(JOP)	06	-	50	50	-	100
MCA V SEM	43	54	40	-	-	93
MCA VI SEM	42	100	-	-	-	100
MBA IV SEM	75	31	68	01	-	100
M.Sc Psy II SEM	29	02	66	34	-	100
M.Sc Psy III SEM	27	04	89	11	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. Consistently moulding students with good moral values through mentoring.
2. Slow and average learners are assisted to excel in academics through remedial coaching.
3. Effective feedback system helps to improve the performance of both teachers and students.
4. E-learning contents for online learning developed.
5. Online examination conducted.
6. Aptitude test, Soft Skills and Personality development training conducted to equip students with necessary skill to face campus interviews.
7. Faculty development programmes conducted.
8. Department of Computer Science organizes workshops to all teaching and non-teaching staff of the college to empower and equip them with better computer skills.
9. Conducting remedial classes and bridge courses.
10. Catering to the diversified needs of the students.
11. Periodical evaluation to monitor students' comprehension and leaning outcomes.
12. Open book examination.
13. Curriculum enrichment and experiential learning programmes.
14. Problem based learning.
15. Project based learning.
16. Internship programme.
17. Role plays.

2.13 Initiatives undertaken towards faculty development

Faculty/ Staff Development Programs	No. of Faculty Benefitted.					
	BCA	BCO M	CHEM	MATH	BIOTE	HIST
Refresher courses						
UGC – Faculty Improvement Programme						
HRD programs						
Orientation programs	01	06	01			
Faculty exchange programme	01					
Staff training conducted by the university		06		01		
Staff training conducted by other institutions		01				03
Summer / Winter schools, Workshops, etc.	09				01	02
Others						

	BBM	POL. SCI	ENG	KAN	TOUR
Refresher courses					
UGC – Faculty Improvement Programme					
HRD programs					
Orientation programs			01		
Faculty exchange programme					
Staff training conducted by the university	05				
Staff training conducted by other institutions	07				01
Summer / Winter schools, Workshops, etc.				02	
Others		01			

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	17	NIL	NIL	NIL

Technical Staff	05	NIL	NIL	NIL

Criterion III

Part – B

RESEARCH, CONSULTANCY AND EXTENSION

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- 1 Encouraging Faculty to get enrolled for Ph.D work
2. Seed money for the promotion of research is provided by college.
3. Facilitating staff by giving sufficient leave on need basis to attend the research related work.
4. Providing opportunity to the college staff to meet and interact with domain experts involved in research activities.
5. Staff are encouraged to present papers in seminars/ conferences.
6. Staff are encouraged to publish papers in research journals.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

MBA

	Completed	Ongoing	Sanctioned	Submitted
Number	-----	05	-----	-----
Outlay in Rs. Lakhs		1.25	-----	-----

3.4 Details on research publications

	International	National	Others
Peer Review Journals	19	-----	-----
Non-Peer Review Journals	01	-----	-----
e-Journals	02	-----	-----
Conference proceedings	05	-----	-----

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the College	MSC PSYCHOLOGY 2013-14	Surana College	15000/-	15000/-
Students research projects <i>(other than compulsory by the University)</i>	BIOTECH O1	Surana College		
Any other(Specify)				
Total				

3.7 No. of books published

i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations: International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency	<input type="text"/>
From Management of University/College	<input type="text" value="1.25"/>
Total	<input type="text" value="1.25"/>

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
02			01	01		

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

Students of I & II M.Sc Psychology have participated in the Youth Pro Action Labs (Youth Seminar) organized by Positive Psychology Unit, NIMHANS Bangalore on 9th December 2013.

Students of I & II M.Sc Psychology have participated in the Rotary Club Leadership Development Program organized by Rotary Club, Bangalore District on 11th November 2013.

Organized an Educational visit for IV Semester M.Sc. Psychology students to All India Institute of Speech and Hearing (AIISH), Mysore to create awareness on Speech and Hearing disorders. During the visit, Dr. S Venketasan, Professor of Clinical Psychology, AIISH delivered an awareness lecture on "Psychological Problems and Management of Communication Disorders"

Organized an educational visit for the I semester M.Sc. Psychology students to Microlabs Dry powder Unit, Bommasandra, Bangalore on 27th September 2013 to provide an exposure about the Human Relation Functions of the organization.

Organized an educational visit for the III semester M.Sc. Psychology students to BAMUL, Bangalore Dairy at Dairy circle on 20th September 2013 to provide an exposure about the Human Relation Functions of the organization.

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **Rotract wing of Rotary Club**

Rotract club of Surana College was started on 8th Nov 2013 with 10 office bearers and ten members. A district leadership training workshop for 150 members of 3190 district was held on 12th Jan 2014.

Eight members and 3 faculty members of Rotract club participated in a district level camp called Rota camp at Annie Beasant Park, Doddaballpur on 24th - 26th January 2014.

- **RYLA Programme**

Rotract club of Surana College together with Rotract club of Scintillators participated in a RYLA project at Nagamangala on 1st February 2014 in Mandya district. The purpose of the visit was aimed at equipping the high school children of rotary school with skills like effective communication ,clean work, right attitude& public speaking.

- **Blood donation camps**

NSS volunteers and students of Surana college donated blood,the details of which are as under: 30 NSS volunteers donated 300ml of blood each in Satya Sai Hospital, Bangalore on 27th July 2013. On the basis of periodical requirement of the Jayadeva Hospital and other Hospitals, our Surana College students donated blood from time to time.

- **Contributed one time meal to the old age home.**

As part of Institutional Social Responsibility ,our college is providing one time meal to 20 old age persons in an old age home.

Our college NSS volunteers contributed Rs 1000 in cash and another Rs 1000 worth of fruits to the persons of old age home.

Criterion IV

Part – B

INFRASTRUCTURE AND LEARNING RESOURCES

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area UG PG	2699.264 Sq.Mtr 2108.421Sq.Mtr	-		4807.685 Sq.mtr
Class rooms UG PG	44 17	-		61
Laboratories UG PG	11 04		College	15
Seminar Halls UG PG	01 01+ 1 auditorium		College	02 + 1 auditorium
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		Computers, Public address systems like, interactive digital notice boards, water coolers, furniture, Lab equipments .	College	
Value of the equipment purchased during the year (Rs. in Lakhs)		29.87		29.87
Others	Printers	5 no.	MANAGEMENT	
	Print Server	1 no.		
	Scanner	2 no.		
	Presenter	1 no.		
	OHP	1 no.		
	Modem	2 no.		
	Switch 48 ports	3 no.		
	LCD Projector	12 no.		

4.2 Computerization of administration and library

<ul style="list-style-type: none"> •E-Lib •Bar Coding •OPAC •CAS •Digital Library/Del net
--

4.3 Library services: UG (South End Campus)

	Existing		Newly added		Total	
	No.	Value Rs	No.	Value Rs	No.	Value Rs
Text Books	7213	1159779	604	93169	7817	1252942
Reference Books	934	280503	104	23375	1038	303878
e-Books	Subscribed to Nlist-Inflibnet (74138 e-books)					
Journals (Print)	30	51509	2 (32)	49002	32	49002
e-Journals	5 (Out of 30) + INFLIBNET Subscription (3717 e-Journals) -		8 (Out of 32) + INFLIBNET Subscription (3717 e-Journals)		8 (Out of 32) + INFLIBNET Subscription (3717 e- Journals)	
Digital Database	-	-	-	-	-	-
CD & Video	224	61335	224	61335	224	61335
Others (specify) (Braille)	233	-	233	-	233	-

4.3 Library services: PG (Kengeri Campus)

	Existing		Newly added		Total	
	No.	Value Rs	No.	Value Rs	No.	Value Rs
Text Books	12896	3465543	477	164289	13373	3629832
Reference Books	1195	55000	--	--	1195	55000
e-Books	500	--	200	--	700	--
Journals	120	300000	--	--	120	300000
e-Journals	8000	66893	--	--	8000	66893
Digital Database	-	--	--	--	--	--
CD & Video	1400	20000	--	--	1400	20000
Others (specify)		--	--	--	--	--

4.4 Technology up gradation (overall)

BCA

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	Server – 03 no. Desktop- 104 no. Laptop – 07 no.	03	1) 5 Mbps Broadband connection with Wi-Fi Connectivity 2) Licensed Agreement with Microsoft. 22 Licensed Software 3. Antivirus- E-SCAN 4. Firewall- internal security 5. Online UPS	1. Library has 01 Browsing centre with 5 computers. 2. All computer in the computer lab are with internet facility	All 3 labs are used as computer centres		BCA	
Added	Desktop - 07	-	-					
Total	Server – 03 no. Desktop - 111 no. Laptop – 07 no.							

4.4 Technology up gradation (overall)

BBM

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others(PR OJECTORS)
Existing	05	---	Available	-	-	-	04	03
Added	-	-	-	-	-	-	-	02
Total	05	-					04	05

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

The Computer Science department organized workshops for all teaching and non-teaching staff of the college to empower and equip them with the required computer skills.

Internet Access:

- LAN with 5 mbps
- Wi-Fi with 5mbps
- Computer training for teachers
- Computer science department gives training classes for faculty
- Computer, Internet access, training to teachers and students and other programmes
- Up gradation (Networking, e-Governance MS-Office, Fire wall etc.)

4.6 Amount spent on maintenance in lakhs:

i) ICT	26.79
ii) Campus Infrastructure and facilities	98.18
iii) Equipments	29.86
iv) Others	-----
Total:	154.83

Criterion V

Part – B

STUDENT SUPPORT AND PROGRESSION

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Dissemination of information through prospectus, Website, Display Boards, SMS alerts, printed syllabus copies.
- The following capacity building programmes were organised.
 - **Kapoor's Work Shop (KVEC)** on effective communications for Soft Skills and Personality development training.(on MOU).
 - Training programme on DOT NET & PHP with HTG COMPUTERS (ON MOU)
 - Certificate courses in CCNA with KGTTI (on MOU)
 - Certificate course in TALLY accounting B.Com & B.B.M programmes.
 - Competence enhancing programmes conducted during the year.
 - Counsellor wards system from 2002 for improving student's academic performance.
 - Moulding students with good moral values through Mentoring.
 - Tutorials to help slow and average learners to excel in their academics.
 - Esoteric - The IT CLUB facilitates overall development of students.
 - Intra and intercollegiate fest conducted.
 - Intra-collegiate fest conducted to enrich students' knowledge and enhance their skills through various events like Business quiz, marketing events, HR events, Finance & Best manager events to give practical exposure to the students. This fest was conducted under the aegis of Praneethi – A Commerce forum & Proficiency Club – A Management forum
 - Students are given multi-dimensional exposure in acquiring life skills along with living skills. Continuous Parent Teacher Meetings improves students attendance and performance.
 - Details put up on boards
- Grievance redressal committee helps students to see the transparency in admission and functioning college
- All the Students are covered under Group Insurance .
- Sports students are given uniforms , registration fee and TA/DA for participating in tournaments.

5.2 Efforts made by the institution for tracking the progression

Every semester students' performance in university examinations reviewed and corrective measures undertaken

- Continuous evaluation of students' performance is in place through periodical tests and assignments, online examination and developing E – Contents.1. Consistently Moulding students with good moral values through Mentoring.
- Remedial classes help slow and average learners to excel in their academics.
- Successful Implementation of counsellor wards system from 2002 for the benefit of student's academic performance.
- Continuous feedback
- Aptitude test, Soft Skills and Personality development training to equip student with necessary skill to face campus interviews.
- Enhancement of comprehension level of students is achieved through experiential learning activities

5.3

BCA

(a) Total Number of students	UG	PG	Ph. D.	Others
	267			

(b) No. of students outside the state	16
---------------------------------------	----

(c) No. of international students	01
-----------------------------------	----

Men	No	%	Women	No	%
	178	66.7		89	33.3

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
127	19	07	127	02	282	115	10	02	140	-	267

Demand ratio 1:1 Dropout % nil

B.COM

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
451			

(b) No. of students outside the state

14

(c) No. of international students

0

Men	No	%	Women	No	%
	305	68%		146	32%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
239	26	4	185	-	454	208	29	14	200	0	451

Demand ratio 1:2

Dropout 6 %

BBM

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
286			

(b) No. of students outside the state

21

(c) No. of international students

NIL

Men	No	%	Women	No	%
	223	77.9		63	22.1

Last Year							This Year						
General	SC	ST	OBC	CAT-1	Physically Challenged	Total	General	SC	ST	OBC	CAT-1	Physically Challenged	Total
155	16	3	149	5	1	319	128	13	4	134	7	1	286

Demand ratio 1:1

Dropout 4%

B.Sc 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
35	-	-	-

(b) No. of students outside the state

01

(c) No. of international students

-

Men	No	%	Women	No	%
	13	37		22	63

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
19	01	----	15	-----	35	16	01	-	18	-----	35

Demand ratio 1:1

Dropout 3%

BA

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
104	-	-	-

(b) No. of students outside the state

Nil

(c) No. of international students

02

Men	No	%	Women	No	%
	69	66		35	34

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
43	07	05	45	07	107	39	05	03	53	04	104

Demand ratio 1:1

Dropout 3%

MBA

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
--	76	--	--

(b) No. of students outside the state

11

(c) No. of international students

NIL

Men	No	%	Women	No	%
	57	75		19	25

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
39	11	9	79	--	138	28	3	3	42	--	76

Demand ratio 1: 1

Dropout 3%

MCA

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
	73		

(b) No. of students outside the state

19

(c) No. of international students

Nil

Men	No	%	Women	No	%
	45	61.6		28	38.3

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
45	2	1	30	-	78	47	2	2	22	-	73

Demand ratio 1: 1

Dropout 2%

MSc PSYCHOLOGY

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
	35		

(b) No. of students outside the state

3

(c) No. of international students

--

Men	No	%	Women	No	%
	1	3%		34	97%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
18	4	1	10	NIL	33	25	3	1	6	NIL	35

Demand ratio 1:1 Dropout : 10%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- 1.MOU with Kapoor’s Work Shop (KWEC) on effective communications for Soft Skills and Personality
- 2.Development training: Training provided for Banking Entrance Exam conducted by IIBF. Diploma in banking and Finance
- 3.Inspiring lectures by achievers in Civil Services conducted.

No. of students beneficiaries

107

5.5 No. of students qualified in these examinations

NET	1	SET/SLET	1	GATE		CAT	
IAS/IPS etc		State PSC		UPSC		Others	

5.6 Details of student counselling and career guidance

1. Consistently Moulding students with good moral values through Mentoring.
2. Each faculty has mentored 20 students
 - 20-25 students from different classes were assigned to each teacher in the department in the beginning of the semester.
 - The details such as attendance details, academic details and general behaviour of the students were given to the mentors from the respective class teachers.
3. Along with mentoring, students are provided with career guidance
4. Employability Skill test conducted in association with CII
5. Career Guidance for Civil Services Exam conducted.
6. Students were exposed to Entrepreneurs skills through exhibitions.
7. Work shop on Financial Planning – Career opportunities in Investment banking conducted.
9. Leadership & Teamwork Development Program conducted.

No. of students benefitted

698

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
57	970	198	37

5.8 Details of gender sensitization programmes

Through Well women Education cell, seminars organized for both women staff and girl students to develop self defence mechanism.

Guest Lecture on Gender sensitization by: Dr. Geetha Murlidhar and Dr. Namratha, Apollo Health and life style Ltd. conducted.

Dr. Chaya Srivatsa, GOWA, an NGO spoke on Gender sensitization.

March 08, 2014, in celebration of International women's day, slogans were displayed in the campus on women empowerment and protection.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports:

State/ University level National level International level

Cultural:

State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	339	35,85,850
Financial support from government	21	1,38,875
Financial support from other sources(ALUMNI ASSOCIATION)	01	20000
Number of students who received International/ National recognitions	International:2 National :11	

5.11 Student organized / initiatives

Fairs:

State/ University level National level International level

Exhibition:

State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: grievances addressed:

1. Steps were taken to improve the quality of food and bring down the prices of food items in the canteen.
2. LCD's were provided in more number of classrooms.

Criterion VI

Part – B

GOVERNANCE, LEADERSHIP AND MANAGEMENT

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision of the Institution: *“To be the institution of preferred choice, by ushering in the convergence of knowledge, skills and values”* in education.

Mission: Motto: *“To mould character and careers”* of its students.

6.2 Does the Institution has a Management Information System

Yes, ERP software package for complete college solutions is being used for all the admission, administration, academic and financial practices and processes in the institution.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1. Tie-ups with professional bodies like HTG COMPUTERS, KGTTI, BANALORE for various short term courses to contribute in higher magnitude.
2. Tie-ups with corporate bodies like KWEC to enhance the students’ skills/ personality
3. Arranging Industrial visits in and around Bangalore to increase real time organizational awareness in students and to supplement the curriculum aspects.
4. Certification courses like Sales Training, Advanced Excel, and Foreign Trade were given to students.
5. Workshops for syllabus review and updating add on course details.
6. Guest lectures/ seminars to supplement syllabus learning and also value added short term courses.

6.3.2 Teaching and Learning

1. Regular staff meeting with Heads of the Departments for smooth functioning of the department with regard to attendance, syllabus coverage, class tests, assignments, Mid-term exams and internal assessments.- Teaching and evaluation plan prepared.
2. Consistently moulding students with good moral values through mentoring and counselling.
3. Remedial classes and Tutorials help slow and average learners to perform well in their academics.
4. Implementation of counsellor wards system for the improvement of student's academic performance.
5. Continuous feedback system.
6. E-learning contents for online learning.
7. Online exam for automatic evaluation of academic performance of students.
8. Aptitude test, Soft Skills, Quiz and Personality development training to equip students with necessary skills to face campus interviews.
9. Organizing the workshops to all teaching and non-teaching staff of the college to empower and equip them better with required computer skills.
10. Individual coaching and attention to slow learners.
11. Faculty members are encouraged to participate in workshops, FDPs, seminars and workshops and FDP programmes conducted every year.
12. Multi-disciplinary learning through Journal club activities in all departments.
13. Guest lectures and visiting faculty sessions, panel discussions, group report writing skills and case studies learning arranged to enhance the teaching and learning of staff and students.
14. Use of different teaching aids such as maps, charts, pointer, PPTs, interacting and discussions, evaluating students by asking questions to know the conceptual, and analytical knowledge.

6.3.3 Examination and Evaluation

1. Mentors maintain the records pertaining to continuous evaluation.
2. Internals are conducted twice in each semester. Internal tests, assignments and projects conducted.
3. Preparatory exam is conducted for theory and practical to build confidence in students.
4. Faculty members are involved in university evaluation work.
5. Proposed on line examination.
6. IA tests, assignments and projects held.

6.3.4 Research and Development

1. Seed money for promotion of research given.
2. Research publications by faculty encouraged.
3. In M.Sc., Psychology project is sponsored by the Bangalore University
4. Students' projects are funded by the college in Bio-tech department.
5. Book publications by faculty encouraged.
6. Faculty encouraged to serve as resource persons and research guides.
7. Some faculty are working on minor projects in their area of expertise.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Latest editions added in all disciplines – 60 new titles added.
Access for E–Journals and books provided.
Power Point presentation by faculty encouraged with plug & play facility in several class rooms.
Digital library.
Augmenting IT facility.

6.3.6 Human Resource Management

- 1.Feedback taken from stakeholders and effective measures undertaken to address the specific issues.
- 2.Student Grievance Redressal Mechanism is in place, including mentoring system.
- 3.Student development programmes are in practice.
- 4.Staff welfare measures are in place, besides sending them for FDPs and encouraging them for enhancing the pedagogy in teaching and learning techniques
- 5.Good stakeholders’ relationships maintained.

6.3.7 Faculty and Staff recruitment

Faculty and staff recruitment are made as per UGC/Bangalore University/ State regulatory bodies.

6.3.8 Industry Interaction / Collaboration

- Industries are contacted for visits and tie up for guest lecturers to improve the practical knowledge of students.
- Departments has MOUs with 3 companies like KGTTI, HTG computers, KWEC to improve technical and soft skills of students in order to meet demands of the employment market.
- Signed an MOU with Bal Pharma, NEN, CII and YIMs. Mrin Agarwal, Financial Consultant on Financial Planning.

6.3.9 Admission of Students

Admission of students is done based on
1) Merit in previous qualifying exam.
2) Reservation policy of state government/University.
3) Counselling

6.4 Welfare schemes for staff.

Teaching	PF & Insurance and also ESI, gratuity, Paraspara loans, children fee concessions, conveyance, telephone bills reimbursements, transportation, blazers, refreshments
----------	---

Non teaching	PF & ESI, Insurance refreshments, children fee concessions
Students	Group Insurance

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done Yes

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	YES	YES	YES	YES
Administrative	YES	YES	YES	YES

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

CBCS INTRODUCED

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University amended the rules to grant autonomy to the colleges.

6.11 Activities and support from the Alumni Association

1. Student alumni conducting frequent workshops/seminars for the present students in latest IT technologies.

2. Alumni helps placement cell, admission of students.

3. Placement support

The alumni are helping the current students for

- Placements
- Internship and
- Projects
- Career Guidance
- Guest Lectures
- Regular Alumni Meet is organised, where in the Alumni have come forward to interact with the present students and discuss regarding the expectation from the corporate and how to cope up oneself to the corporate needs. Alumni also sponsor fees for needy students; they also refer the final year students for placements.

6.12 Activities and support from the Parent – Teacher Association

- Parent - teacher meeting held once in a semester.
- Suggestions are invited on various aspects.
- Discussion on results held.
- Focus on co-curricular activities.
- Parents Teachers Association is active by way of **SAHYOG**, where in the parents actively take part in the Association by offering their services by way of delivering guest lectures, getting permission for industrial visits-local and outstations and also help the final year students for the project work

6.13 Development programmes for support staff

- One day picnic was organized for the supporting staff.
- Orientation programme on behavioural etiquettes.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Garbage separation
2. Planting trees
3. Rain water harvesting.
4. Use of renewable energy
5. Energy conservation.
6. Providing tree guards

Criterion VII

Part – B

INNOVATIONS AND BEST PRACTICES

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Problem based learning
2. Case study based learning
3. Concept classes.
4. ICT enabled Lecture Method.
5. Field visits, MOU's and Online material.
6. Experiential learning

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Remedial Classes are handled by all the faculty members for the underperforming students, activities are conducted as per the calendar of events.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Hosting intercollegiate fests for students and also encouraging and ensuring their active participation and training students beyond the curriculum through enrichment and value added programmes.
- Institution of G.C. SURANA ENDOWMENT AWARDS for meritorious students.
- Details provided in the annexure.

7.4 Contribution to environmental awareness / protection

- Evaluation of knowledge based environmental science to non-science students to create awareness.
- Maintenance of SOUTH END CIRCLE MUNICIPAL PARK under BBMP limits and saplings on several arterial roads of the city.
- Planting trees, tree guards
- Solar powered lights in the campus.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Institutional SWOC - Surana College

Strengths:-

1. Enlightened Management with good financial support
2. Competent and dedicated Staff.
3. Locational advantage.
4. Good infrastructural facilities.
5. Students talented in sports and cultural activities.

Weaknesses:-

1. Yet to own a playground. However, the college has got MOUs for provision of Playgrounds
2. Research area needs improvement.
3. Academic performance needs further improvement.

Opportunities:-

1. Mobilisation of funds for research from central and other agencies after 12B recognition.
2. Induction of Foreign students with hostel facility
3. Integrated Programs with industry inputs and tie-ups.
4. To start PG Diploma Courses well within the vicinity of the current centrally located campus.
5. To start more no. of PG programmes.

Challenges:-

1. Being a self-financing college, to sustain the student strength in spite of several grant-in-aid and govt. colleges coming up in the neighbourhood.
2. To sustain academic excellence in the institution.
3. To promote research culture in the institution by way of collaborations and linkages.
4. To improve the quality of placements.

8. Plans of institution for next year

1. Introduction of more number of PG programs.
2. Getting permanent affiliation for college.
3. 12 b recognition from UGC.
4. Strengthening internal evaluation system.
5. Strengthening monitoring system in teaching and learning process.
6. Augmenting the research based activities.
7. Exploring the possibility of setting Surana student bank.
8. Conducting a national seminar

Name A. SRINIVAS
A. Srinivas

Signature of the Coordinator IQAC

**IQAC Co-ordinator
Surana College
Bangalore - 560 004**

Name SAKUNTALA SAMUELSON
S. Samuelson

Signature of the Chairperson, IQAC

**PRINCIPAL
SURANA COLLEGE
SOUTH END ROAD
BANGALORE-4**

Part – C

ANNEXURES

CALENDAR OF EVENTS FOR THE YEAR 2013-14

ODD SEMESTER	
DATE	ACTIVITIES
14-7-13	Swagath
15/07/13	Date of re-opening and commencement of classes
29/07/13	Industrial Visit to BWSSB.
29/07/13-8/8/13	Inauguration of Commerce, Management and BCA clubs.
5/8/13 to 18/8/13	KWEC WORKSHOP for I Semester students
9/8/13	Ramzan holiday
15/8/13	Independence day
19/08/13	Short term course begins
19/08/13	Industrial visit
16/8/13	Time slot for Diploma courses/ Guest lecture/ Seminar
28/9/13	Alumni meet
25/9/13-31/9/13	Parent- Teacher Meeting
7/9/13	Outbound program
9/9/13	Ganesha Chaturthi
15/9/13-20/9/13	Test
2/10/13	Gandhi Jayanthi
4/10/13	Mahalaya Amaavasya
14/10/13	Vijayadashami
16/10/13	Bakrid
18/10/13	Vakmiki jayanthi
28/10/13	Commencement of practical examination
05/11/13	Last working day
11/11/13	Last date to submit Internal assessment marks
18/11/13	Commencement of theory examination

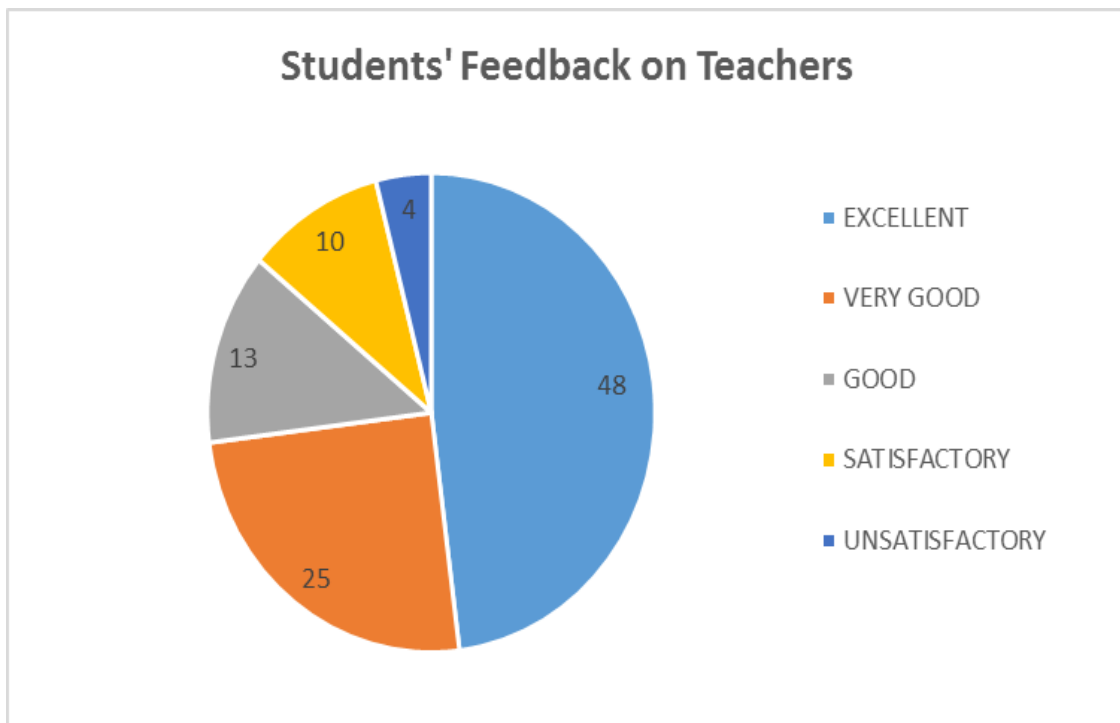
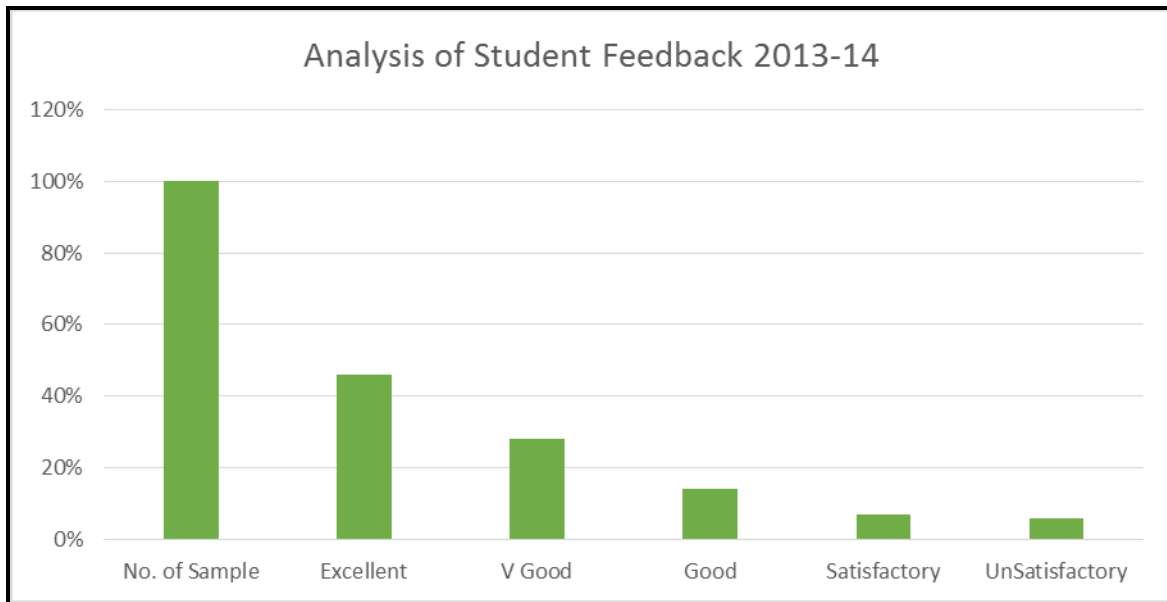
EVEN SEMESTER	
DATE	ACTIVITIES
16-01-14	Date of re-opening and commencement of classes
26-01-14	Annual Republic Day celebration
29-1-14	18 th Annual athletic sports meet
5-2-14 – 8-2-14	Language depts. Competitions
11-2-14 – 12-2-14	Well women cell competitions
13-2-14 -28-2-14	Departmental competitions(BA, BSC, B.COM, BBM, BCA)
27-2-14	MAHA SHIVATRATHRI
1-2-14 – 5-3-14	Time slot for Diploma courses/ Guest lecture/ Seminar
14-2-14	Saraswathi pooja
March month date to be finalised	Vyuha
8-3-14	World Womens' Day/Film club
17-3-14 – 22-3-14	Degree internal exams
29-3-14	Graduation day
31-3-14	Ugadi
1-4-14	Varnothsava/ Folk mela
12-4-14	PARVA
21-4-14	Commencement of practical examination
28-4-14	Last date to submit internal assessment marks by teachers to the principal
30-4-14	Last working day of the even sem.
1-5-14	Commencement of vacation
7-5-14	Last date to submit internal assessment to the university
8-5-14	Commencement of theory examination.
21-5-14	Commencement of valuation of major subjects
4-6-14	Closing of theory examination
5-6-14	Commencement of valuation of all other subjects
25-6-14	Reopening of odd sem. i.e. (1/3/5 sem)

ANNEXURES

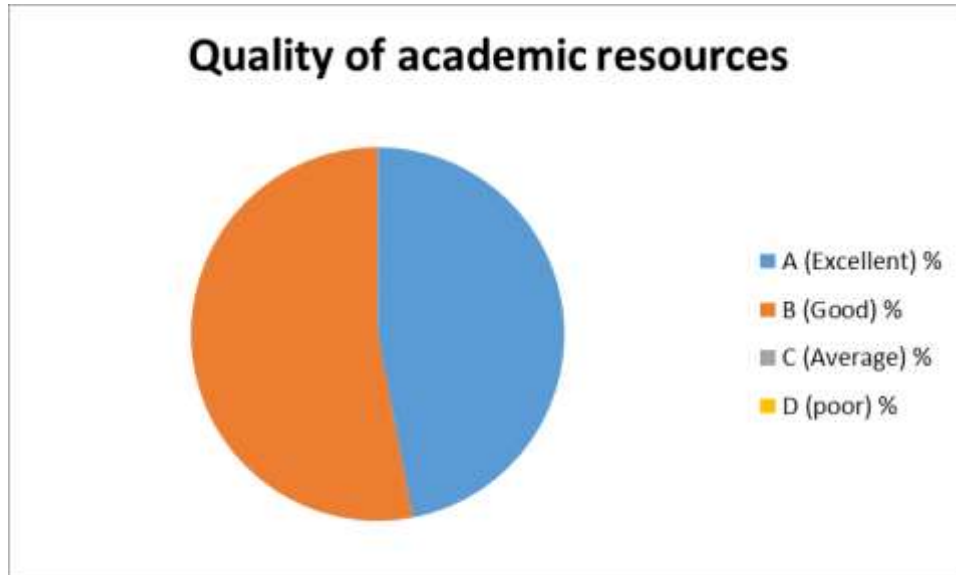
Part – C

ANALYSIS OF FEEDBACK

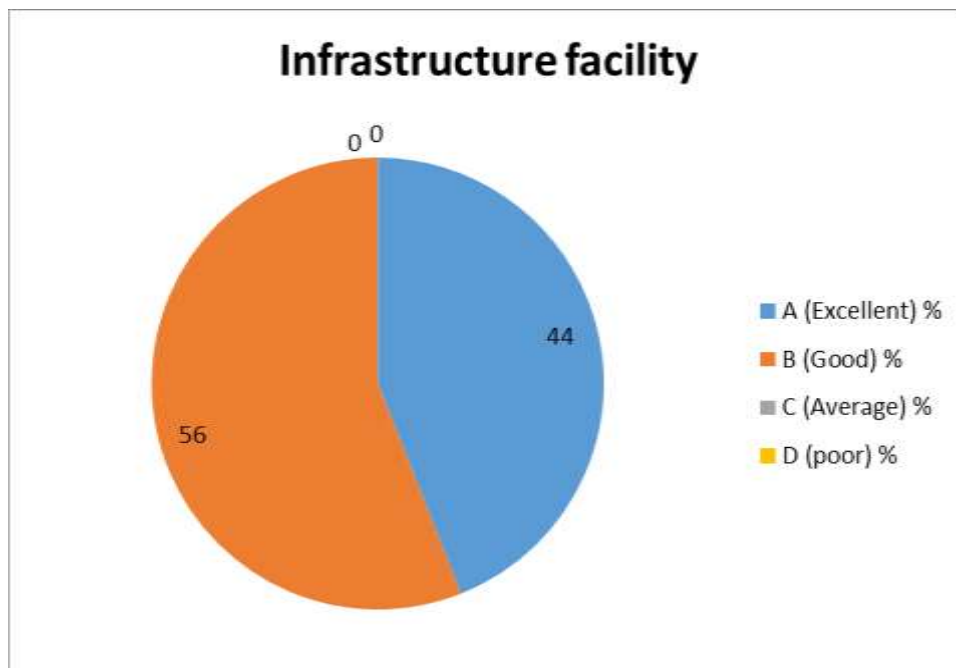
Students' Feedback on Teachers



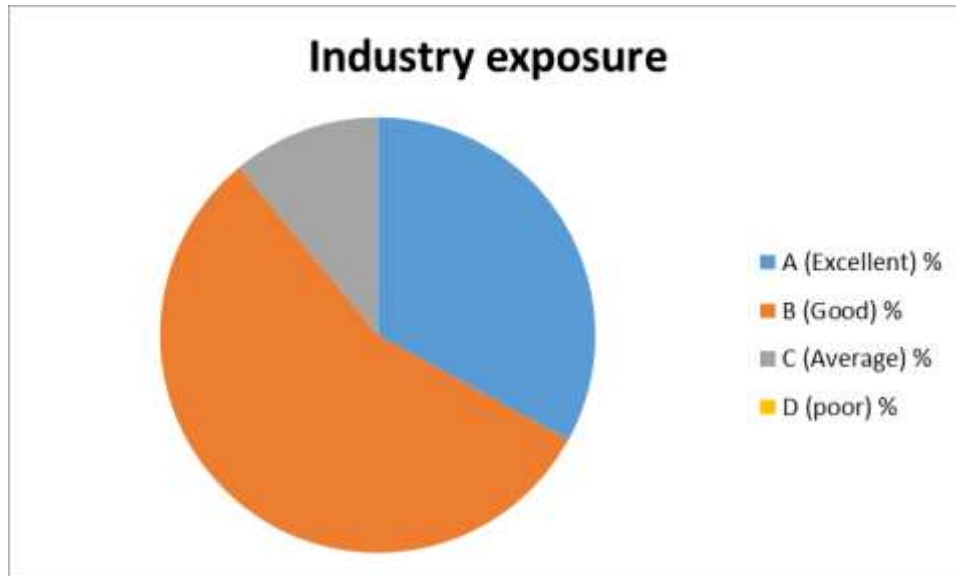
Feedback by students on Quality of Academic Resources



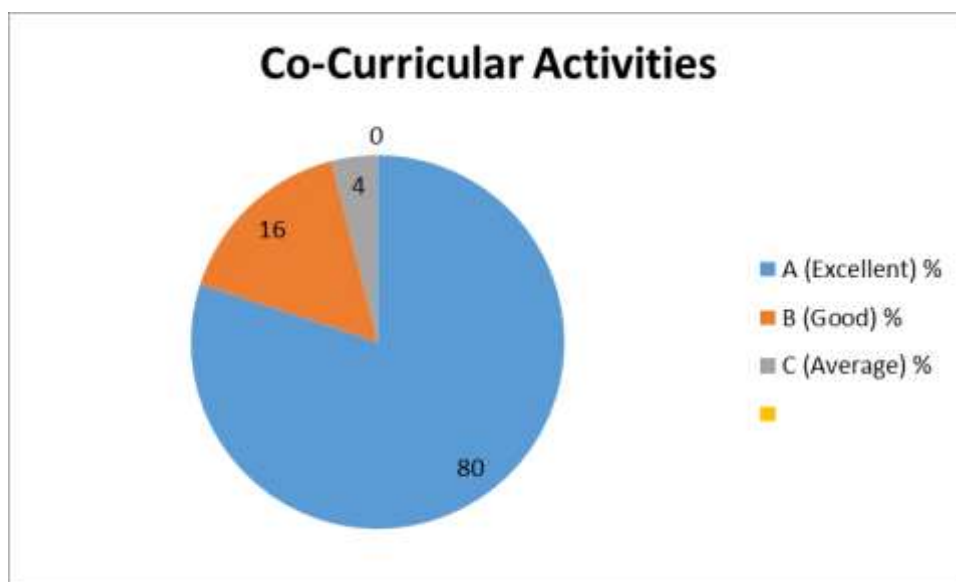
Feedback by students on Infrastructure



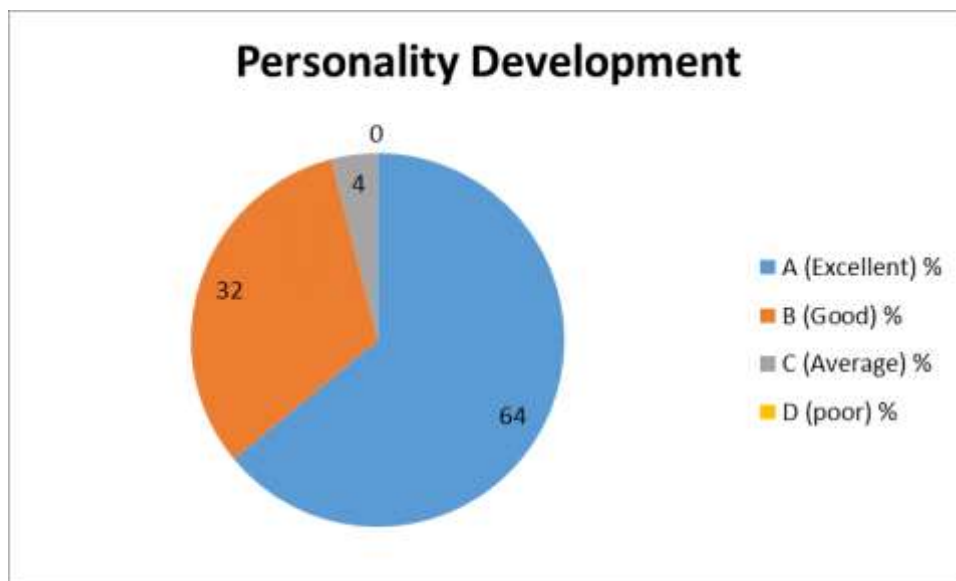
Feedback by students on Industry exposure



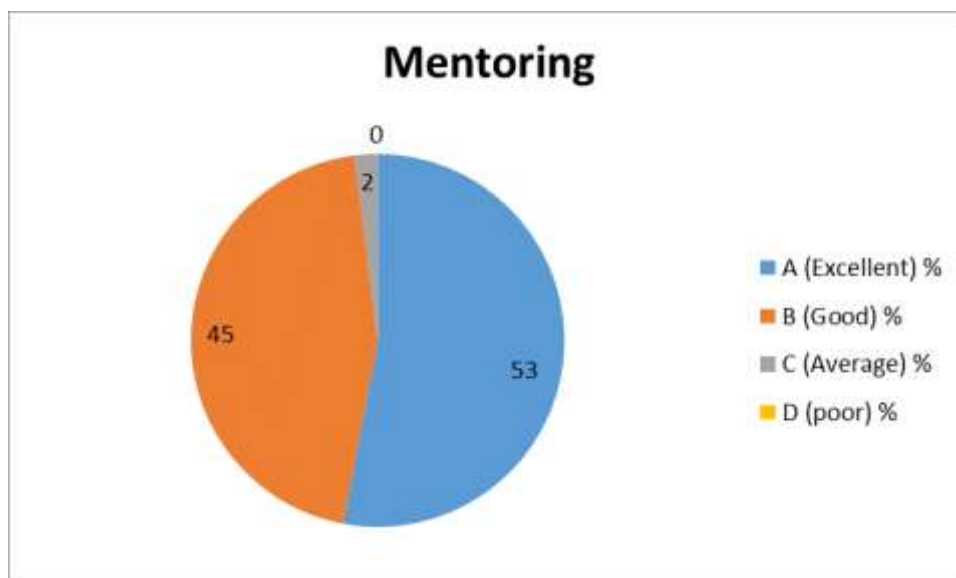
Feedback by students on Co-Curricular activities



Feedback by students on Personality Development



Feedback by students on Mentoring



STUDENTS FEEDBACK ON CANTEEN

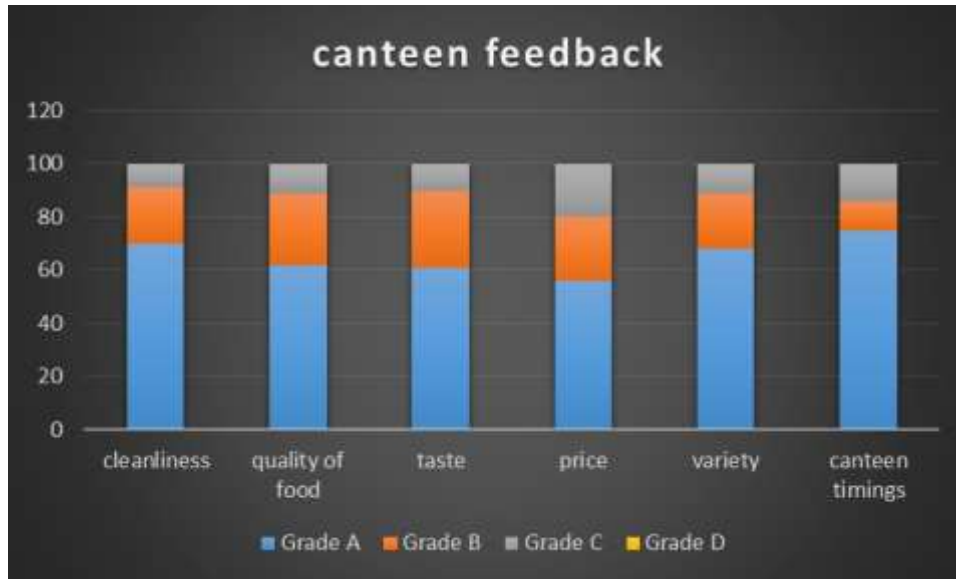
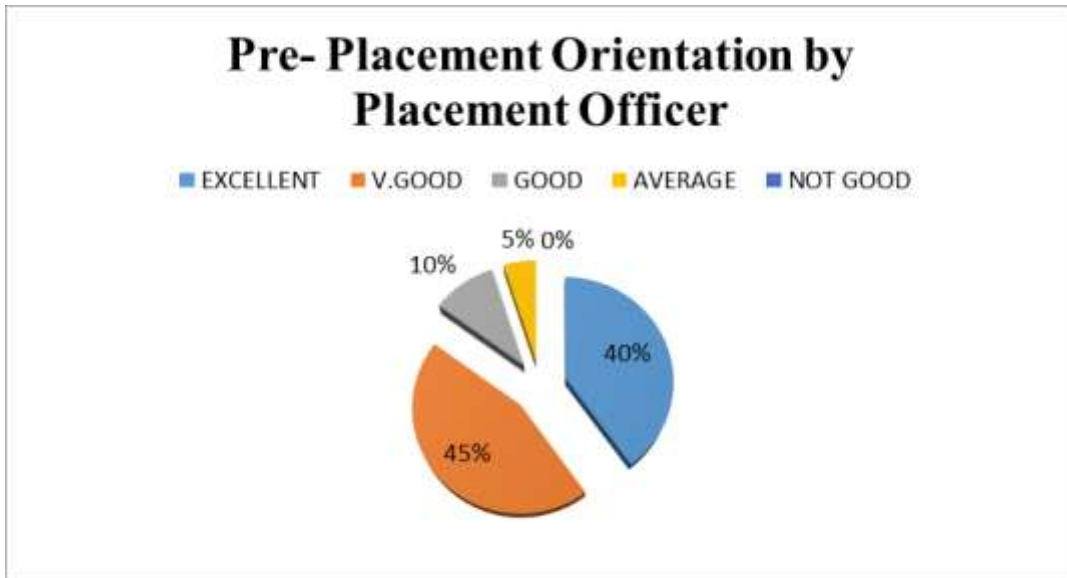


Table showing feedback on Canteen

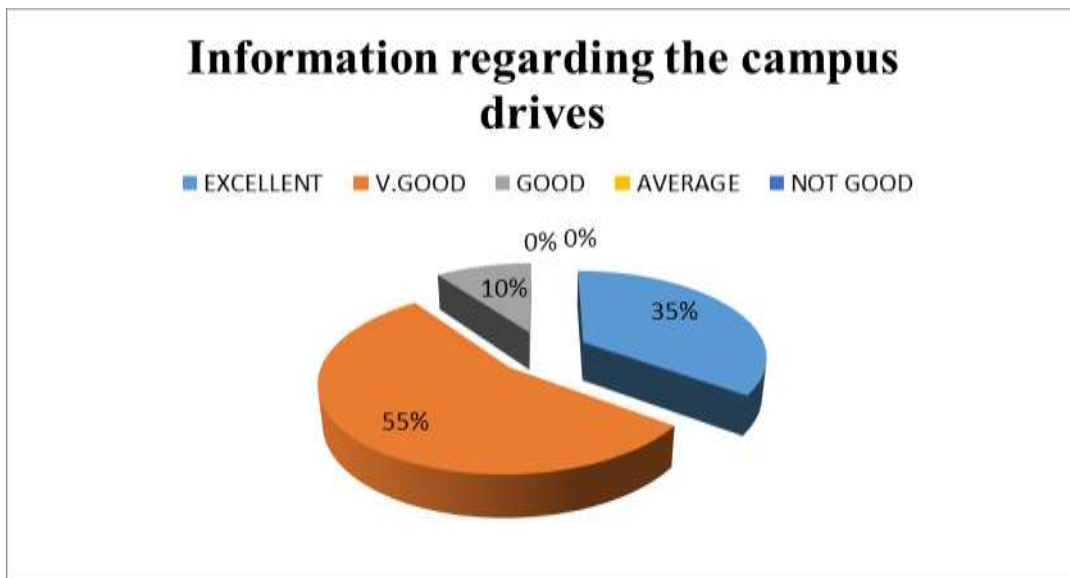
Criteria	GradeA (%)	GradeB (%)	GradeC (%)	GradeD (%)
cleanliness	70	21	9	0
quality of food	62	27	11	0
taste	61	29	10	0
price	56	24	20	0
variety	68	21	11	0
canteen timings	75	11	14	0

STUDENT FEEDBACK ON PLACEMENT ACTIVITIES

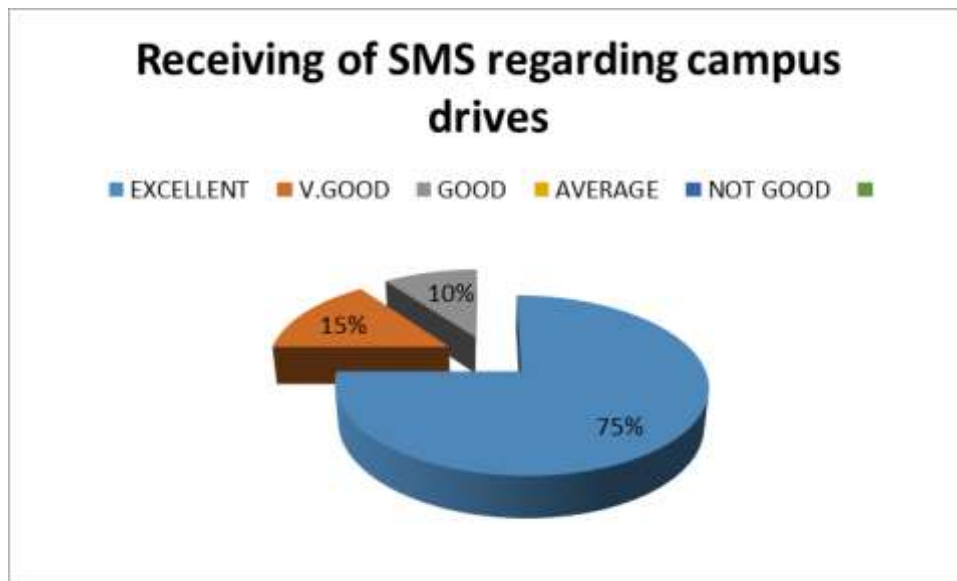
1.Pre- Placement Orientation by Placement Officer



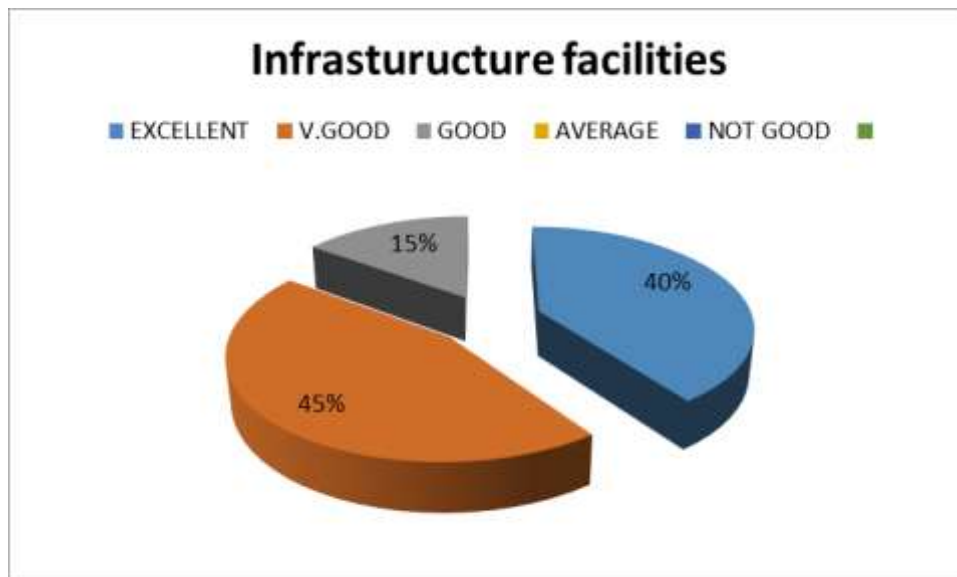
2.Information regarding the campus drives



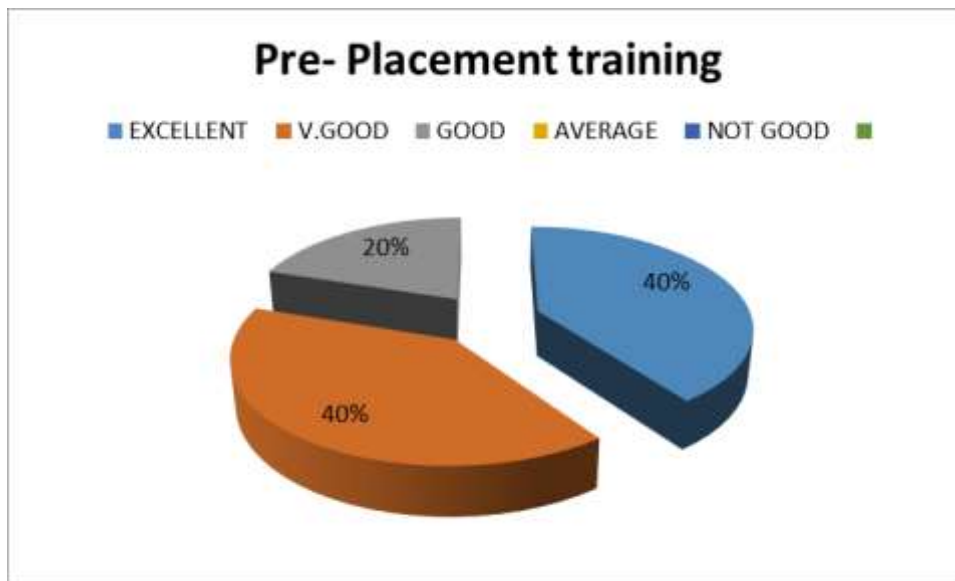
3.Receiving of SMS regarding campus drives



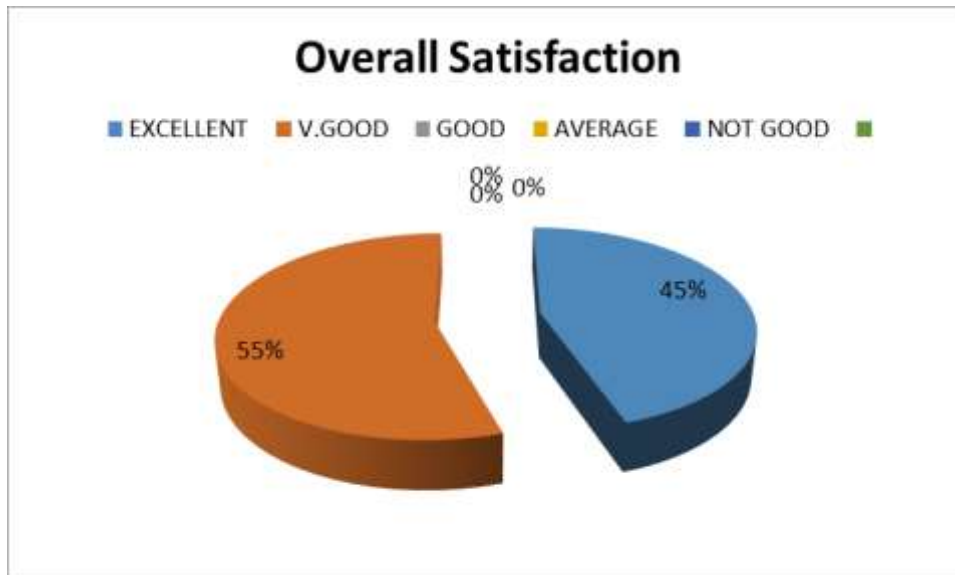
4.Infrastructure facilities



5.Pre- Placement training



6.Overall Satisfaction



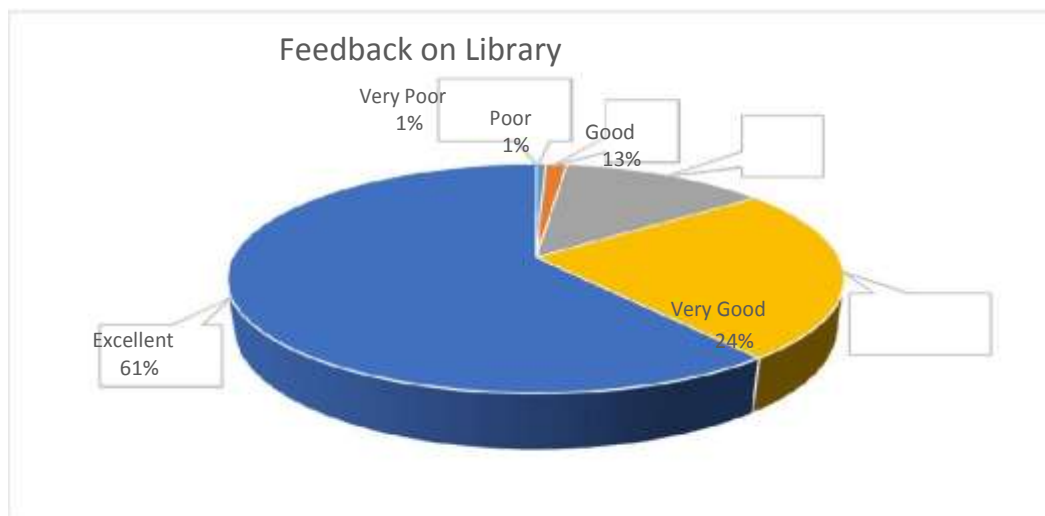
CENTRAL LIBRARY USER FEEDBACK

Samples

135

Sr. No	Question	Very Poor	%	Poor	%	Good	%	Very Good	%	Excellent	%
1	Behaviors of the library staff	1	0.74	1	0.74	21	15.56	29	21.48	83	61.48
2	Cleanliness of library premises	0	0	3	2.22	15	11.11	30	22.22	87	64.44
3	Tractability of books and Journals	2	1.48	3	2.22	21	15.56	41	30.37	68	50.37
4	Working hours of library	0	0	0	0	3	2.222	48	35.56	84	62.22
5	Broad band facilities	4	2.96	13	9.63	41	30.37	32	23.7	45	33.33
6	Photostat facilities	0	0	0	0	32	23.7	42	31.11	61	45.19
7	Back volumes services	0	0	0	0	42	31.11	44	32.59	49	36.3
8	The library ambience	1	0.74	3	2.22	16	11.85	37	27.41	78	57.78
9	Seating arrangements	2	1.48	4	2.96	19	14.07	33	24.44	77	57.04
10	Books and journals new arrival display	3	2.22	0	0	12	8.889	38	28.15	82	60.74
11	Assistance for article search	0	0	0	0	25	18.52	37	27.41	73	54.07
12	Printing facility	0	0	0	0	12	8.889	23	17.04	100	74.07
13	Scanning facility	0	0	0	0	13	9.63	21	15.56	101	74.81
14	Overall performance of Library	1	0.74	3	2.22	17	12.59	26	19.26	88	65.19
15	Power backup	0	0	0	0	3	2.222	44	32.59	88	65.19
16	Illumination	0	0	0	0	0	0	15	11.11	120	88.89
17	Ventilation	0	0	0	0	5	3.704	19	14.07	111	82.22
			0.61		1.31		12.94		24.36		60.78

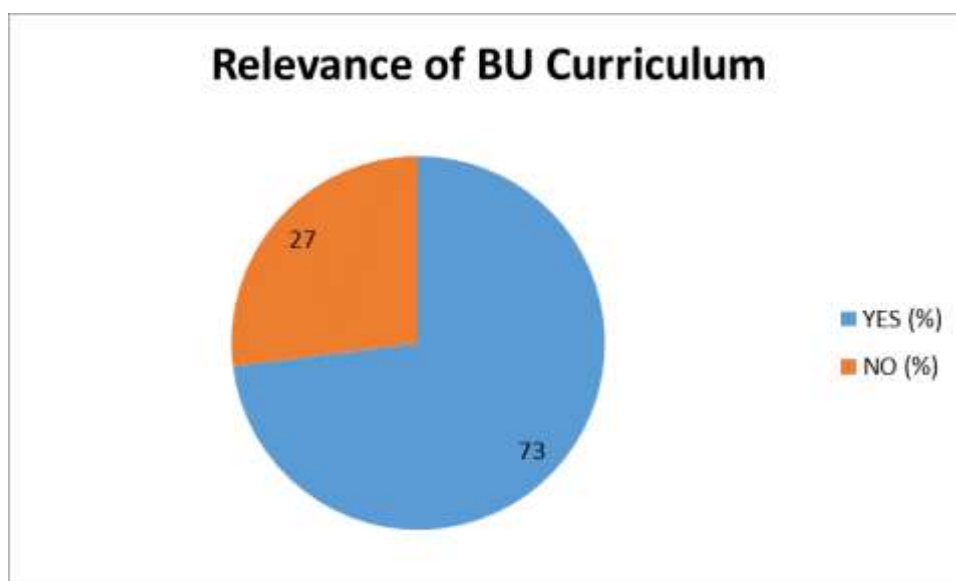
Very Poor	0.61
Poor	1.31
Good	12.9
Very Good	24.4
Excellent	60.8



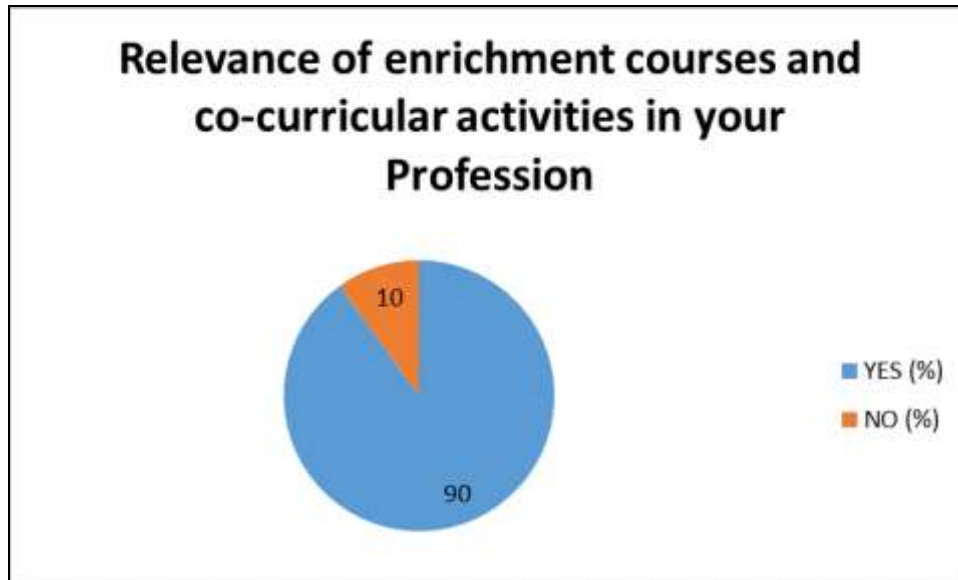
ANALYSIS OF FEEDBACK FROM ALUMNI

CRITERIA	YES (%)	NO (%)
Association with College	100	-
Willing to contribute to the development of the College	100	-
Relevance of BU Curriculum	73	27
Relevance of enrichment courses and co-curricular activities in your Profession	90	10

FEEDBACK FROM ALUMNI ON BANGALORE UNIVERSITY CURRICULUM



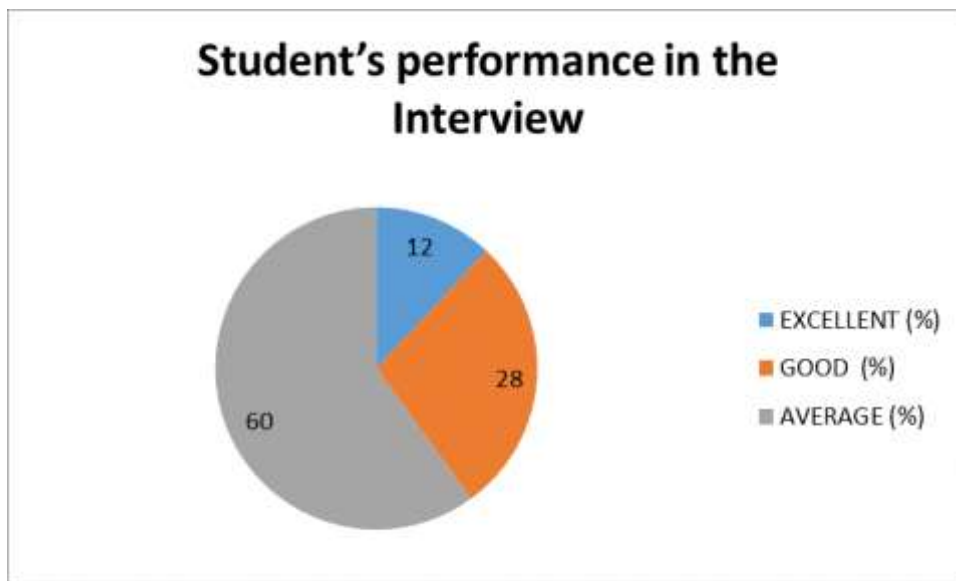
FEEDBACK FROM ALUMNI ON RELEVANCE OF ENRICHMENT COURSES AND CO-CURRICULAR ACTIVITIES IN THE POFSESSION



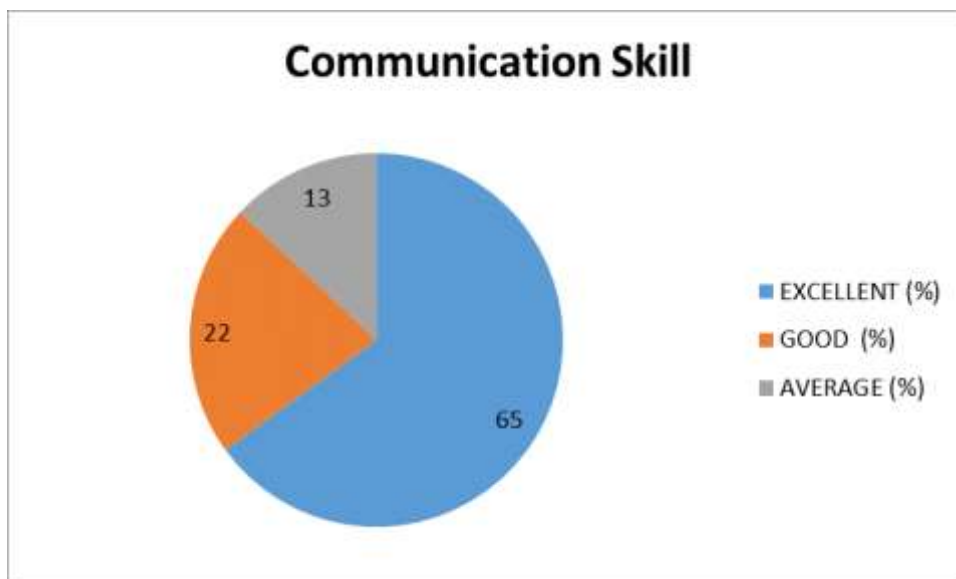
ANALYSIS OF FEEDBACK FROM EMPLOYERS

CRITERIA	EXCELLENT (%)	GOOD (%)	AVERAGE (%)
Student's performance in the Interview	12	28	60
Communication Skill	65	22	13
Attitude towards the job	80	12	08
Suitability towards the position	70	24	06

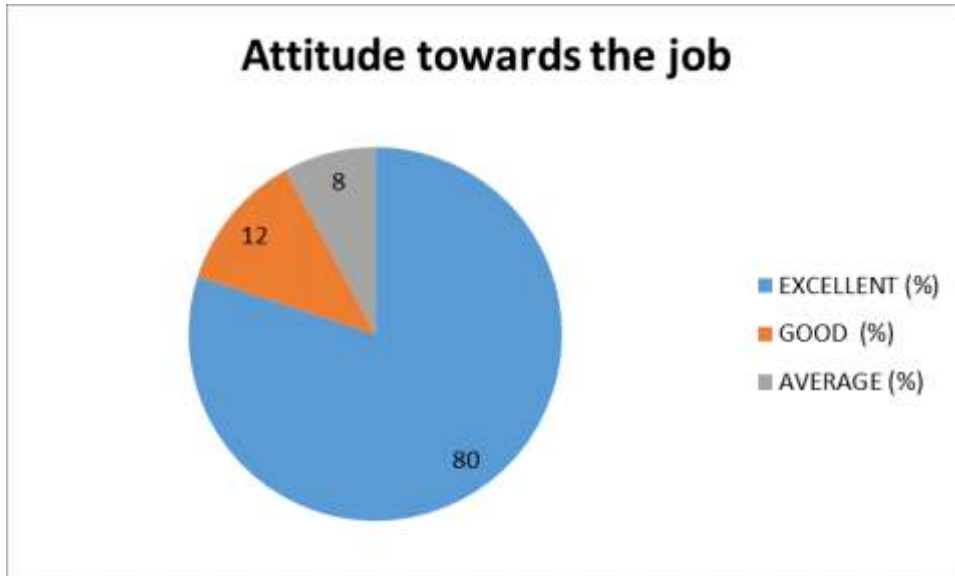
FEEDBACK FROM EMPLOYERS ON STUDENT'S PERFORMANCE



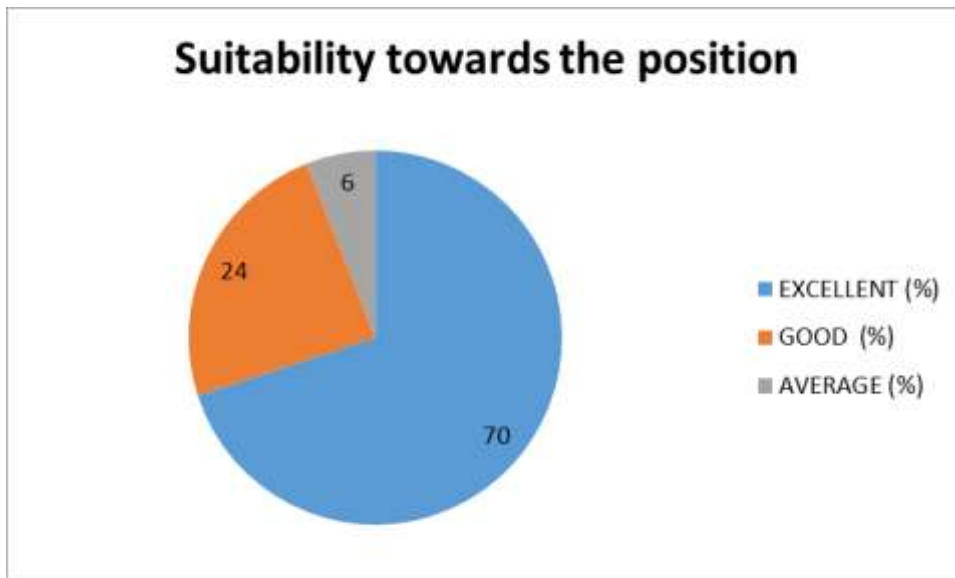
FEEDBACK FROM EMPLOYER ON COMMUNICATION SKILL

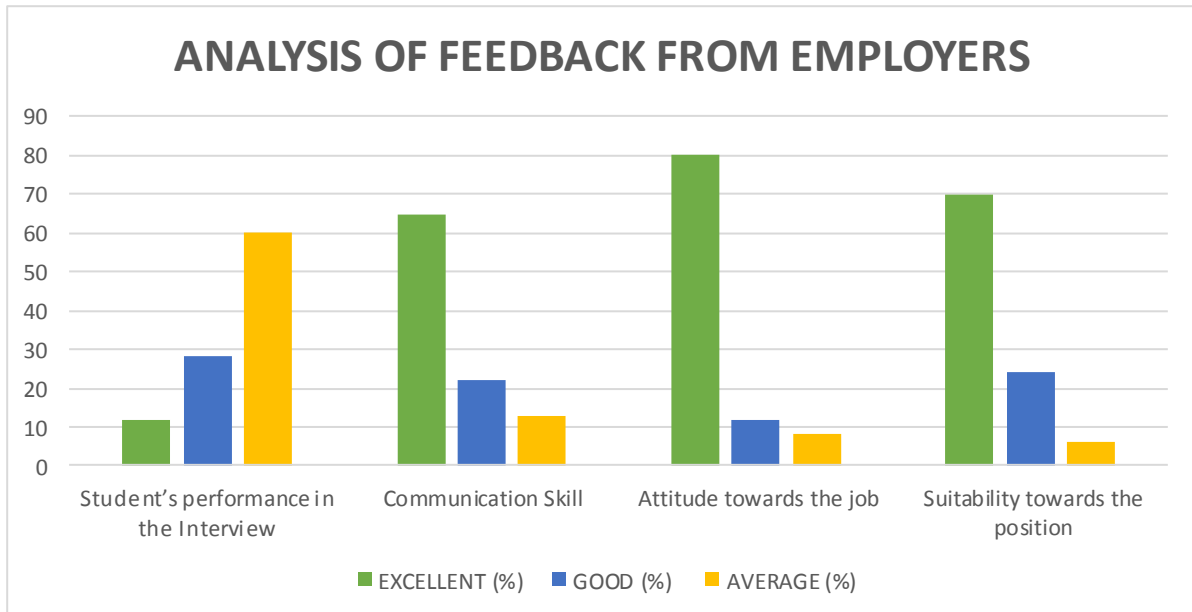


FEEDBACK FROM EMPLOYER ON ATTITUDE TOWARDS THE JOB



FEEDBACK FROM EMPLOYER ON SUITABILITY TOWARDS THE POSITION

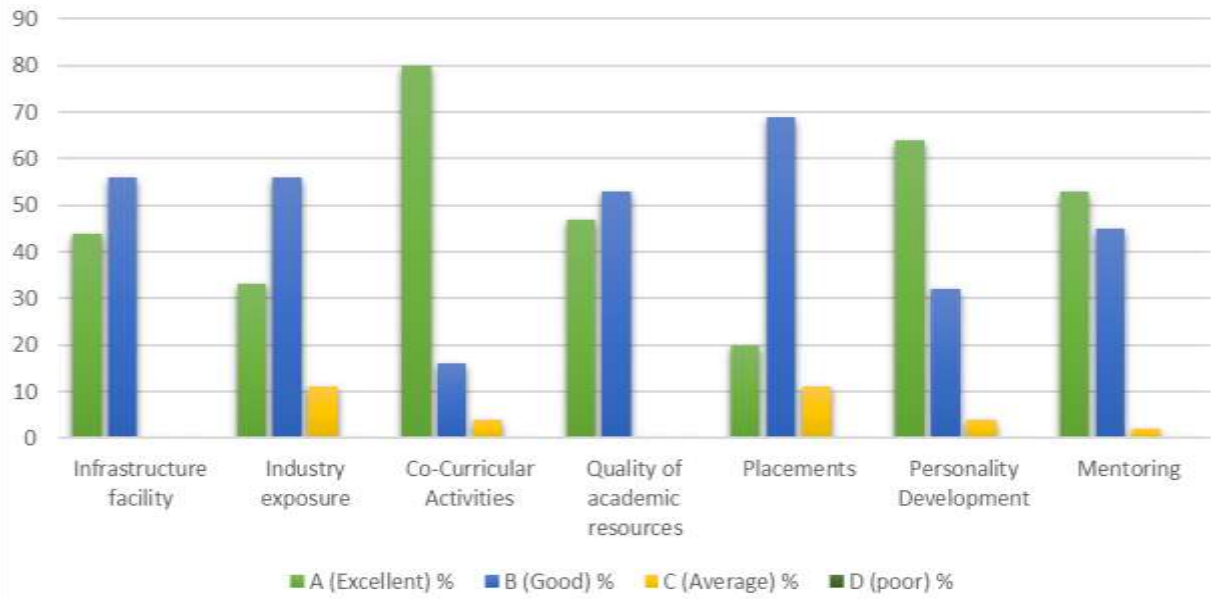




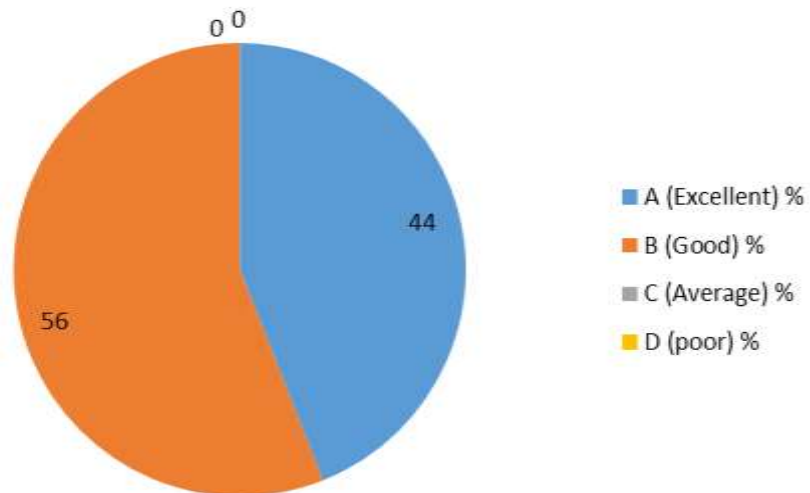
ANALYSIS OF FEEDBACK FROM PARENTS

CRITERIA	A (Excellent) %	B (Good) %	C (Average) %	D (poor) %
Infrastructure facility	44	56	-	-
Industry exposure	33	56	11	-
Co-Curricular Activities	80	16	4	-
Quality of academic resources	47	53	-	-
Placements	20	69	11	-
Personality Development	64	32	4	-
Mentoring	53	45	2	-

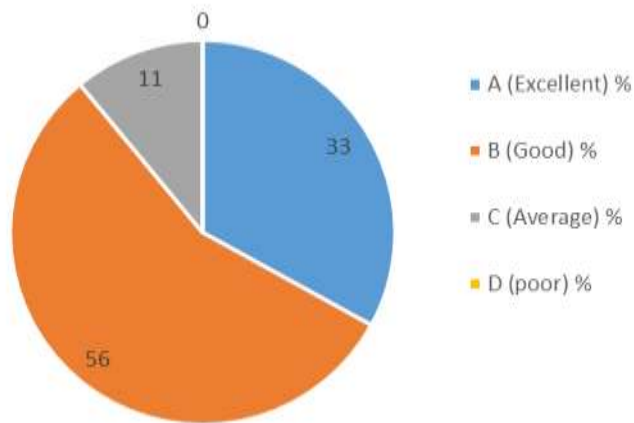
ANALYSIS OF FEEDBACK FROM PARENTS



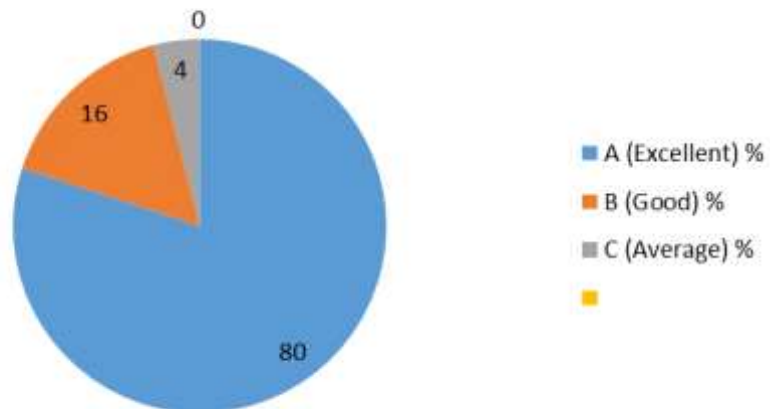
Infrastructure facility



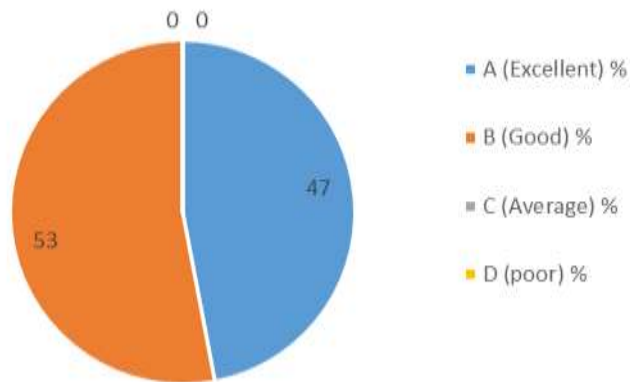
Feedback from Parents on Industry Exposure



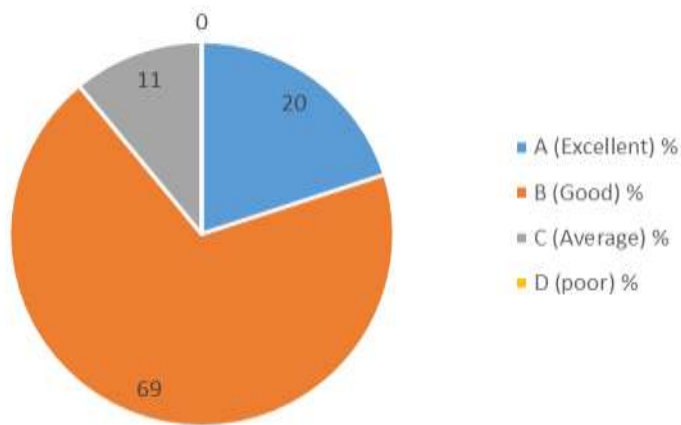
Co-Curricular Activities



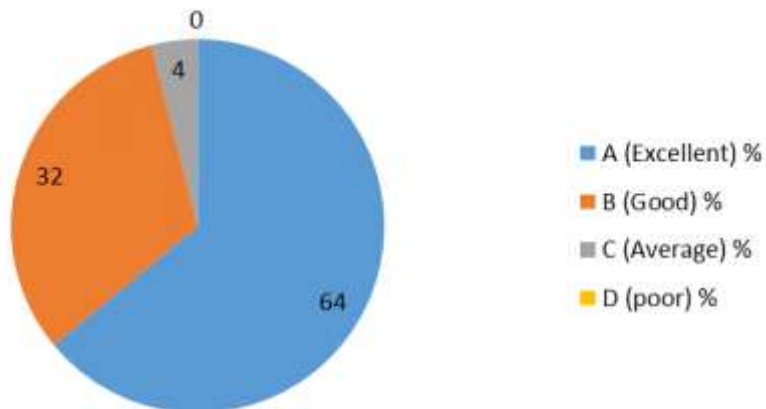
Feedback from Parents on Quality of Academic Resources



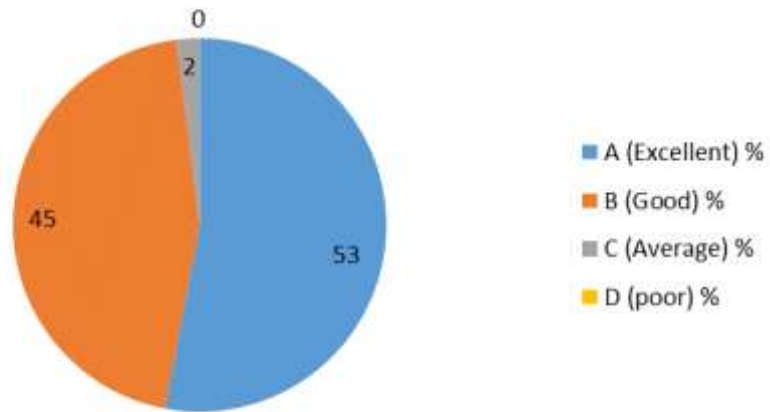
Feedback from parents on Placements



/Personality Development



Mentoring



ANNEXURES

Part – C

BEST PRACTICES

BEST PRACTICES: 1

Title: HOSTING INTER COLLEGIATE FESTS FOR STUDENTS

Hosting Inter Collegiate fests for students and also encouraging and ensuring their active participation and training students beyond the curriculum through enrichment and value added courses.

Objective: To prepare students to face the globally competitive employment market after the successful completion of the course.

Need addressed and context:

Value addition refers to the facilities/courses which are not included in the regular curriculum, but are very important to prepare the students to face the competitive employment market after successful completion of study. The motto of the college is to mould character and careers.

In order to enhance the career opportunities of the students, their employability and competencies, conducting workshops and short term certificate/diploma programmes on vocational skills, communication skills and IT skills is absolutely necessary. It facilitates the overall development of students' personality. Hence, it is imperative on the part of the institution to offer the said course that would give fitness of purpose to every student.

The practice: Besides the prescribed curriculum by the affiliating university, the following programmes are offered in the institution as value addition to enhance the career opportunities and employability of the students. During each semester, classes in respect of these value added programmes are held after/before class hours. Feedback is obtained from students and reviewed periodically. Necessary changes are made in the courses. Certificates are issued to the students after the successful completion of the course. This initiative on the part of the college has really resulted in up gradation of the students' skills in various fields as mentioned above.

- 1.KWEC (Kapoor's Workshop for Effective Communication)
- 2.CCNA – From Karnataka German Technical Training Institute
- 3.TALLY Programme
- 4.COMMERCE CHAMPIONS
- 5.PHP (Personal Home Page)
6. Dot Net
- 7.J2EE from CMC (Computer Maintenance Corporation) and etc.,

Evidence of Success:

In the past few years, the placement of the students has increased. 128 students have been placed during 2013-14 and Wipro & HR have recognized our college for highest placement and the placement officer has been given the “**Best Placement officer Award**”.

Resources: The College provides the required infrastructure for conducting the course. The services of experts and professionals in the respective fields are drawn from KWEC, Commerce Champions, Career Mapping, and Tally Solution. Training is provided in batches. The decision was taken in IQAC as part of quality enhancement and sustenance exercise.

Problem / Obstacles:

The students had to be initially motivated to attend the classes, and take the benefit out of the programme.

BEST PRACTICES: 2

Title: Institution of Sri. G.C.SURANA ENDOWMENT AWARDS.

OBJECTIVE: In order to encourage and motivate students performing well in academics and getting ranks at college and University levels and to present them as role models for the rest of the students, Management has taken a decision to recognise such meritorious students by a way of giving CASH AWARDS through G.C.SURANA ENDOWMENT AWARDS FOR ACADEMIC EXCELLENCE.

NEED ADDRESSED AND CONTEXT

- It has been the practice of Bangalore University to announce every year first 10 ranks under UG courses and first 5 ranks under PG courses. The first rank holders under the above courses are given the sponsored gold medals by the Bangalore University.
- At the college level we have Late GC Surana Memorial Fund instituted with the prime objective of recognizing and encouraging the merit students for the laurels they bring to themselves and also to the institution by securing university ranks in academics. The Governing Council of the college has accorded its assent for the above, which goes a long way in motivating the students for achieving academic excellence at the university level.

PRACTICE:

- It is indeed heartening to mention that the college has instituted Late GC Surana Memorial Awards with Rs10 Lakhs during 2012-13 under which the college gives Rs10000/ to the first rank holder in the Bangalore University both under UG and PG courses and Rs 5000/ to the other rank holders. It is to ensure that the spirit of achievement is percolated down to all the sections of the students with this humble effort of the college.
- During the Induction/Graduation functions also, the college felicitates the merit students not only subject wise but also those who have outstanding academic achievements that too in the august presence of parents to inculcate, develop and enhance the academic quality in all the students of the college.

EVIDENCE OF SUCCESS:

- It is worth mentioning here that the college invited all the rank holders from the year 2009 till 2013 and felicitated all of them at a glittering function by inviting eminent personalities of the society. We take it as a great pride to place it on record that during 2012-13, our PG centre has bagged two ranks in MCA and one rank in Psychology. So far, 23 students have secured ranks in the university examinations.

FUTURE PLAN:

- It is being considered to extend the honour to the toppers of the college in different streams.